

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philsgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of t. a APP-CSE Form - Other Items in Microsoft Excel format on or before the <https://pharmunit.hhsdb> (*Pls. do copy the link and paste in your*
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philsgeps.gov.ph, or visit the PS-DBM website (www.ps-philsgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

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 Region: 70
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No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Price Catalogue	Total Quantity for the year	Total Amount for the year				
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept				Q3	Q3 AMOUNT	Oct	Nov
1	-	CORRECTION TAPE REFL	PCS	6	6		12	492.00		8		8	328.00	12	492.00	15	492.00	8	328.00	40	41.00	1,640.00
2	-	FOLDER SHORT 15 PTS	PCS	15	15		30	135.00		15		15	135.00	30	67.50	15	67.50	10	25	100	4.50	450.00
3	-	INK, BT5000 BROTHER MFC, CYAN	BTL	2	2		4	1,600.00				1	0.00	4	400.00		400.00	0	0	5	400.00	2,000.00
4	-	INK, BT5000 BROTHER MFC, MAGENTA	BTL	2	2		4	1,600.00				1	0.00	4	400.00		400.00	0	0	5	400.00	2,000.00
5	-	INK, BT5000 BROTHER MFC, YELLOW	BTL	2	2		4	1,600.00				1	0.00	4	400.00		400.00	0	0	5	400.00	2,000.00
6	-	INK, BT D60 BROTHER MFC, BLACK	BTL	2	2		4	1,600.00				1	0.00	4	400.00		400.00	0	0	5	400.00	2,000.00
7	-	PAPER, BOND SHORT SUBS 20	REAM	9	3	8	20	3,700.00	7	5	8	20	3,700.00	5	10	20	3,700.00	5	10	20	185.00	14,800.00
8	-	COLUMMAR NOTEBOOK, 8 COLS	BOX	2	1	3	4	105.00	4	2		4	140.00	4	140.00		140.00	4	4	15	35.00	525.00
9	-	COLUMMAR PAD # 14 COLS	PAD	2	2		4	400.00				2	200.00	2	200.00		200.00	2	2	10	100.00	1,000.00
10	-	INK, EPSON # 003 BLACK	BTL	1	3	4	4	1,200.00	1	3	4	4	1,200.00	1	3	5	1,500.00	1	1	3	300.00	5,400.00
11	-	INK, EPSON # 003 CYAN	BTL	1	3	4	4	1,200.00	1	3	4	4	1,200.00	1	3	5	1,500.00	1	1	2	300.00	4,500.00
12	-	INK, EPSON # 003 MAGENTA	BTL	1	3	4	4	1,200.00	1	3	4	4	1,200.00	1	3	5	1,500.00	1	1	2	300.00	4,500.00
13	-	INK, EPSON # 003 YELLOW	BTL	1	3	4	4	1,200.00	1	3	4	4	1,200.00	1	3	5	1,500.00	1	1	2	300.00	4,500.00
14	-	SPECIAL PAPER	PACK	2	1	3	3	195.00		2		2	130.00	3	195.00	2	3	2	2	10	65.00	650.00
15	-	TYPEWRITER RIBBON	PCS	1	1	2	2	50.00		1	1	2	50.00	2	50.00	1	2	1	2	8	25.00	200.00
16	-	FABRIC CONDITIONER 1LT	POUCH	4			4	700.00	2			2	350.00	2	350.00	2	350.00	2	2	10	175.00	1,750.00
17	-	MURIATIC ACID	BTL	2	1	3	3	375.00		2		2	250.00	3	375.00	1	3	2	2	10	125.00	1,250.00
18	-	ERASER, PLASTIC/RUBBER	PCS	3	3		3	90.00				0	0.00	0	0.00		0.00	0	0	5	30.00	150.00
19	-	STAMP PAD INK, VIOLET	BTL	1	1		1	40.00				0	0.00	0	0.00		0.00	0	0	1	40.00	40.00
20	-	COMPUTER BINDER 11 X 9.5 BLUE	PCS	15			15	1,425.00				0	0.00	20	1,900.00		1,900.00	0	0	35	95.00	3,325.00
21	-	CONTINUOUS FORM 1 RLY 11 X 9.5 BK 70	BOX	3			3	2,550.00	3			3	2,550.00	3	2,550.00	3	2,550.00	3	3	12	850.00	10,200.00
22	-	CONTINUOUS FORM 2 RLY 11 X 9.5 BK 70	BOX	3			3	3,435.00	3			3	3,435.00	3	3,435.00	3	3,435.00	3	3	12	1,145.00	13,740.00
23	-	CONTINUOUS FORM 3 RLY 11 X 9.5 BK 70	BOX	3			3	2,970.00	3			3	2,970.00	3	2,970.00	3	2,970.00	3	3	12	990.00	11,880.00
24	-	LED LIGHT TUBE RECESSED-LOUVER TYPE TB 18W DOUBLE ENDED	PCS	20	20	40	40	6,200.00	20	10	30	30	4,650.00	20	30	50	7,750.00	20	20	140	155.00	21,700.00
25	-	LED BULB DAYLIGHT, 11W E27	PCS	20	20	40	40	3,400.00	20	10	30	30	2,550.00	20	30	50	4,250.00	20	20	140	85.00	11,900.00
26	-	CATCH FLY PAPER	PCS		10		10	250.00	10		10	10	250.00	10	10	10	250.00	10	10	40	25.00	1,000.00
27	-	GLASS CLEANER	BTL	3			3	600.00	3			3	600.00	3	600.00	3	600.00	3	3	12	200.00	2,400.00

No.	UNSPSC Code	Item Description	Units of Measure	Monthly Quantity Requirement												Price Catalogue	Total Quantity for the year	Total Amount for the year											
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
28	-	ALUMINIUM FOIL	BOX	3				3	315.00	3								3					3	315.00	12	105.00	1,260.00		
29	-	CLING WRAPPER	BOX	2				2	320.00	2								2							2	320.00	8	160.00	1,280.00
30	-	ALUMINIUM TRAY	PCS	5					1,900.00																				1,900.00
31	-	DINNER PLATES	PCS	24					3,120.00																				3,120.00
32	-	DRINKING GLASSES	PCS	24					1,080.00																				1,080.00
33	-	GLASS FITCHER	PCS	5					1,500.00																				1,500.00
34	-	RICE COOKER SOUPS	PCS						0.00																				15,000.00
35	-	FOAM /MATTRESS 4X 36X 75	PCS		30				117,000.00																				117,000.00
36	-	BEDSHEET SET DOUBLE COTTON	PCS		30				15,000.00																				15,000.00
37	-	BLANKET	PCS		30				9,000.00																				9,000.00
38	-	EXECUTIVE CHAIR	PCS			7			63,000.00																				63,000.00
39	-	ENVELOPE BROWN SHORT	PCS				20		36.00																				144.00
40	-	FOLDER EXPANDIBLE LONG GREEN	PCS				20		560.00																				2,240.00
41	-	CARDBOARD BOX-LARGE	PCS				10		600.00																				1,800.00
42	-	RIBBON CARTRIDGE EPSON LQ 2190	PCS				2		1,760.00																				7,040.00
43	-	DTR WHITE (FORM 48) 100'S	PACK				3		51.00																				85.00
44	-	DTR PUNCH/TIME CARD BROWN 100'S	PACK				3		420.00																				700.00
45	-	WATER DIPPER	PCS				5		225.00																				450.00
46	-	PAIL MEDIUM	PCS				5		275.00																				550.00
47	-	TOILET BRUSH	PCS				5		395.00																				790.00
48	-	DELOGGER	BTL				5		325.00																				650.00
49	-	POLISHING PAD FOR FLOOR POLISHER	PCS				2		1,600.00																				6,400.00
50	-								0.00																				0.00
51	-								0.00																				0.00
52	-								0.00																				0.00
53	-								0.00																				0.00
54	-								0.00																				0.00
55	-								0.00																				0.00
56	-								0.00																				0.00
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58	-								0.00																				0.00
59	-								0.00																				0.00
60	-								0.00																				0.00
61	-								0.00																				0.00
62	-								0.00																				0.00
63	-								0.00																				0.00
64	-								0.00																				0.00
65	-								0.00																				0.00
66	-								0.00																				0.00

