

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

## Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

## Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>PESTICIDES OR PEST REPELLENTS</b>																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	52	35	35	122	17,001.92	52	35	35	122	17,001.92	52	35	35	122	17,001.92	52	35	35	122	17,001.92	488.00	139.36	68007.68	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	30	30	30	90	13,628.70	30	30	30	90	13,628.70	30	30	30	90	13,628.70	28	28	28	84	12,720.12	354.00	151.43	53605.22	
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	95	95	95	285	18,969.60	95	95	95	285	18,969.60	95	95	95	285	18,969.60	95	95	95	285	18,969.60	1,140.00	66.56	75878.40	
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	22	20	20	62	24,051.04	22	20	20	62	24,051.04	22	20	20	62	24,051.04	22	20	20	62	24,051.04	248.00	387.92	96204.16	
5	51471901-AL-101	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	35	35	35	105	4,575.90	35	35	35	105	4,575.90	35	35	35	105	4,575.90	35	35	35	105	4,575.90	420.00	43.58	18303.60	
6	51471901-AL-102	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	12	2	2	16	3,324.00	12	2	2	16	3,324.00	12	2	2	16	3,324.00	12	2	2	16	3,324.00	64.00	207.75	13296.00	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
8	12171703-SI-P01	INK, for stamp pad	bottle	21	11	11	43	1,355.36	16	6	6	28	882.56	16	6	6	28	882.56	16	6	6	28	882.56	127.00	31.52	4003.04	
<b>FILMS</b>																											



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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
39	31201610-GL-J01	GLUE, all purpose	jar	19	0	0	19	1,358.50	9	0	0	9	643.50	9	0	0	9	643.50	9	0	10	19	1,358.50	56.00	71.50	4004.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	38	0	0	38	750.88	40	0	0	40	790.40	40	0	0	40	790.40	40	0	1	41	810.16	159.00	19.76	3141.84	
41	31151804-SW-S01	STAPLE WIRE, standard	box	41	10	10	61	1,367.01	41	10	10	61	1,367.01	41	10	10	61	1,367.01	41	10	10	61	1,367.01	244.00	22.41	5468.04	
42	31201502-TA-E01	TAPE, electrical	roll	17	1	1	19	354.73	17	1	1	19	354.73	17	1	1	19	354.73	17	1	1	19	354.73	76.00	18.67	1418.92	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	23	1	1	25	1,365.00	28	1	1	30	1,638.00	28	1	1	30	1,638.00	28	1	1	30	1,638.00	115.00	54.60	6279.00	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	43	1	1	45	4,797.00	38	1	1	40	4,264.00	48	1	1	50	5,330.00	38	1	1	40	4,264.00	175.00	106.60	18655.00	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	172	100	100	372	8,317.92	157	100	100	357	7,982.52	177	100	100	377	8,429.72	152	100	100	352	7,870.72	1,458.00	22.36	32600.88	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	43	1	1	45	454.05	38	1	1	40	403.60	48	1	1	50	504.50	33	1	1	35	353.15	170.00	10.09	1715.30	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	53	1	1	55	1,098.35	48	1	1	50	998.50	58	1	1	60	1,198.20	43	1	1	45	898.65	210.00	19.97	4193.70	
48	31151507-TW-P01	TWINE, plastic	roll	17	1	1	19	1,106.56	22	1	1	24	1,397.76	22	1	1	24	1,397.76	17	1	1	19	1,106.56	86.00	58.24	5008.64	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	15	0	0	15	16,645.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	1109.68	16645.20	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	5	0	0	5	6,848.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	1369.68	6848.40	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	15	0	0	15	12,852.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	856.86	12852.90	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	5	0	0	5	3,374.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	574.96	3374.80	
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																											
53	41112224-TG-T02	THERMOGUN	piece	12	0	0	12	30,388.80	0	0	0	0	0.00	7	0	0	7	17,726.80	0	0	0	0	0.00	19.00	2532.40	48115.60	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	27	0	0	27	5,557.14	17	0	0	17	3,498.94	17	0	0	17	3,498.94	17	0	0	17	3,498.94	78.00	205.82	16053.96	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	37	0	0	37	3,039.92	27	0	0	27	2,218.32	37	0	0	37	3,039.92	27	0	0	27	2,218.32	128.00	82.16	10516.48	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	16	0	0	16	282.88	2	0	0	2	35.36	5	0	0	5	88.40	2	0	0	2	35.36	25.00	17.68	442.00	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	65	10	10	85	7,668.70	65	10	10	85	7,668.70	65	5	15	85	7,668.70	65	15	15	95	8,570.90	350.00	90.22	31577.00	
58	47131604-BR-S01	BROOM, soft, tambo	piece	28	1	1	30	4,087.20	18	1	1	20	2,724.80	32	7	7	46	6,267.04	12	7	7	26	3,542.24	122.00	136.24	16621.28	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	25	1	1	27	491.40	15	1	1	17	309.40	25	1	1	27	491.40	15	1	1	17	309.40	88.00	18.20	1601.60	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	57	10	10	77	3,203.20	57	10	10	77	3,203.20	57	10	10	77	3,203.20	57	10	10	77	3,203.20	308.00	41.60	12812.80	
61	47131805-CL-P01	CLEANSER, scouring powder	can	32	10	0	42	1,004.64	32	10	10	52	1,243.84	32	10	10	52	1,243.84	32	10	10	52	1,243.84	198.00	23.92	4736.16	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	28	0	0	28	232.40	27	0	0	27	224.10	28	0	0	28	232.40	28	0	0	28	232.40	111.00	8.30	921.30	
63	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pack	56	10	10	76	4,110.08	56	10	10	76	4,110.08	56	10	10	76	4,110.08	56	10	10	76	4,110.08	304.00	54.08	16440.32	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	107	20	20	147	18,957.12	107	20	20	147	18,957.12	108	20	20	148	19,086.08	108	20	20	148	19,086.08	590.00	128.96	76086.40	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	14	1	1	16	397.28	8	1	1	10	248.30	15	1	1	17	422.11	9	1	1	11	273.13	54.00	24.83	1340.82	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.75 liters	gallon	37	5	5	47	6,168.75	37	5	5	47	6,168.75	37	5	5	47	6,168.75	37	5	5	47	6,168.75	188.00	131.25	24675.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	49	10	10	69	7,104.24	49	10	10	69	7,104.24	49	10	10	69	7,104.24	49	10	10	69	7,104.24	276.00	102.96	28416.96	













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238 44103103-HP-C27 TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239 44103103-HP-Y27 TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240 44103103-HP-M27 TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241 44103103-HP-B28 TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242 44103103-HX-B28 TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243 44103103-HP-B52 Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244 44103103-HP-B53 Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245 44103103-HP-B55 Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246 44103103-HP-B51 TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247 44103103-HP-B56 Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248 44103103-HP-B57 Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249 44103103-HX-B51 Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250 44103103-HP-B58 Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251 44103103-HX-B52 Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252 44103103-HP-B60 Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253 44103103-HP-C60 Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254 44103103-HP-Y60 Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255 44103103-HP-M60 Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256 44103103-HP-B61 Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257 44103103-HP-C61 Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258 44103103-HP-Y61 Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259 44103103-HP-M61 Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260 44103103-HP-B62 Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261 44103103-HP-C62 Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262 44103103-HP-Y62 Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263 44103103-HP-M62 Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264 44103103-HP-B63 Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265 44103103-HX-B54 Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266 44103103-HP-C63 Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267 44103103-HX-C54 Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268 44103103-HP-Y63 Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269 44103103-HX-Y54 Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270 44103103-HP-M63 Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271 44103103-HX-M54 Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272 44103103-HP-B34 TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
273 44103103-HP-B48 TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274 44103103-SA-B06 TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00	
275 44103103-SA-B07 TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276 44103103-SA-B08 TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277 44103103-SA-B09 TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00	
278 44103103-SA-B14 TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279 44103103-SA-B21 TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280 44103103-SA-B18 TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281 44103103-SA-B20 TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282 44103103-SA-B12 TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283 44103103-SA-B05 TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284 44103103-SA-B10 TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285 44103103-DR-B15 TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286 44103103-CA-B00 TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																									
287 45121517-DO-C02 DOCUMENT CAMERA, 8 MP	unit	3	0	0	3	70,870.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	23623.60	70870.80	
288 45111609-MM-P01 MULTIMEDIA PROJECTOR	unit	3	0	0	3	52,416.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	17472.00	52416.00	
<b>FLAG OR ACCESSORIES</b>																									
289 55121905-PH-F01 PHILIPPINE NATIONAL FLAG	piece	10	0	0	10	2,848.40	3	0	0	3	854.52	3	0	0	3	854.52	3	0	0	3	854.52	19.00	284.84	5411.96	
<b>PRINTED PUBLICATIONS</b>																									
290 55101524-RA-H01 HANDBOOK (RA 9184), 8th edition	book	19	0	0	19	706.99	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19.00	37.21	706.99	
<b>FIRE FIGHTING EQUIPMENT</b>																									
291 46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	62	0	0	62	70,928.00	0	0	0	0	0.00	12	0	0	12	13,728.00	0	0	0	0	0.00	74.00	1144.00	84656.00	
292 46191601-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	15	0	0	15	84,198.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	5613.25	84198.75	
<b>CONSUMER ELECTRONICS</b>																									
293 52161535-DV-R01 DIGITAL VOICE RECORDER	unit	3	0	0	3	19,246.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	6415.64	19246.92	
<b>FURNITURE AND FURNISHINGS</b>																									
294 56101504-CM-B01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295 56101504-CM-W01 MONOBLOC CHAIR, white	piece	48	0	0	48	14,476.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	48.00	301.60	14476.80	
296 56101519-TM-S01 MONOBLOC TABLE, white	unit	10	0	0	10	12,355.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	1235.52	12355.20	
297 56101519-TM-S02 MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																									
298 60121413-CB-P01 CLEARBOOK, 20 Transparent pockets, A4	piece	34	0	0	34	1,259.36	10	0	0	10	370.40	10	0	0	10	370.40	10	0	0	10	370.40	64.00	37.04	2370.56	
299 60121413-CB-P02 CLEARBOOK, 20 Transparent pockets, Legal	piece	34	0	0	34	1,305.94	10	0	0	10	384.10	10	0	0	10	384.10	10	0	0	10	384.10	64.00	38.41	2458.24	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT			
300	60121534-ER-P01	ERASER, plastic/rubber	piece	29	0	0	29	126.73	5	0	0	5	21.85	5	0	0	5	21.85	5	0	0	5	21.85	44.00	4.37	192.28		
301	60121524-SP-G01	SIGN PEN, black	piece	165	50	50	265	5,368.90	165	50	50	265	5,368.90	165	50	50	265	5,368.90	165	50	50	265	5,368.90	1,060.00	20.26	21475.60		
302	60121524-SP-G02	SIGN PEN, blue	piece	85	25	25	135	2,735.10	85	25	25	135	2,735.10	85	25	25	135	2,735.10	85	25	25	135	2,735.10	540.00	20.26	10940.40		
303	60121524-SP-G03	SIGN PEN, red	piece	45	10	10	65	1,316.90	45	10	10	65	1,316.90	45	10	10	65	1,316.90	45	10	10	65	1,316.90	260.00	20.26	5267.60		
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	16	0	0	16	2,477.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	154.84	2477.44		
<b>SOFTWARE</b>																												
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
13	43233004-SFT-013	Operating environment software	license	26	0	0	26	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26.00	0.00	0.00		
14	43233205-SFT-014	Security and protection software	license	46	0	0	46	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46.00	0.00	0.00		
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																												
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		5			5	175,000.00					0	0.00				0	0.00				4	4	140,000.00	9.00	35000.00	315000.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type		4			4	200,000.00					0	0.00				0	0.00				4	4	200,000.00	8.00	50000.00	400000.00
3	44111905-WB-N01	White Board		8			8	8,000.00					0	0.00				0	0.00				0	0	0.00	8.00	1000.00	8000.00
4	44111911-WB-D01	White Board, Digital					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television		8			8	0.00					0	0.00				0	0.00				0	0	0.00	8.00	0.00	0.00
6	52161520-MC-M01	Microphone		3			3	6,600.00	5			5	11,000.00					0	0.00				0	0	0.00	8.00	2200.00	17600.00
7	52161512-SP-K01	Speakers					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00
8	52101514-AM-P01	Amplifier					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00					0	0.00				0	0.00				0	0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
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12	45121516-VH-C01	HD Video Camera					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb		24			24	12,000.00								0	0.00						0	0.00	24.00	500.00	12000.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers		1			1	0.00								0	0.00						0	0.00	1.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point		1			1	0.00								0	0.00						0	0.00	1.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		2			2	1,400.00								0	0.00						0	0.00	2.00	700.00	1400.00
24	81112306-MF-P01	Multi Function PRINTER					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
33	25172502-WV-001	Wheels, _____ (type of vehicle)					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery					0	0.00								0	0.00						0	0.00	0.00	0.00	0.00
37		Flourescent Lamp (tube only) 20 watts		24			24	7,560.00								0	0.00						0	0.00	24.00	315.00	7560.00
38		Flourescent Lamp housing 20 watts		12			12	14,400.00								0	0.00						0	0.00	12.00	1200.00	14400.00
39		Flourescent Lamp (tube only) 40 watts		36			36	9,720.00								0	0.00						0	0.00	36.00	270.00	9720.00
40		Flourescent Lamp housing 40 watts		12			12	14,400.00								0	0.00						0	0.00	12.00	1200.00	14400.00
41		Circular Lamp Tube light (tube only) 32 watts		12			12	2,136.00								0	0.00						0	0.00	12.00	178.00	2136.00
42		Circular Lamp Tube light set 32 watts		12			12	5,400.00								0	0.00						0	0.00	12.00	450.00	5400.00
43		23 watts Essential lamp (CFL)		24			24	2,040.00								0	0.00						0	0.00	24.00	85.00	2040.00
44		Safety Breaker (30 amp) with case 2p		6			6	3,030.00								0	0.00						0	0.00	6.00	505.00	3030.00
45		Circuit Breaker (30 amp) without case 2p		6			6	2,430.00								0	0.00						0	0.00	6.00	405.00	2430.00

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46	Circuit Breaker (20 amp) without case 2p		6			6	2,340.00				0	0.00				0	0.00				0	0.00	6.00	390.00	2340.00
47	Flourescent Lamp starter w/ condenser (25/1)		12			12	4,560.00				0	0.00				0	0.00				0	0.00	12.00	380.00	4560.00
48	Electrical Switch 2 gang		6			6	0.00				0	0.00				0	0.00				0	0.00	6.00	0.00	0.00
49	Electrical Switch 1 gang		6			6	0.00				0	0.00				0	0.00				0	0.00	6.00	0.00	0.00
50	Surgical Mask, 3 ply 50 pcs/ box	BOX	151	151	151	453	158,550.00	151	151	151	453	158,550.00	151	151	151	453	158,550.00	151	151	151	453	158,550.00	1,812.00	350.00	634200.00
51	Vitamin -C (Sodium Ascorbate) 100 caps/box	BOX	77	77	77	231	311,850.00	77	77	77	231	311,850.00	77	77	77	231	311,850.00	77	77	77	231	311,850.00	924.00	1350.00	1247400.00
52	Face shield	PC	151			151	22,650.00	151			151	22,650.00	151			151	22,650.00	151			151	22,650.00	604.00	150.00	90600.00
53	EXPANDED ENVELOPE (BROWN) SHORT	PC	24			24	240.00				0	0.00				0	0.00				0	0.00	24.00	10.00	240.00
54	EXPANDED ENVELOPE (YELLOW) LONG	PC	60			60	1,200.00				0	0.00				0	0.00				0	0.00	60.00	20.00	1200.00
55	EXPANDED FOLDER (GREEN) LONG	PC	341			341	10,912.00				0	0.00				0	0.00				0	0.00	341.00	32.00	10912.00
56	SHORT FOLDER (BROWN)	PC	200			200	1,200.00				0	0.00				0	0.00				0	0.00	200.00	6.00	1200.00
57	SHORT KRAFT ENVELOPE (BROWN)	PC	200			200	1,200.00				0	0.00				0	0.00				0	0.00	200.00	6.00	1200.00
58	LASER BOND PAPER (SHORT)	REAM	150			150	35,250.00				0	0.00				0	0.00				0	0.00	150.00	235.00	35250.00
59	SIGN PEN (VIOLET)	PC	72			72	1,800.00				0	0.00				0	0.00				0	0.00	72.00	25.00	1800.00
60	SIGN PEN (GREEN)	PC	84			84	2,100.00				0	0.00				0	0.00				0	0.00	84.00	25.00	2100.00
61	TK - 11 47 (PHOTOCOPIER TONER)	PC	24			24	155,280.00				0	0.00				0	0.00				0	0.00	24.00	6470.00	155280.00
62	COLUMNAR BOOK (3 COLUMNS)	PC	12			12	720.00				0	0.00				0	0.00				0	0.00	12.00	60.00	720.00
63	COLUMNAR BOOK (6 COLUMNS)	PC	12			12	720.00				0	0.00				0	0.00				0	0.00	12.00	60.00	720.00
64	STAPLE WIRE #35	BOX	35			35	1,680.00				0	0.00				0	0.00				0	0.00	35.00	48.00	1680.00
65	INK PRINTER (BLACK)	LITER	11			11	8,250.00				0	0.00				0	0.00				0	0.00	11.00	750.00	8250.00
66	INK PRINTER (CYAN)	LITER	7			7	5,250.00				0	0.00				0	0.00				0	0.00	7.00	750.00	5250.00
67	INK PRINTER (MAGENTA)	LITER	7			7	5,250.00				0	0.00				0	0.00				0	0.00	7.00	750.00	5250.00
68	INK PRINTER (YELLOW)	LITER	4			4	3,000.00				0	0.00				0	0.00				0	0.00	4.00	750.00	3000.00
69	DTR (DAILY TIME RECORD)	PAD	22			22	770.00				0	0.00				0	0.00				0	0.00	22.00	35.00	770.00
70	RER (REIMBURSEMENT EXPENSE RECEIPT)	PAD	12			12	420.00				0	0.00				0	0.00				0	0.00	12.00	35.00	420.00
71	CONTINUOUS PAPER 11"x9 1/2 (3PLY, SHORT) WITH CARBON	BOX	20			20	35,600.00				0	0.00				0	0.00				0	0.00	20.00	1,780.00	35600.00
72	CONTINUOUS PAPER 11"x9 1/2 (1PLY, SHORT) WITH CARBON	BOX	20			20	38,000.00				0	0.00				0	0.00				0	0.00	20.00	1,900.00	38000.00
73	CONTINUOUS PAPER 13"x9 1/2 (3PLY, LONG) WITH CARBON	BOX	13			13	29,445.00				0	0.00				0	0.00				0	0.00	13.00	2,265.00	29445.00
74	CONTINUOUS PAPER (PAYROLL TYPE) BOOK 70 (1 PLY)	BOX	14			14	32,900.00				0	0.00				0	0.00				0	0.00	14.00	2,350.00	32900.00
75	CONTINUOUS PAPER (PAYROLL TYPE) BOOK 70 (2 PLY)	BOX	5			5	13,250.00				0	0.00				0	0.00				0	0.00	5.00	2,650.00	13250.00
76	CONTINUOUS PAPER (PAYROLL TYPE) BOOK 70 (3PLY)	BOX	5			5	8,500.00				0	0.00				0	0.00				0	0.00	5.00	1,700.00	8500.00
77	BALLPEN (BLACK)	PC	150			150	1,350.00				0	0.00				0	0.00				0	0.00	150.00	9.00	1350.00
78	BALLPEN (BLUE)	PC	60			60	540.00				0	0.00				0	0.00				0	0.00	60.00	9.00	540.00
79	BALLPEN (RED)	PC	24			0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.00	0.00
80	PENTEL PEN (BROAD) BLACK	PC	20			0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.00	0.00
81	PENTEL PEN (BROAD) BLUE	PC	20			0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			
82		PENTEL PEN (BROAD) RED	PC	10			0	0.00							0	0.00					0	0.00	0.00	48.00	0.00
83		PACKING TAPE (1")	ROLL	5			0	0.00							0	0.00					0	0.00	0.00	45.00	0.00
84		PASTE	JAR	10			0	0.00							0	0.00					0	0.00	0.00	40.00	0.00
85		FASTENER (PLASTIC)	BOX	30			30	1,800.00							0	0.00					0	0.00	30.00	60.00	1800.00
86		FOLDER A4 BROWN	PC	15			15	735.00							0	0.00					0	0.00	15.00	49.00	735.00
87		NUMBERING MACHINE INK	BOTTLE	7			7	35.00							0	0.00					0	0.00	7.00	5.00	35.00
88		STAMP PAD INK (BLACK)	BOTTLE	4			4	340.00							0	0.00					0	0.00	4.00	85.00	340.00
89		RULER (1 FT. / 12 INCHES)	pc	3			3	180.00							0	0.00					0	0.00	3.00	60.00	180.00
90		BINDER CLIP 2"	pc	70			70	840.00							0	0.00					0	0.00	70.00	12.00	840.00
91		BINDER CLIP 1"	pc	60			60	120.00							0	0.00					0	0.00	60.00	2.00	120.00
92		BINDER CLIP 1/2"	pc	30			30	45.00							0	0.00					0	0.00	30.00	1.50	45.00
93		EPSON LQ 2180 RIBBON	pc	15			15	15.00							0	0.00					0	0.00	15.00	1.00	15.00
94		EPSON FX 2190/ FX 2175	pc	25			25	12,500.00							0	0.00					0	0.00	25.00	500.00	12500.00
95		EPSON L2210 INK (BLACK)	bottle	3			3	1,500.00							0	0.00					0	0.00	3.00	500.00	1500.00
96		EPSON L2210 INK (MAGENTA)	bottle	1			1	550.00							0	0.00					0	0.00	1.00	550.00	550.00
97		EPSON L2210 INK (YELLOW)	bottle	1			1	550.00							0	0.00					0	0.00	1.00	550.00	550.00
98		EPSON L2210 INK (CYAN)	bottle	1			1	550.00							0	0.00					0	0.00	1.00	550.00	550.00
99		EPSON LX 300+II	pc	19			19	10,450.00							0	0.00					0	0.00	19.00	550.00	10450.00
100		VOUCHER BINDER WITHOUT METAL	pc	54			54	27,000.00							0	0.00					0	0.00	54.00	500.00	27000.00
101		CHICAGO SCREW 3"	pc	100			100	7,500.00							0	0.00					0	0.00	100.00	75.00	7500.00
102		CORRECTION TAPE REFILL	pc	50			50	9,750.00							0	0.00					0	0.00	50.00	195.00	9750.00
103		STAMP PAD	pc	5			5	100.00							0	0.00					0	0.00	5.00	20.00	100.00
104		3 - TIER MESH PAPER TRAY DESK ORGANIZER	pc	2			2	80.00							0	0.00					0	0.00	2.00	40.00	80.00
105		DISHWASHING LIQUID	BOTTLE	30			30	7,500.00							0	0.00					0	0.00	30.00	250.00	7500.00
106		DISHWASHING PASTE (500 ML)	PACK	12			12	600.00							0	0.00					0	0.00	12.00	50.00	600.00
107		SPONGE	pc	10			10	500.00							0	0.00					0	0.00	10.00	50.00	500.00
108		COLUMNAR SHEET (16)	pad	1			1	10.00							0	0.00					0	0.00	1.00	10.00	10.00
109		STAPLE REMOVER (LONG TYPE)	pc	2			2	90.00							0	0.00					0	0.00	2.00	45.00	90.00
110		SIGN PEN (0.5) PILOT G-TECH	pc	12			12	2,400.00							0	0.00					0	0.00	12.00	200.00	2400.00
111		CLEAR STAR FOLDER (SHORT)	pc	50			60	5,400.00							0	0.00					0	0.00	60.00	90.00	5400.00
112		CLEAR STAR FOLDER (LONG)	pc	50			50	1,250.00							0	0.00					0	0.00	50.00	25.00	1250.00
113		LIQUID SOSA	pc	24			24	600.00							0	0.00					0	0.00	24.00	25.00	600.00
114		MURIATIC ACID	gal	35			35	3,465.00	5						5	495.00	5				5	495.00	50.00	99.00	4950.00
115		GLASS CLEANER SPRAY	pc	30			30	7,800.00							0	0.00					0	0.00	30.00	260.00	7800.00
116		TOILET DEODORANT (ALBATROSS)	pc	90			90	34,200.00	15						15	5,700.00	15				15	5,700.00	135.00	380.00	51300.00
117		BLEACH	gal	30			30	2,850.00							0	0.00					0	0.00	30.00	95.00	2850.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
118		YELLOW PAPER	pad	12			12	2,100.00				0	0.00				0	0.00				0	0.00	12.00	175.00	2100.00
119		PHOTO PAPER (A4) 200GSM	PACK	20			20	500.00				0	0.00				0	0.00				0	0.00	20.00	25.00	500.00
120		PHOTO PAPER(A4) NON GLOSSY 200 GSM	PACK	15			15	1,140.00				0	0.00				0	0.00				0	0.00	15.00	76.00	1140.00
121		CERTIFICATE PAPER (SHORT) 200 GSM	PACK	5			5	425.00				0	0.00				0	0.00				0	0.00	5.00	85.00	425.00
122		CERTIFICATE PAPER (LONG) 200 GSM	PACK	5			5	450.00				0	0.00				0	0.00				0	0.00	5.00	90.00	450.00
123		BATTERY C, SIZE NO. 1235 R14P, 1.5V	PC	20			20	2,000.00				0	0.00				0	0.00				0	0.00	20.00	100.00	2000.00
124		MOROCCO FOLDER LONG SIZE (BLUE)	PC	70			70	6,300.00				0	0.00				0	0.00				0	0.00	70.00	90.00	6300.00
125		MOROCCO FOLDER SHORT SIZE (BLUE)	PC	150			150	2,250.00				0	0.00				0	0.00				0	0.00	150.00	15.00	2250.00
126		MOROCCO FOLDER LONG SIZE (GREEN)	PC	50			50	750.00				0	0.00				0	0.00				0	0.00	50.00	15.00	750.00
127		MOROCCO FOLDER SHORT SIZE (GREEN)	PC	100			100	1,500.00				0	0.00				0	0.00				0	0.00	100.00	15.00	1500.00
128		PLASTIC FASTENER (8 1/2")	BOX	20			20	300.00				0	0.00				0	0.00				0	0.00	20.00	15.00	300.00
129		SCOTCH TAPE (4")	ROLL	5			5	300.00				0	0.00				0	0.00				0	0.00	5.00	60.00	300.00
130		METAL BOOK ENDS	SET	10			10	250.00				0	0.00				0	0.00				0	0.00	10.00	25.00	250.00
131		ETONA STAPLE WIRE (23/10) (3/8")	BOX	4			4	316.00				0	0.00				0	0.00				0	0.00	4.00	79.00	316.00
132		ETONA STAPLE WIRE (23/24) (15/16")	BOX	4			4	538.00				0	0.00				0	0.00				0	0.00	4.00	134.50	538.00
133		ETONA STAPLE WIRE 23/13	BOX	4			4	440.00				0	0.00				0	0.00				0	0.00	4.00	130.00	520.00
134		ETONA STAPLE WIRE 23/15	BOX	4			4	520.00				0	0.00				0	0.00				0	0.00	4.00	114.00	456.00
135		ETONA STAPLE WIRE 23/8	BOX	4			4	456.00				0	0.00				0	0.00				0	0.00	4.00	114.00	456.00
136		EPSON 5190 INK (BLACK)	BOTTLE	6			6	2,280.00				0	0.00				0	0.00				0	0.00	6.00	380.00	2280.00
137		EPSON 5190 INK (CYAN)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
138		EPSON 5190 INK (MAGENTA)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
139		EPSON 5190 INK (YELLOW)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
140		EPSON L360 INK (BLACK)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
141		EPSON L360 INK (CYAN)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
142		EPSON L360 INK (MAGENTA)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
143		EPSON L360 INK (YELLOW)	BOTTLE	4			4	1,520.00				0	0.00				0	0.00				0	0.00	4.00	380.00	1520.00
144		EPSON L220 INK (BLACK)	BOTTLE	8			8	3,040.00				0	0.00				0	0.00				0	0.00	8.00	380.00	3040.00
145		EPSON L220 INK (CYAN)	BOTTLE	6			6	2,280.00				0	0.00				0	0.00				0	0.00	6.00	380.00	2280.00
146		EPSON L220 INK (MAGENTA)	BOTTLE	6			6	2,280.00				0	0.00				0	0.00				0	0.00	6.00	380.00	2280.00
147		EPSON L220 INK (YELLOW)	BOTTLE	6			6	2,280.00				0	0.00				0	0.00				0	0.00	6.00	380.00	2280.00
148		EPSON L3110 INK (BLACK)	BOTTLE	70			70	26,600.00				0	0.00				0	0.00				0	0.00	70.00	380.00	26600.00
149		EPSON L3110 INK (CYAN)	BOTTLE	30			30	11,400.00				0	0.00				0	0.00				0	0.00	30.00	380.00	11400.00
150		EPSON L3110 INK (MAGENTA)	BOTTLE	30			30	11,400.00				0	0.00				0	0.00				0	0.00	30.00	380.00	11400.00
151		EPSON L3110 INK (YELLOW)	BOTTLE	30			30	11,400.00				0	0.00				0	0.00				0	0.00	30.00	380.00	11400.00
152		EPSON L210 INK (BLACK)	BOTTLE	8			8	3,040.00				0	0.00				0	0.00				0	0.00	8.00	380.00	3040.00
153		EPSON L210 INK (CYAN)	BOTTLE	8			8	3,040.00				0	0.00				0	0.00				0	0.00	8.00	380.00	3040.00

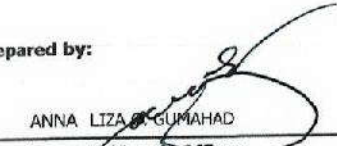
Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
154	EPSON L210 INK (MAGENTA)	BOTTLE	8			8	3,040.00				0	0.00				0	0.00				0	0.00	8.00	380.00	3040.00
155	EPSON L210 INK (YELLOW)	BOTTLE	8			8	3,040.00				0	0.00				0	0.00				0	0.00	8.00	380.00	3040.00
156	FOLDER (LONG) WHITE	PC	10			10	50.00				0	0.00				0	0.00				0	0.00	10.00	10.00	100.00
157	CLEAR FOLDER (BLUE) LONG SIZE	PC	10			10	100.00				0	0.00				0	0.00				0	0.00	10.00	10.00	100.00
158	FABRIC CONDITIONER (DOWNY)	liters	21			21	6,048.00	15			15	4,320.00	15			15	4,320.00	15			15	4,320.00	66.00	288.00	19008.00
159	PLASTIC RING BINDER (BLACK) 1"	pc	12			12	2,280.00				0	0.00				0	0.00				0	0.00	12.00	190.00	2280.00
160	PLASTIC RING BINDER (BLACK) 2" CIRCLE	pc	12			12	2,460.00				0	0.00				0	0.00				0	0.00	12.00	205.00	2460.00
161	PUSHPIN	BOX	12			12	240.00				0	0.00				0	0.00				0	0.00	12.00	20.00	240.00
162	SIGN PEN REFILL 0.5 BLACK	PC	48			48	960.00				0	0.00				0	0.00				0	0.00	48.00	20.00	960.00
163	SIGN PEN REFILL 0.5 BLUE	PC	48			48	960.00				0	0.00				0	0.00				0	0.00	48.00	20.00	960.00
164	SIGN PEN REFILL 0.5 RED	PC	24			24	480.00				0	0.00				0	0.00				0	0.00	24.00	20.00	480.00
165	CERTIFICATE FRAME (SHORT, 8.5" X 11")	PC	24			24	4,680.00				0	0.00				0	0.00				0	0.00	24.00	195.00	4680.00
166	CERTIFICATE FRAME (LONG, 8.5" X 13")	PC	12			12	3,600.00				0	0.00				0	0.00				0	0.00	12.00	300.00	3600.00
167	BANK CASH BOOK #104	PC	10			10	2,700.00				0	0.00				0	0.00				0	0.00	10.00	270.00	2700.00
168	OFFICIAL CASH BOOK	PC	10			10	1,900.00				0	0.00				0	0.00				0	0.00	10.00	190.00	1900.00
169	FEATHER DUSTER	PC	6			6	1,140.00				0	0.00				0	0.00				0	0.00	6.00	190.00	1140.00
170	STICKER PAPER (10s)	PACK	15			15	1,350.00				0	0.00				0	0.00				0	0.00	15.00	90.00	1350.00
171	SPECIAL PAPER (SHORT, WHITE, 8.5" X 11", GSM: 200)	PACK	20			20	1,700.00				0	0.00				0	0.00				0	0.00	20.00	85.00	1700.00
172	SPECIAL PAPER LONG, WHITE, 8.5" X 13", GSM: 200)	PACK	20			20	1,300.00				0	0.00				0	0.00				0	0.00	20.00	65.00	1300.00
173	SPECIAL PAPER (SHORT, WHITE, 8.5" X 11", GSM: 90)	PACK	15			15	1,125.00				0	0.00				0	0.00				0	0.00	15.00	75.00	1125.00
174	SPECIAL PAPER LONG, WHITE, 8.5" X 13", GSM: 90)	PACK	15			15	975.00				0	0.00				0	0.00				0	0.00	15.00	65.00	975.00
175	SPECIAL PAPER, CONCORED LAID PAPER - LONG, WHITE SIZE: 8.5" X 13" GSM:90	BOX	1			1	75.00				0	0.00				0	0.00				0	0.00	1.00	75.00	75.00
176	SPECIAL PAPER, CONCORED LAID PAPER - LONG, CREAM SIZE: 8.5" X 13" GSM:90	BOX	1			1	90.00				0	0.00				0	0.00				0	0.00	1.00	90.00	90.00
177	TYPE WRITER RIBBON (BLACK)	PC	24			24	2,160.00				0	0.00				0	0.00				0	0.00	24.00	90.00	2160.00
178	WHITE WOVE MIMEO GRAPHING PAPER (SHORT) 8.5" X 11"	REAM	12			12	540.00				0	0.00				0	0.00				0	0.00	12.00	45.00	540.00
179	WHITE WOVE MIMEO GRAPHING PAPER (LONG) 8.5" X 13"	REAM	12			12	2,100.00				0	0.00				0	0.00				0	0.00	12.00	175.00	2100.00
180	PERMANENT MARKING INK REFILL (BLACK)	BOTTLE	6			6	1,110.00				0	0.00				0	0.00				0	0.00	6.00	185.00	1110.00
181	PERMANENT MARKING INK REFILL (BLUE)	BOTTLE	6			6	210.00				0	0.00				0	0.00				0	0.00	6.00	35.00	210.00
182	PERMANENT MARKING INK REFILL (RED)	BOTTLE	3			3	105.00				0	0.00				0	0.00				0	0.00	3.00	35.00	105.00
183	EPSON BLACK COLOR #664 (70ML)	BOTTLE	6			6	210.00				0	0.00				0	0.00				0	0.00	6.00	35.00	210.00
184	EPSON COLOR #003	BOTTLE	6			6	3,000.00				0	0.00				0	0.00				0	0.00	6.00	500.00	3000.00
185	CANON INK CARTRIDGE #810	PC	18			18	9,000.00				0	0.00				0	0.00				0	0.00	18.00	500.00	9000.00
186	CANON INK CARTRIDGE #811	PC	18			18	9,000.00				0	0.00				0	0.00				0	0.00	18.00	500.00	9000.00
187	BROTHER INK (BLACK)	bottle	12			12	5,880.00				0	0.00				0	0.00				0	0.00	12.00	490.00	5880.00
188	BROTHER INK (MAGENTA)	bottle	12			12	5,880.00				0	0.00				0	0.00				0	0.00	12.00	490.00	5880.00
189	BROTHER INK (YELLOW)	bottle	12			12	5,880.00				0	0.00				0	0.00				0	0.00	12.00	490.00	5880.00





	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
190	BROTHER INK (CYAN)	bottle	12			12	5,880.00				0	0.00				0	0.00				0	0.00	12.00	490.00	5880.00
191	TEFLON TAPE (BIG)	pc	6			6	720.00				0	0.00				0	0.00				0	0.00	6.00	120.00	720.00
192	LAVATORY FAUCET	pc	6			6	600.00				0	0.00				0	0.00				0	0.00	6.00	100.00	600.00
193	FAUCET BRASS WITH HOSE B/BB	pc	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6.00	300.00	1800.00
194	FAUCET BRASS	pc	6			6	1,800.00				0	0.00				0	0.00				0	0.00	6.00	300.00	1800.00
195	BULB RECEPTACLE	pc	4			4	540.00				0	0.00				0	0.00				0	0.00	4.00	135.00	540.00
196	SWITCH (SINGLE) 1 WAY / 1 GANG	pc	4			4	400.00				0	0.00				0	0.00				0	0.00	4.00	100.00	400.00
197	CONVENIENCE OUTLET (2 GANG ASSEMBLED)	pc	4			4	400.00				0	0.00				0	0.00				0	0.00	4.00	100.00	400.00
198	BIDET SPRAY	pc	6			6	3,000.00				0	0.00				0	0.00				0	0.00	6.00	500.00	3000.00
199	ALUMINUM 12- STEP LADDER	pc	1			1	12,000.00				0	0.00				0	0.00				0	0.00	1.00	12,000.00	12000.00
200	GRASS CUTTER	pc	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5,000.00	5000.00
201	HACK SAW	pc	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
202	HOSE (SIZE: 1/2)	meter	35			35	3,500.00				0	0.00				0	0.00				0	0.00	35.00	100.00	3500.00
203	BOLO	pc	2			2	900.00				0	0.00				0	0.00				0	0.00	2.00	450.00	900.00
204	GARBAGE CART	pc	2			2	4,000.00				0	0.00				0	0.00				0	0.00	2.00	2,000.00	4000.00
205	WHEELED RECYCLE BIN	pc	2			2	23,000.00				0	0.00				0	0.00				0	0.00	2.00	11,500.00	23000.00
206	HOSE NOZZLE 1/2 WITH COUPLING 7/8 HOSE CLAMP	set	1			1	200.00				0	0.00				0	0.00				0	0.00	1.00	200.00	200.00
207	DIPPER (TABO)	PC	9			9	450.00				0	0.00				0	0.00				0	0.00	9.00	50.00	450.00
208	BASIN (PALAGGANA) SMALL	PC	1			1	100.00				0	0.00				0	0.00				0	0.00	1.00	100.00	100.00
209	BASIN (PALAGGANA) MEDIUM	PC	6			6	720.00				0	0.00				0	0.00				0	0.00	6.00	120.00	720.00
210	PAIL (TIBA) MEDIUM	PC	9			9	720.00				0	0.00				0	0.00				0	0.00	9.00	80.00	720.00
211	DOOR MAT	PC	12			12	600.00				0	0.00				0	0.00				0	0.00	12.00	50.00	600.00
212	RUBBER FOOT RUG, LARGE	PC	12			12	24,000.00	12			12	24,000.00	12			12	24,000.00	12			12	24,000.00	48.00	2,000.00	96000.00
213	FLOOR SCRUB BRUSH WITH HANDLE SIZE 12"	PC	6			6	900.00	6			6	900.00	6			6	900.00	6			6	900.00	24.00	150.00	3600.00
214	TOILET BRUSH WITH HANDLE	PC	1			1	250.00	1			1	250.00	1			1	250.00	1			1	250.00	4.00	250.00	1000.00
215	Outdoor Garbage Bin 90 Gallon Roll Cart	PC	10			10	80,000.00				0	0.00				0	0.00				0	0.00	10.00	8,000.00	80000.00
216	Clerical Chair	UNIT	10			10	65,000.00				0	0.00				0	0.00				0	0.00	10.00	6,500.00	65000.00
217	Executive		5			5	50,000.00				0	0.00				0	0.00				0	0.00	5.00	10000.00	50000.00
218	Photopaper		1			1	450.00				0	0.00				0	0.00				0	0.00	1.00	450.00	450.00
219	Water Dispenser		4			4	26,000.00				0	0.00				0	0.00				0	0.00	4.00	6500.00	26000.00
220	Steel Cabinet		5			5	42,500.00				0	0.00				0	0.00				0	0.00	5.00	8500.00	42500.00
221	Venetian Blinds		30			30	150,000.00				0	0.00				0	0.00				0	0.00	30.00	5000.00	150000.00
222	Table Name Plate		6			6	4,800.00				0	0.00				0	0.00				0	0.00	6.00	800.00	4800.00
223	Exhaust Fan		10			10	35,000.00				0	0.00				0	0.00				0	0.00	10.00	3500.00	35000.00
224	Teller Chair		2			2	15,000.00				0	0.00				0	0.00				0	0.00	2.00	7500.00	15000.00
225	Battery 9 V		10			10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
226	BALLAST, 18/20 Watts		1			1	650.00				0	0.00				0	0.00				0	0.00	1.00	650.00	650.00	
227	BALLAST, 36 Watts		1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00	
228	Nylon for Grasscutter, Big		20			20	9,000.00				0	0.00				0	0.00				0	0.00	20.00	450.00	9000.00	
229	Receptacle for light use		10			10	2,500.00				0	0.00				0	0.00				0	0.00	10.00	250.00	2500.00	
230	Plastic Faucet Hose Bibb		5			5	1,000.00				0	0.00				0	0.00				0	0.00	5.00	200.00	1000.00	
231	Plastic Faucet Plain Bibb		5			5	1,000.00				0	0.00				0	0.00				0	0.00	5.00	200.00	1000.00	
232	Plastic Twine Rope		25			25	3,750.00				0	0.00				0	0.00				0	0.00	25.00	150.00	3750.00	
233	Bag Closer Thread		40			40	6,000.00				0	0.00				0	0.00				0	0.00	40.00	150.00	6000.00	
234	Amazon Fire TV Stick Lite Streaming Device		2			2	7,000.00				0	0.00				0	0.00				0	0.00	2.00	3500.00	7000.00	
235	Multi-Purpose, 4-Drawer Plastic Cabinet (Clothing Organizer)		2			2	10,000.00				0	0.00				0	0.00				0	0.00	2.00	5000.00	10000.00	
236	Oven		2			2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10000.00	20000.00	
237	Bag Closer		4			4	40,000.00				0	0.00				0	0.00				0	0.00	4.00	10000.00	40000.00	
238	Aluminum Coffee Tray/Cart		2			2	10,000.00				0	0.00				0	0.00				0	0.00	2.00	5000.00	10000.00	
239	Cup and saucer set		2			2	6,000.00				0	0.00				0	0.00				0	0.00	2.00	3000.00	6000.00	
240	Screw driver (Flat)		1			1	230.00				0	0.00				0	0.00				0	0.00	1.00	230.00	230.00	
241	Screw driver (Star)		1			1	230.00				0	0.00				0	0.00				0	0.00	1.00	230.00	230.00	
242	Open range (all sizes)	set	1			1	550.00				0	0.00				0	0.00				0	0.00	1.00	550.00	550.00	
<b>A. TOTAL</b>																									<b>P</b>	<b>10,114,264.24</b>
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																									<b>P</b>	<b>1,011,426.42</b>
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																									<b>P</b>	<b>-</b>
<b>D. GRAND TOTAL (A + B + C)</b>																									<b>P</b>	<b>11,125,690.66</b>
<b>E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:  
  
 ANNA LIZA G. GUMAHAD  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available Approved by:  
  
 SAMERAH V. DADAL  
 Accountant / Budget Officer

  
 ENGR. FELIMON T. CANGREJO, M.M., DPM  
 Head of Office/Agency

Received by:  


Date Prepared: August 26, 2021