

NATIONAL FOOD AUTHORITY  
CENTRL VISAYAS REGIONAL OFFICE - VII

**2023 ANNUAL PROCUREMENT PLAN**

As of December 31, 2023

Code (PAP)	Procurement Program/Project	Is this an Early Procurement Activity? (Yes/No)	PMO/End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Program/Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	GAA	
<b>GENERAL SERVICES</b>										<b>21,037,696.00</b>	<b>21,037,696.00</b>			
1	Other General Services & Allied Services	Yes	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	11/2022	12/2022	12/2022	12/2022	GOP	2,756,160.00	2,756,160.00			Janitorial/Utility services for Branch offices and warehouses
2	Security Services for NFA Region VII (Re-bidding); With Contract Amendment effective October 01, 2023	Yes	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	04/05/2023	23/05/2023	08/06/2023	09/01/2023	GOP	18,281,536.00	18,281,536.00			1st Bidding was a declared a failure; No eligible bidders; Re-bidding was successful; Contract was awarded to Café Security Agency, Inc.; Contract was amended effective October 01, 2023 to December 31, 2023 due to the new minimum wage rates in Region VII per Wage Order No. ROVII-24 effective October 01, 2023
<b>OPERATIONAL SERVICES</b>										<b>22,295,345.00</b>	<b>17,545,345.00</b>		<b>4,750,000.00</b>	
3	Warehouse Handling (and allied) Services NFA Region VII	Yes	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	11/2022	12/2022	12/2022	12/2022	GOP	11,207,426.00	11,207,426.00			Three bidding conducted were all declared failure; Awaiting for the revised Terms of Reference from Central Office; Contract is under Extension Mode
4	Trucking Services for NFA Region VII	Yes	NFA Central Visayas Branch Offices (Bohol, Cebu and Negros Oriental)	Competitive Bidding	08/12/2022	26/12/2022	28/12/2022	29/12/2022	GOP	5,340,080.00	5,340,080.00			Bidding conducted was successful; Trucking services for the transfer of grains by Land or through RORO
5	Port Services	Yes	NFA Central Visayas Branch Offices (Bohol, Cebu and Negros Oriental)	NP-53.9 Small Value Procurement	11/2022	12/2022	12/2022	12/2022	GOP	997,839.00	997,839.00			Includes port services (Arrastre, Stevedoing, Wharfage)
6	Palay procurement	No	NFA Central Visayas Branch Offices (Bohol, Cebu and Negros Oriental)	Direct Procurement	January to December 2023				GOP	4,750,000.00			4,750,000.00	Palay procurement per approved 2023 marketing plan
<b>CAPITAL OUTLAY- BUILDINGS AND STRUCTURES</b>										<b>10,559,715.10</b>		<b>10,559,715.10</b>		
7	Repair of Food Security Center Warehouse (Damaged by STY Odette)	No	NFA Central Visayas (NFA Bohol Branch Office)	Competitive Bidding	02/2023	02/2023	03/2023	03/2023	GOP	6,442,339.11		6,442,339.11		Capital Outlay - Building; Bidding was successful; Awarded to C. Jansen
8	Repair of Casement Windows	No	NFA Central Visayas (NFA Bohol Branch Office)	NP-53.9 Small Value Procurement	02/2023	02/2023	03/2023	03/2023	GOP	767,375.99		767,375.99		Capital Outlay - Building
9	Upgrading of Electrical System of GID 8 Warehouse	No	NFA Central Visayas (NFA Cebu Branch Office)	Competitive Bidding	01/2023	01/2023	02/2023	02/2023	GOP	1,850,000.00		1,850,000.00		Capital Outlay - Building
10	Upgrading of Electrical System of Warehouse No.46	No	NFA Central Visayas (NFA Cebu Branch Office)	Competitive Bidding	01/2023	01/2023	02/2023	02/2023	GOP	1,500,000.00		1,500,000.00		Capital Outlay - Building
<b>CAPITAL OUTLAY- MACHINERIES AND EQUIPMENT</b>										<b>2,025,625.00</b>		<b>2,025,625.00</b>		
11	Laboratory Equipment	No	NFA Central Visayas (NFA Regional Office VII)	Competitive Bidding	03/2023	03/2023	04/2023	04/2023	GOP	1,088,163.75		1,088,163.75		Capital Outlay - Machineries & Equipment
12	Pest Control Equipment	No	NFA Central Visayas (NFA Regional Office VII)	NP-53.9 Small Value Procurement	03/2023	03/2023	04/2023	04/2023	GOP	877,461.25		877,461.25		Capital Outlay - Machineries & Equipment
13	Bag Closer	No	NFA Central Visayas Branch Offices (Bohol, Cebu and Negros Oriental)	NP-53.9 Small Value Procurement	03/2023	03/2023	04/2023	04/2023	GOP	60,000.00		60,000.00		Capital Outlay - Machineries & Equipment
<b>CAPITAL OUTLAY- ADMINISTRATIVE FACILITIES/ EQUIPMENT</b>										<b>1,000,000.00</b>		<b>1,000,000.00</b>		
14	Administrative Facilities/ Equipment	No	NFA Central Visayas Branch Offices (Bohol, Cebu and Negros Oriental)	NP-53.9 Small Value Procurement	July to December 2023				GOP	1,000,000.00		1,000,000.00		Capital Outlay - Various Administrative Facilities & Equipment
<b>SUPPLIES</b>										<b>9,664,609.00</b>	<b>9,664,609.00</b>			
15	Common-Used Supplies & Equipment	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	Quarterly		GOP	4,500,000.00	4,500,000.00			Supplies and Materials

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16	MTS/ Packaging Materials	No	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	February - March 2023				GOP	719,580.00	719,580.00			Agricultural supplies
17	Pest Control Chemicals for NFA Region VII	No	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	February - March 2023				GOP	1,605,029.00	1,605,029.00			Agricultural supplies
18	Fumigation Sheets	No	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	June - July 2023				GOP	1,340,000.00	1,340,000.00			Agricultural supplies
19	Fuel, Oil & Lubricants	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.14 Direct Retail Purchase	N/A	N/A	Weekly	GOP	1,500,000.00	1,500,000.00			Fuel, oil, & lubricants for motor vehicles	
<b>UTILITIES</b>									<b>4,600,000.00</b>	<b>4,600,000.00</b>				
20	Water	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	N/A	N/A	Monthly	GOP	600,000.00	600,000.00			Water Consumption	
21	Electricity	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	N/A	N/A	Monthly	GOP	4,000,000.00	4,000,000.00			Electricity Consumption	
<b>COMMUNICATION</b>									<b>677,708.00</b>	<b>677,708.00</b>				
22	Postage and Courier Services	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	January to December 2023				GOP	100,000.00	100,000.00			Postage & courier fee
23	Telephone/Mobile Expenses	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	January to December 2023				GOP	300,000.00	300,000.00			Telephone for office use and Mobile allowance for Executives
24	Internet Subscription	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	January to December 2023				GOP	222,708.00	222,708.00			Internet Subscription for office use
25	Cable, Satellite, Telegraph & Radio Expenses	No	NFA Central Visayas (Regional & Branch Offices)	Direct Contracting	January to December 2023				GOP	55,000.00	55,000.00			Cable Subscription
<b>REPAIRS &amp; MAINTENANCE</b>									<b>3,000,000.00</b>	<b>3,000,000.00</b>				
26	RMT- Motor Vehicles	No	NFA Central Visayas (Regional, Bohol, and Cebu Branch Offices)	NP-53.9 Small Value Procurement; Direct Contracting	January to December 2023				GOP	440,000.00	440,000.00			Repair of pavements; Repair/ repainting of flag poles
27	RMT - Plant and Machineries	No	NFA Central Visayas (Bohol and Negros Oriental Branch Offices)	NP-53.9 Small Value Procurement	January to December 2023				GOP	260,000.00	260,000.00			Various minor repairs
28	RMT - Warehouses	No	NFA Central Visayas (Branch Offices)	NP-53.9 Small Value Procurement	January to December 2023				GOP	360,000.00	360,000.00			Various minor repairs
29	RMT- IT/Office Equipment	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.9 Small Value Procurement	January to December 2023				GOP	200,000.00	200,000.00			Various minor repairs
30	RMT- Office Buildings	No	NFA Central Visayas (Regional & Branch Offices)	Competitive Bidding	January to December 2023				GOP	1,490,000.00	1,490,000.00			Various minor repairs
31	RMT - Land Improvement	No	NFA Central Visayas (Bohol Branch Office)	NP-53.9 Small Value Procurement	January to December 2023				GOP	30,000.00	30,000.00			Various minor repairs
32	RMT - Warehouse Equipment	No	NFA Central Visayas (Bohol Branch Office)	NP-53.9 Small Value Procurement	January to December 2023				GOP	10,000.00	10,000.00			Various minor repairs
33	RMT - Furnitures and Fixtures	No	NFA Central Visayas (Bohol Branch Office)	NP-53.9 Small Value Procurement	January to December 2023				GOP	60,000.00	60,000.00			Various minor repairs
34	RMT - Transportation Equipment	No	NFA Central Visayas (Negros Oriental Branch Office)	NP-53.9 Small Value Procurement	January to December 2023				GOP	100,000.00	100,000.00			Various minor repairs
35	RMT - Technical/ Laboratory/Scientific	No	NFA Central Visayas (Regional Office and Cebu Branch Office)	NP-53.9 Small Value Procurement	January to December 2023				GOP	50,000.00	50,000.00			Various minor repairs
<b>OTHER MAINTENANCE &amp; OTHER OPERATING SERVICES</b>									<b>6,684,138.00</b>	<b>6,684,138.00</b>				
36	Travelling Expenses	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.14 Direct Retail Purchase	N/A	N/A	January to December 2023	GOP	4,000,000.00	4,000,000.00			Official travel expenses & allowances	
37	Training and Scholarship	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023	GOP	200,000.00	200,000.00				
38	Awards/Rewards, Prizes & Indemnities	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.14 Direct Retail Purchase	N/A	N/A	January to December 2023	GOP	50,000.00	50,000.00			Retirement Award	
39	Extra Ordinary Expense	No	Regional Manager II	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023	GOP	60,000.00	60,000.00			Monthly Allowance	
44	Miscellaneous Expense	No	Regional Manager II	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023	GOP	90,000.00	90,000.00			Monthly Allowance	

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45	Anniversary/Sports & Cultural/Christmas	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	310,000.00	310,000.00			
46	Taxes, Duties and Licenses-Regular	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	43,636.00	43,636.00			Tax, bank charges, registration, seminars
47	Real Estate Tax	No	NFA Cebu Branch Office	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	135,353.00	135,353.00			Real property tax
48	Fidelity Bond premiums	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2021		GOP	266,858.00	266,858.00			Bond premiums for accountable officers
49	Insurance premiums	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to March 2023		GOP	1,178,791.00	1,178,791.00			Stock, property & personnel insurance
50	GHIP/GAIP/TRAVEL INSURANCE	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	20,000.00	20,000.00			Regular member's insurance
51	Membership dues and contributions	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	7,500.00	7,500.00			Membership, dues, and contributions
52	Representation Expense	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.5 Agency to Agency	N/A	N/A	January to December 2023		GOP	300,000.00	300,000.00			Monthly meetings/assembly, RBAC/BROMANCOM/ REMANCOM
53	Rent/Lease Equipment	No	NFA Cebu Branch Office	Direct Contracting	N/A	N/A	January to December 2023		GOP	16,000.00	16,000.00			Photocopier Machine rent
54	Subscription	No	NFA Central Visayas (Regional & Branch Offices)	NP-53.9 Small Value Procurement	N/A	N/A	January to December 2023		GOP	6,000.00	6,000.00			Newspaper subscription
<b>GRANDTOTAL</b>										<b>81,444,836.10</b>	<b>63,209,496.00</b>	<b>13,485,340.10</b>	<b>4,750,000.00</b>	

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