

National Food Authority

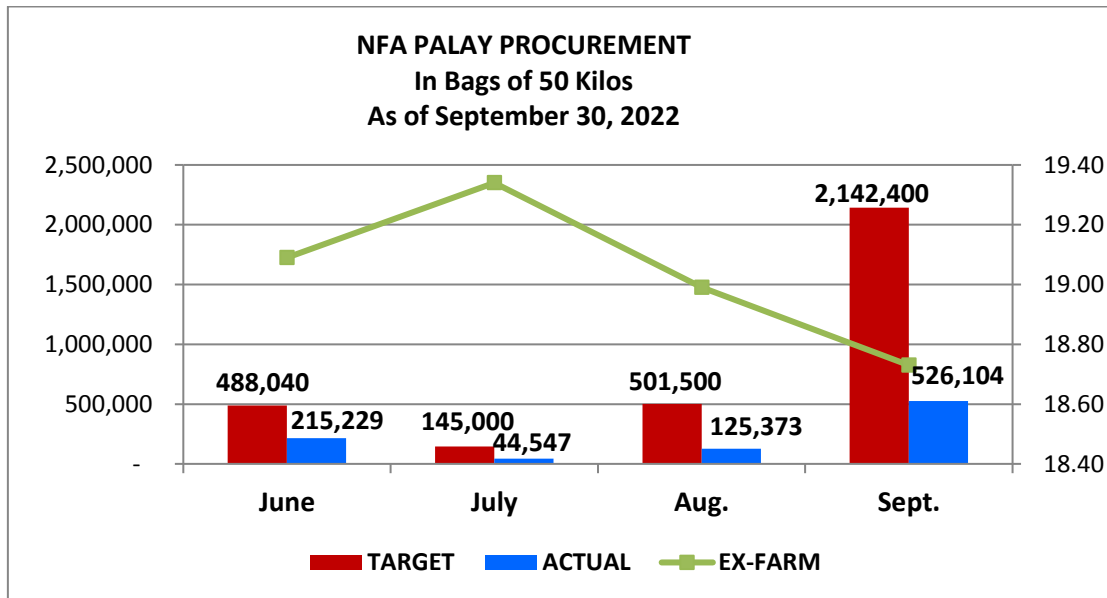
September 2022
Accomplishment Report



**ENSURE FOOD SECURITY
THROUGH MAINTENANCE OF BUFFER STOCKS**

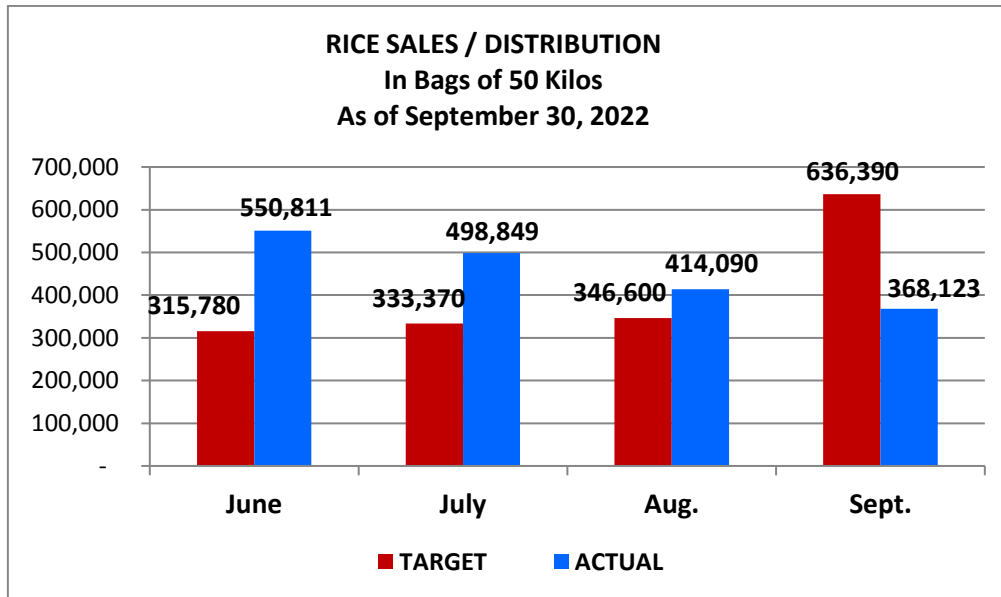
PALAY PROCUREMENT

For the month of September, NFA procured 526,104 bags or 26,305 MT of palay, which is 24.56% accomplishment of the month's target of 2,142,400 bags or 107,120MT. The slight decrease in percentage of procurement, compared to last month's level can be attributed to the large increase in target of more than 2 million bags, due to the onset of the main cropping harvest.



DISTRIBUTION

For the month, NFA distributed 368,123 bags or 18,406 MT of rice, equivalent to 57.85% accomplishment of the month's target of 636,390 bags or 31,820 MT. Of the total volume distributed, a total of 1,168 bags of rice were issued to DSWD and LGUs for relief operations due to Super Typhoon "Karding".



I. BUFFER STOCK OF STAPLE CEREALS EFFECTIVELY MANAGED

NFA INVENTORY

As of September 30, 2022, NFA's stock inventory of 2,177,835 bags (total rice equivalent –TRE) or 108,892 MT is good to last for 3.24 days, based on the daily rice consumption rate (DCR) of 671,720 bags or 33,586 MT. However, based on Average Daily Sales of 19,022 bags, the inventory is good to last for 114.49 days. It should be noted that NFA's inventory is only part of the national rice inventory of the entire country.

II. MANAGEMENT EFFICIENCY AND COMPETENCY **CORPORATE PLANNING AND MANAGEMENT SERVICES**

Information Technology/Systems Development

- Technical support for IT Network / Hardware / Software - continuing activity
- Monitoring of Data Center – continuing activity
- Technical support/assistance for online/virtual and face-to-face meeting of NFA Executive and Employees:
 - a. Budget Hearing
 - b. Office of the Council Secretary OCS meeting at AO
 - c. Administrator virtual/online meeting (Implementing Rules of PD 194)
 - d. FTI Board of Directors Meeting
- Provided users assistance to CO and FO regarding various NFA IT System Development Administration/Maintenance - continuing activity
 - a. e-IFOMIS
 - b. Payroll System
 - c. PIS
 - d. Huris System
 - e. Web Huris System
 - f. Stock Examination System (VFP)
 - g. Cash Monitoring System
 - h. Tolerable Allowance TOLA
 - i. Electronic Bid Posting System eBPS
 - j. Web posting
- Continuing technical assistance to user's calls/complaints by Central Office departments and Field Offices:
 - a. LAN and Internet connection
 - b. Computer unit and application system problem
 - c. Printer and scanner technical issue
 - d. Connection to NFA Application System
- BAC matters (Procurement of IT equipment):
 - a. Review ABC Evaluation report for the Supply and Delivery of Access Point.
- Attended DICT Information Systems Strategic Planning (ISSP) Orientation Webinar.
- Prepared memo to AVID re: Warranty Claim for Video Conferencing Systems.
- Prepared new ISSP for 2023 – 2025.
- Assisted and coordinated with HCI supplier for the software license requirement.
- Assisted and coordinated with RSInfinity engineers regarding floor plan for UPS installation at Data Center.
- Provided assistance to Mr. Elfracio of Mcirodata on site inspection for free WIFI installation.
- Provided technical support and assistance to the month long celebration for the NFA 50th Anniversary.
- Prepared and submitted monthly accomplishment report.

Corporate Planning

- Prepared Highlights of Virtual Meeting with GCG
- Prepared submission of FAQs for FY 2023 Plan and Budget Plenary Hearings
- Prepared memorandum Cascading the 2022 Modified Performance Scorecard
- Prepared memorandum re: NFA Budget Hearing Preparation for FY 2023
- Prepared memorandum to concerned departments regarding their submission of Targets for the FY 2023 Performance Scorecard
- Attended the onsite visit/meeting with GCG regarding the validation of NFA's 2021 Performance Scorecard
- Prepared and submitted required supporting documents for the validation of 2021 Performance Scorecard
- Prepared and submitted letter to GCG regarding request for extension on the deadline of submission of 2023 NFA PS
- NFA Submission of Various Information/Data in preparation for the FY 2023 Plan and Budget Deliberations
- Prepared and submitted NFA presentation for the DA GFPS meeting for 1st Semester Assessment of 2022.

Standard Operating Procedures (SOPs)

On-going updates and reviews of NFA Standard Operating Procedures on:

- Stock Examination and TOLA Computation
- Warehouse Documentation
- Rice Sales Program to LGUs, Institutions and other relief agencies

Monitoring and Reporting

- NFA SCPMT Weekly Report.
- NFA Monthly Accomplishment Report

INTERNAL AUDIT SERVICES

The following Audit Services were conducted:

A. Audit Engagement

- Special Audit on Procurement and Milling in Regions I, II, III, IV and VI.

B. Audit Risk Management Committee (ARMC)

- Preparation of Notice of Meeting / Agenda
- Preparation of materials for meeting
- Dissemination / Distribution of Materials to Committee Members
- Revision / Correction of ARMC Resolutions

C. Tolerable Allowance (TOLA)

- Issued seven (7) Certifications of Stock (Grains and MTS) Accountabilities of NFA official and rank and file employees for purposes of retirement, resignation, death benefit claims, travel abroad, maternity/sick, leave and/or reassignment.

FINANCE

DEBT MANAGEMENT

The outstanding NFA bank loans as of September 30, 2022, amounted to **₱124,707.903 M** comprising of the following:

Particulars	Balance as of September 30, 2021 (in Million Pesos)
I Short-Term Credit Lines	31,267.455
II Long-Term Loans	
LBP – Notes	-
Various Creditors – Treasury Bonds	-
Long Term Notes Syndicated – New	6,120.000
Foreign-Japanese Rice Loan	33.110
Net Lending	87,287.338
TOTAL BANK LOANS	124,707.903

LEGAL AFFAIRS

For the month of September, 196 activities pertaining to adjudication, documentation and litigation were undertaken as follows:

Investigation and Documentation Division	43
Pleadings/Orders in Administrative Cases	-
SOP / Contract Review	9
Opinions rendered	8
Memos and Pleadings re: Notice of Disallowance	10
Pleading/Order in Administrative Cases	-
Other Memos	15
Certifications of No Pending or With Pending Case/s	-
Litigation Division	153
Hearing/s attended	10
Pleadings, Memoranda & related documents	17
Opinions, reports, requests, queries & communications prepared and sent by Lawyers	40
Certifications of No Pending or With Pending Case/s	86
TOTAL	196

HUMAN RESOURCE MANAGEMENT

NCR+ plus bubble (Metro Manila, Bulacan, Cavite, Laguna and Rizal) were still placed under General Community Quarantine (GCQ) alert level 1 from September 1 to 30, 2022. The NFA operated at 100% capacity under strict health protocols to ensure continuity in the delivery of our services to the public.

Further, all employees reporting to the office were mandated to wear face masks, indigenous, reusable, or do-it-yourself masks, or other facial protective equipment which can effectively lessen the transmission of COVID-19, pursuant to the existing guidelines issued by the national government and IATF and social distancing protocols must be maintained and observed at all times.

NFA PERSONNEL COMPLEMENT as of September 30, 2022

Status	Authorized Positions	Filled-up Positions	Vacancies
Regular			
Central Office	224	163	61
Field Office	2,420	1,224	1,196
Total	2,644	1,387	1,257

