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National Food Authority

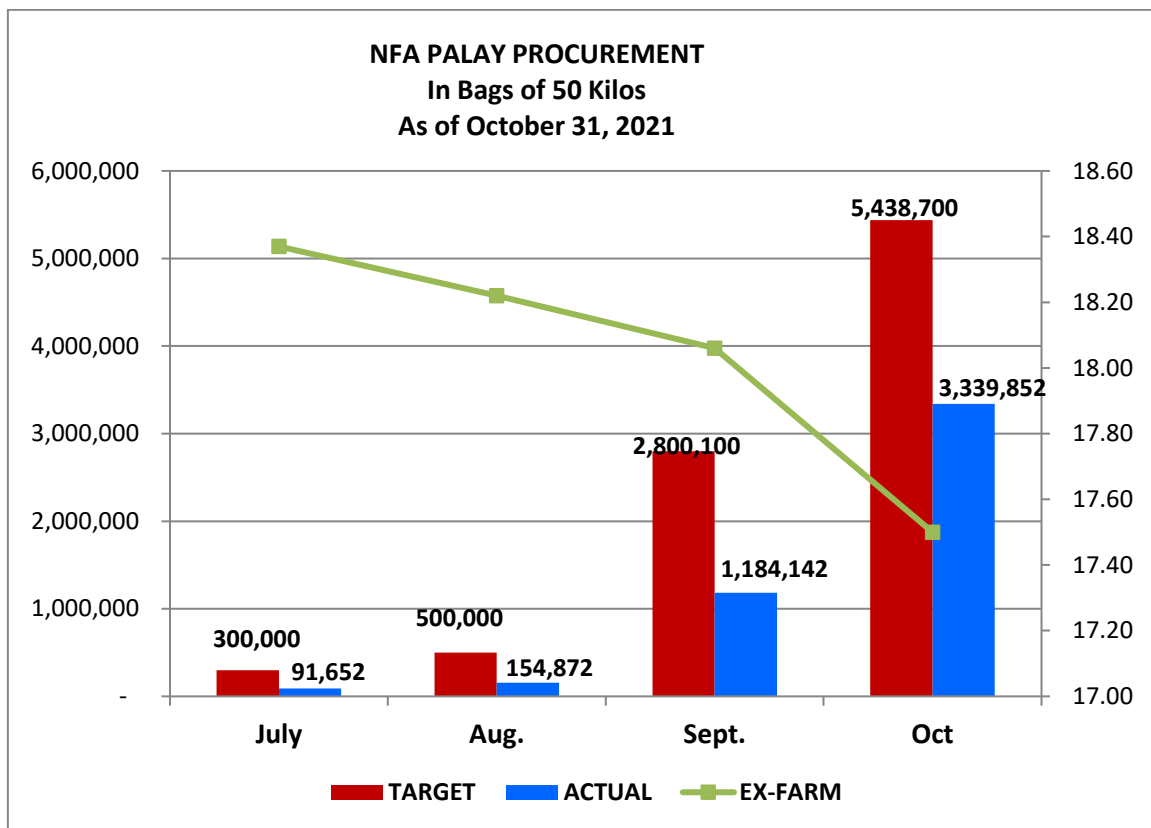
October 2021
Accomplishment Report



**ENSURE FOOD SECURITY
THROUGH MAINTENANCE OF BUFFER STOCKS**

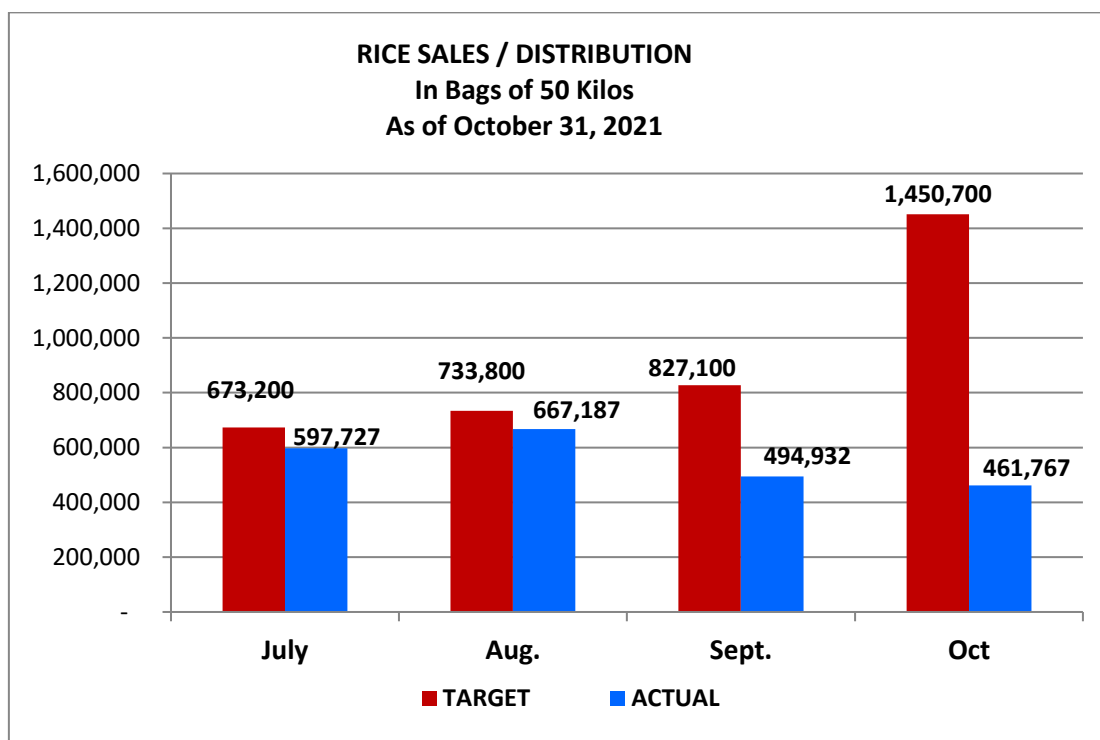
PALAY PROCUREMENT

For the month of October, NFA procured 3,339,852 bags, equivalent to 166,993 MT of palay, which is 61.41% accomplishment of the month's target of 5,438,700 bags or 271,935 MT. The increase of 19.12 % in procurement compared to last month's level of 1,184,142 bags or 59,207.10 MT, is due to lower ex-farm price of palay at ₱17.50/kg compared to last month's ₱18.06/kg., and the onset of the main cropping season.



DISTRIBUTION

For the month, NFA distributed 461,767 bags or 23,088.35 MT of rice, equivalent to 31.83% accomplishment of the month's target of 1,450,700 bags, equivalent to 72,535 MT. The slight decrease in distribution can be attributed to the adjusted higher target for the month, and the lowered rice releases to DSWD and LGUs intended for COVID-19 relief operations.



I. BUFFER STOCK OF STAPLE CEREALS EFFECTIVELY MANAGED

NFA INVENTORY

As of October 31, 2021, NFA's stock inventory of 4,861,348 bags (total rice equivalent –TRE) or 243,067 MT is good to last for 7.24 days, based on the daily rice consumption rate (DCR) of 671,280 bags or 33,564 MT. However, based on Average Daily Sales of 28,529 bags, the inventory is good to last for 170.40 days, It should be noted that NFA's inventory is only part of the national rice inventory of the entire country.

II. MANAGEMENT EFFICIENCY AND COMPETENCY **CORPORATE PLANNING AND MANAGEMENT SERVICES**

Information Technology/Systems Development

- iNFARMS - Prepared memo re: Change in mode of hiring of Business Analyst from Job Order to Direct Negotiation
- Provided technical support on various critical NFA applications, ICT equipment and network troubleshooting.
- Provided technical assistance in on-line meetings and presentations of NFA Officials and employees within NFA and with other Government Agencies.

Corporate Planning

GCG Concerns

2019 Performance Scorecard

- Submitted required documents re: CSS (back checked and spot checked reports) for the Validation result on the 2019 NFA Performance Scorecard

2020 Performance Scorecard Validation

- Submitted additional documents for the validation of CSS 2020

Good Governance Conditions

- Emailed and contacted concerned regions regarding their lacking procurement requirements posted at NFA website-Transparency Seal

Modified 2021 Performance Scorecard

- 1st, 2nd and 3rd Quarterly Accomplishment Report on NFA PS

Customer Satisfaction Survey (CSS) 2021

- Attended virtually the meeting on Customer Satisfaction Survey (CSS)
- Attended CSS Briefing with ISD/OAAO representative
- Prepared needed documents for farmers and Business Organizations Questionnaires, to be submitted to GCG.
- Provided number of Primary Sampling Units (PSUs) based on the consolidated data on the List of farmers who sold palay to NFA and government agencies who procured rice to NFA for the Conduct of 2021 CSS
- Prepared Guidelines for the conduct of CSS 2021
- Prepared memo on the cascading of Guidelines of the CSS 2021 to concerned Regions and Branches
- Prepared procurement documents
- Revised CSS 2021 Survey Questionnaires

Management Planning Conference

- Prepared Guidelines in the Conduct of Management Planning Conference
- Assisted in the preparation of the Guidelines in the Conduct of Management Planning Conference
- Disseminated Guidelines to Regional Offices.

Standard Operating Procedures (SOPs)

- Consolidated the recommendations of SOP Team A members in preparation for the SOP Review meeting
- Consolidated the output of SOP on Warehouse Documentation and MTS Reporting System
- Provided copies of SOP materials to concerned CPD staff for appropriate action
- Prepared draft on SOP Inter-Branch Accounting
- Attended meeting on SOP on Rice Sales to LGUs
- Attended SOP-TWG meeting/review on TOLA
- Prepared SOP on Domestic Travel
- Prepared draft guidelines for Gender and Development (GAD)

Monitoring and Reporting

- On-going preparation of NFA Monthly Accomplishment Report
- On-going preparation of NFA SCPMT Weekly Report.
- On-going preparation of the NFA's 3rd Quarter Accomplishment Report

INTERNAL AUDIT SERVICES

The following Audit Services were conducted:

A. Audit

1. On-going conduct Special Audit on Property, Plant and Equipment per Mission Order No. AO-2021-05-001 (Regions I to XV)

B. Tolerable Allowance (TOLA)

1. Issued eight (8) Certifications of Stock (Grains and MTS) Accountabilities for NFA official and rank and file employees.

FINANCE

DEBT MANAGEMENT

The outstanding NFA bank loans as of October 31, 2021, amounted to **₱127,485.384M** comprising of the following:

Particulars	Balance as of August 31, 2021 (in Million Pesos)
I Short-Term Credit Lines	49,314.568
II Long-Term Loans	
LBP – Notes	450.000
Various Creditors – Treasury Bonds	4,687.500
Long Term Notes Syndicated – New	7,200.000
Foreign-Japanese Rice Loan	48.411
Net Lending	65,784.905
TOTAL BANK LOANS	127,485.384

LEGAL AFFAIRS

For the month of October, 169 activities pertaining to adjudication, documentation and litigation were undertaken as follows:

Investigation and Documentation Division	23
Pleadings/Orders in Administrative Cases	-
SOP / Contract Review	10
Opinions rendered	2
Memos and Pleadings re: Notice of Disallowance	-
Other Memos	11
Litigation Division	146
Hearing/s attended	16
Pleadings, Memoranda & related documents	9
Opinions, reports, requests, queries & communications prepared and sent by Lawyers	48
Certifications of No Pending or With Pending Case/s	73
TOTAL	169

HUMAN RESOURCE MANAGEMENT

Upon the order of President Rodrigo Duterte, to put the NCR+ plus bubble (Metro Manila, Bulacan, Cavite, Laguna and Rizal) under General Community Quarantine (GCQ), Alert level 4 from October 1 to 15, 2021, placed under Alert level 3 from October 16 to 31, 2021. The NFA adhered to the instruction to operate under a minimum of 30% to a maximum of 50% operational capacity, to ensure continuity in the delivery of our services to the public.

Further, all employees reporting to the office are mandated to wear full-coverage face shield together with face masks, indigenous, reusable, or do-it-yourself masks, or other facial protective equipment which can effectively lessen the transmission of COVID-19 pursuant to the existing guidelines issued by the national government and IATF and social distancing protocols must be maintained and observed at all times.

NFA PERSONNEL COMPLEMENT as of October 31, 2021

Status	Authorized Positions	Filled-up Positions	Vacancies
<i>Regular</i>			
Central Office	224	202	22
Field Office	2,420	2,066	354
Total	2,644	2,268	376