

National Food Authority

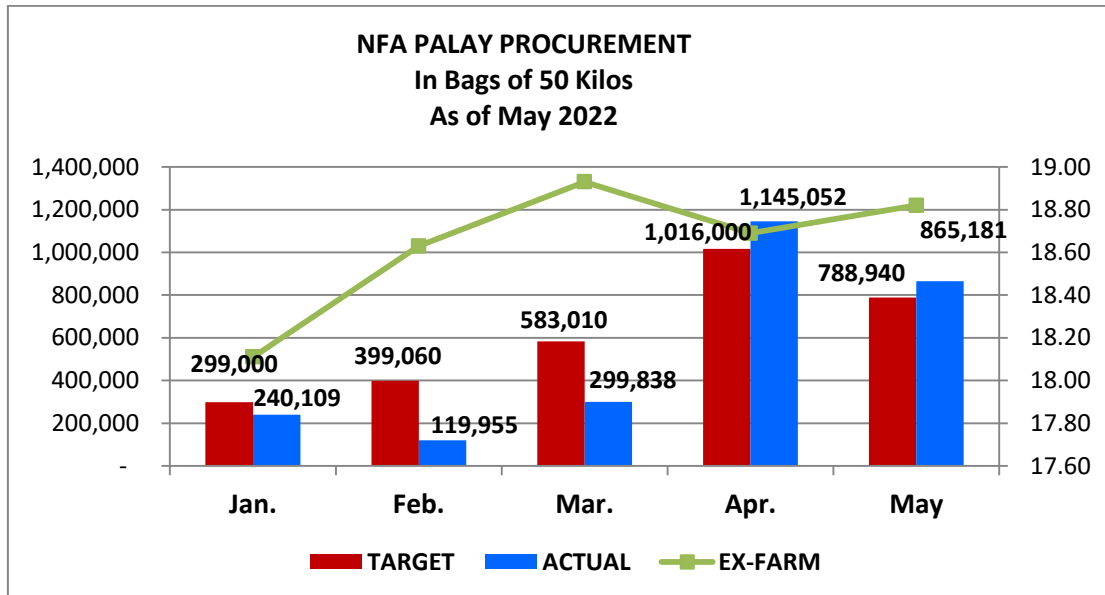
May 2022
Accomplishment Report



**ENSURE FOOD SECURITY
THROUGH MAINTENANCE OF BUFFER STOCKS**

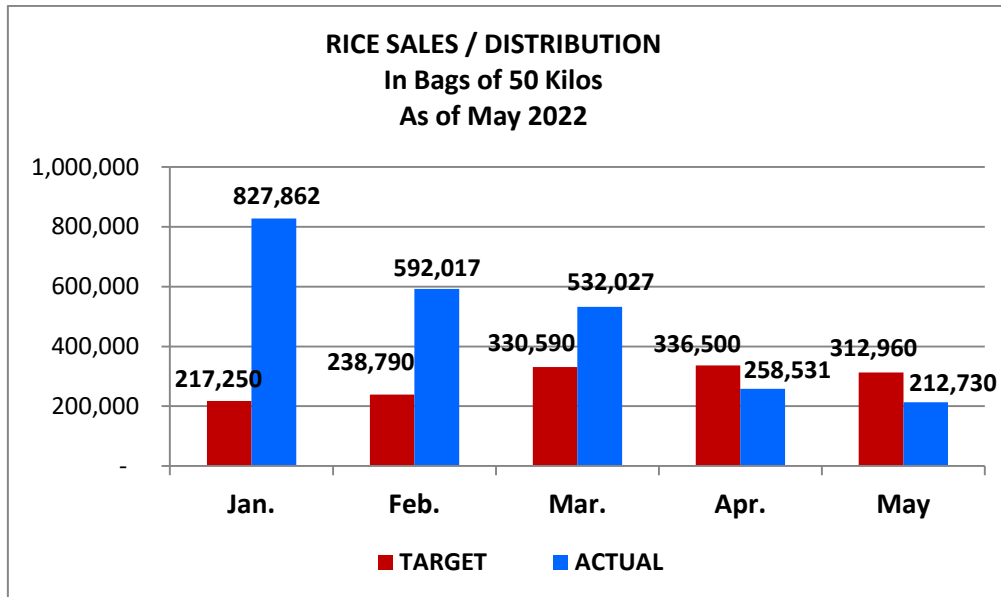
PALAY PROCUREMENT

For the month of May, NFA procured 865,181 bags or 43,259.05 MT of palay, which is 109.66% accomplishment of the month's target of 788,940 bags or 39,447 MT. . Increase in procurement can be attributed to the good harvest of the summer cropping season and the continuous effort of the National Food Authority to provide the best service to farmers and farmers organization, for them to sell their harvest to NFA.



DISTRIBUTION

For the month, NFA distributed 212,730 bags or 10,636.5 MT of rice, equivalent to 67.97% accomplishment of the month's target of 312,960 bags or 15,648 MT. The decrease in distribution is attributed to the reduced rice releases to DSWD and LGUs intended for COVID-19 relief operations.



I. BUFFER STOCK OF STAPLE CEREALS EFFECTIVELY MANAGED

NFA INVENTORY

As of May 31, 2022, NFA's stock inventory of 3,503,296 bags (total rice equivalent –TRE) or 175,164.8 MT is good to last for 5.22 days, based on the daily rice consumption rate (DCR) of 671,720 bags or 33,586 MT. However, based on Average Daily Sales of 11,987 bags, the inventory is good to last for 292.26 days. It should be noted that NFA's inventory is only part of the national rice inventory of the entire country.

II. MANAGEMENT EFFICIENCY AND COMPETENCY **CORPORATE PLANNING AND MANAGEMENT SERVICES**

Information Technology/Systems Development

- Technical support for IT Network / Hardware / Software - continuing activity
- Monitoring of Data Center – continuing activity
- Technical support for online/virtual and face-to-face meeting of NFA Executive and Employees:
 - a. Council Meeting (Boardroom and AO Conference room)
 - b. AO Re: Preparation of Process Flow for presentation to Council Member
 - c. Pre Council Meeting
 - d. CPD meetings on SOP review
 - e. Audit Risk Management Committee (ARMC)
 - f. Briefing of OCD and IAD employees re: NFA Operations
- Provided user assistance to Central Office and Field Offices regarding e-IFOMIS.
- IT System Development Administration/Maintenance - continuing activity
 - a. Payroll System
 - b. Property Information System (PIS)
 - c. Huris System
 - d. Web Huris System
 - e. Stock Examination System (Visual FOXPro)
 - f. Cash Monitoring System
 - g. Tolerable Allowance TOLA
 - h. Electronic Bid Posting System eBPS
- Web posting - continuing activity
- Continuing technical assistance to user's calls/complaints by Central Office departments and field offices:
 - a. LAN and Internet connection.
 - b. Computer unit and application system problem by users of CO and FO.
 - c. Printer and scanner technical issue.
 - d. Provided Remote Access to Batangas users
 - i. D. Natanuan
 - ii. C. Mandigma
 - iii. C. Mejico
 - iv. G. Hernandez
 - v. C. Cabanig
 - e. Transfer of Legal and Internal Audit Department to 9th Floor
- BAC matters (Procurement of IT equipment)
 - a. Technical evaluation of ABC for **ISP, HCI** and Laptop
 - b. Pre-bid conference ISP, HCI and Laptop
 - c. Preparation of bid bulletin for ISP, HCI and Laptop
 - d. Opening of Bids Internet Service Provider ISP, Hyper Converge Infrastructure HCI and Laptop
 - e. Technical evaluation of ABC for UPS, Sophos License Subscription
 - f. Conducted Post-qualification for Internet Services

- Provided technical assistance to Admin press conference at penthouse
- Provided technical assistance to service provider (ATI) re: Repair and Maintenance of PACU
 - a. Check all power line of PACU
 - b. Check all piping indoor and outdoor unit
 - c. Vacuum of piping
 - d. Monitoring and leak testing
 - e. Charging of refrigerant
 - f. Conducted Preventive Maintenance
- Prepared and submitted monthly accomplishment report.

Corporate Planning

- Submitted the result of the evaluation on the request of Region IX for the divestment of the NFA Verde property in Tuburan District, Pagadian City.
- Submitted supporting documents for the 2021 Performance Scorecard validation.

Standard Operating Procedures (SOPs)

On-going updates and reviews of NFA Standard Operating Procedures on:

- Stock Examination and TOLA Computation
- Warehouse Documentation
- Rice Sales Program to LGUs, Institutions and other relief agencies
- Responsibility Accounting
- Supplies and Materials
- Property, Plant and Equipment (PPE) Inventory and Control Monitoring System

Monitoring and Reporting

- NFA SCPMT Weekly Report.
- NFA Monthly Accomplishment Report
- NFA's 2nd Quarter Accomplishment Report

INTERNAL AUDIT SERVICES

The following Audit Services were conducted:

A. Audit Engagement

- Special Audit on Procurement and Milling in Region VIII – Audit Report for finalization

B. Audit Risk Management Committee (ARMC)

- ARMC Secretariat
- Preparation of documents for the ARMC meeting scheduled on May 5, 2022

C. Tolerable Allowance (TOLA)

- Issued nine (9) Certifications of Stock (Grains and MTS) Accountabilities for NFA official and rank and file employees for purposes of retirement, resignation, death benefit claims, travel abroad, maternity/sick, leave and/or reassignment.

D. National Consolidation of Quarterly Status of Stock Accountability Report as of March 2022 – 100% Complete.

FINANCE

DEBT MANAGEMENT

The outstanding NFA bank loans as of May 31, 2022, amounted to **₱124,719.117M** comprising of the following:

Particulars	Balance as of May 31, 2021 (in Million Pesos)
I Short-Term Credit Lines	43,061.177
II Long-Term Loans	
LBP – Notes	-
Various Creditors – Treasury Bonds	-
Long Term Notes Syndicated – New	6,120.000
Foreign-Japanese Rice Loan	44.324
Net Lending	75,493.616
TOTAL BANK LOANS	124,719.117

LEGAL AFFAIRS

For the month of May, 162 activities pertaining to adjudication, documentation and litigation were undertaken as follows:

Investigation and Documentation Division	36
Pleadings/Orders in Administrative Cases	-
SOP / Contract Review	11
Opinions rendered	-
Memos and Pleadings re: Notice of Disallowance	10
Pleading/Order in Administrative Cases	-
Other Memos	15

Litigation Division	132
Hearing/s attended	8
Pleadings, Memoranda & related documents	11
Opinions, reports, requests, queries & communications prepared and sent by Lawyers	46
Certifications of No Pending or With Pending Case/s	67
TOTAL	162

HUMAN RESOURCE MANAGEMENT

NCR+ plus bubble (Metro Manila, Bulacan, Cavite, Laguna and Rizal) was placed under General Community Quarantine (GCQ) alert level 1 from May 1 to 31, 2022, the NFA operated at 100% capacity under strict health protocols to ensure continuity in the delivery of our services to the public.

Further, all employees reporting to the office were mandated to wear face masks, indigenous, reusable, or do-it-yourself masks, or other facial protective equipment which can effectively lessen the transmission of COVID-19 pursuant to the existing guidelines issued by the national government and IATF and social distancing protocols must be maintained and observed at all times.

NFA PERSONNEL COMPLEMENT as of May 31, 2022

Status	Authorized Positions	Filled-up Positions	Vacancies
<i>Regular</i>			
Central Office	224	157	67
Field Office	2,420	1,186	1,234
Total	2,644	1,343	1,301