

National Food Authority

1st Quarter 2024
Accomplishment Report



OPERATIONS COORDINATION DEPARTMENT

I. ENSURE FOOD SECURITY THROUGH MAINTENANCE OF ADEQUATE BUFFER STOCK SOURCED FROM LOCAL FARMERS

A. PROCUREMENT

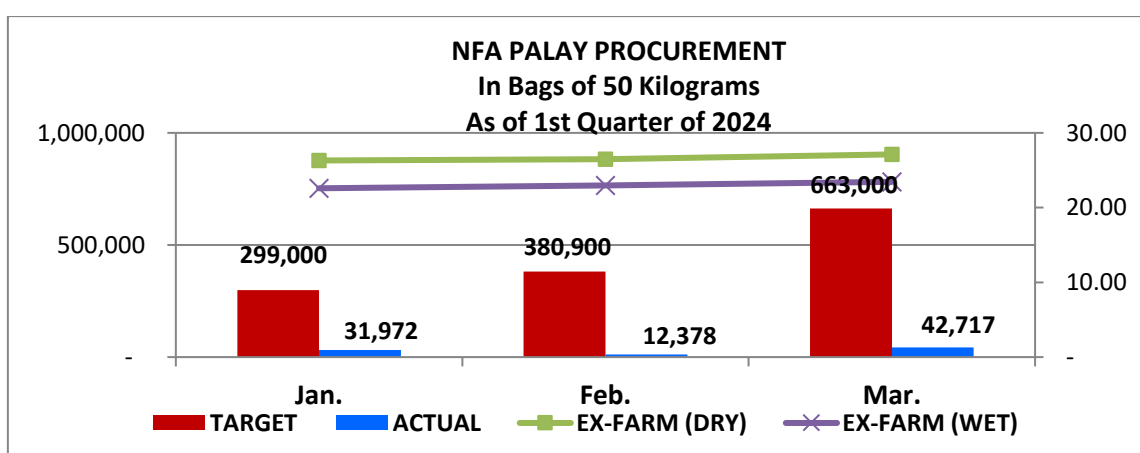
For the 1st quarter of 2024, NFA procured 87,067 bags of palay (4,353.35 MT), which is 6.48% accomplishment of the quarter's target of 1,342,900 bags (67,145 MT). This is about 71.14 % lower than the 301,770 bags (15,088.5 MT) accomplishment for the same quarter last year.

The low procurement can be attributed to the active participation of traders offering higher farm gate price that is above the government support / buying price.

Nevertheless, the National Food Authority shall continue to provide the best service to farmers and farmers organization, to entice them to sell their produce to NFA

Palay Procurement 4th Quarter 2024 vs 2023

MONTH	2024		% Acc.	2023
	TARGET	ACTUAL		ACTUAL
Jan.	299,000	31,972	10.69	151,044
Feb.	380,900	12,378	3.25	83,762
Mar.	663,000	42,717	6.44	63,964
TOTAL	1,342,900	87,067	6.48%	301,770



B. DISTRIBUTION

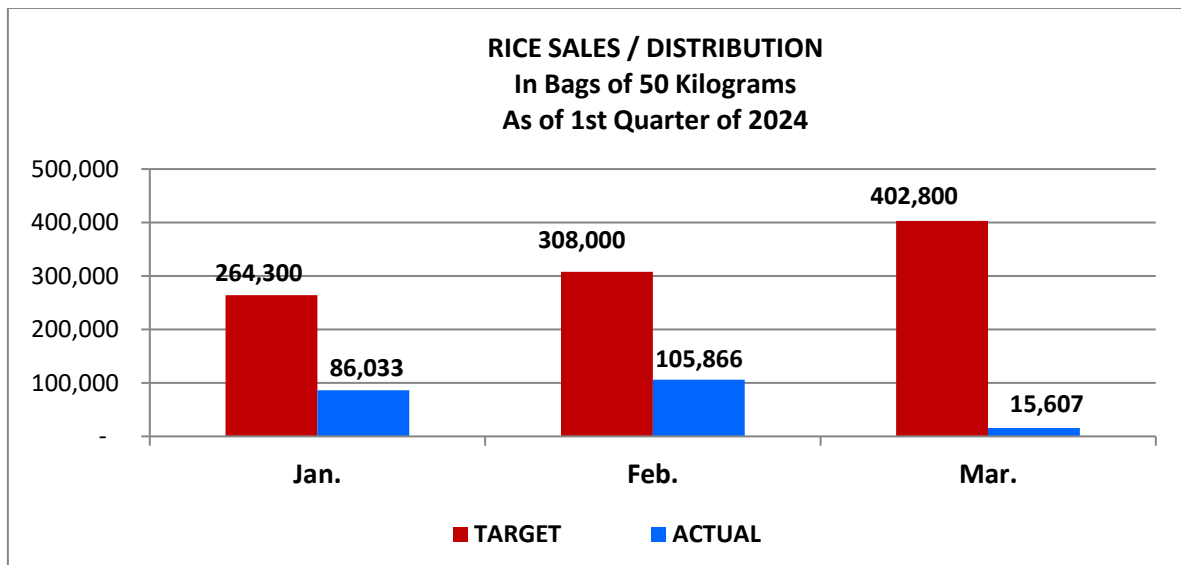
During the first quarter of 2024, NFA distributed 207,506 bags of rice (10,375.3 MT), equivalent to 21.28% accomplishment of the quarter's distribution target of 975,100 (48,755 MT). This is 52.80% lower than the 439,707 bags of rice (21,985.35 MT) accomplishment for the same quarter last year.

Sales of NFA rice was limited only to disaster / calamity response of LGUs and other government relief agencies which did not require substantial volume for the government's relief intervention.

NFA Rice Distribution

4th Quarter
2024 vs 2023

MONTH	2024		% Acc.	2023
	TARGET	ACTUAL		ACTUAL
Jan.	264,300	86,033	32.55	280,941
Feb.	308,000	105,866	34.37	72,390
Mar.	402,800	15,607	3.87	86,376
TOTAL	975,100	207,506	21.28%	439,707



C. NFA INVENTORY

NATIONAL INVENTORY PROFILE	
Palay Form	863,404
Palay in Rice Equivalent at 63% GMR	543,945
Milled Rice	287,111
Total Expected Milled Rice Inventory (TEMRI)	831,056
Daily Consumption Requirement (DCR)	743,220
Days to Last Based on DCR	1.12
Rice Requirement for 9 days	6,688,980

As of March 31, 2023, NFA's Total Expected Milled Rice Inventory (TEMRI) stock inventory of 831,056 bags (41,553 MT) It should be noted that NFA's inventory is only part of the national rice inventory of the entire country.

II. STOCKS MAINTAINED IN GOOD & CONSUMABLE CONDITION

NATIONAL QUALITY ASSESSMENT (QUASAR) OF NFA STOCKS

For the 1st quarter of CY 2024 the computed average rating of 99.911% is within the agency's target commitment with the Governance Commission for GOCCs (GCG), the monthly details of which are presented below:

MONTH	CONDITION OF STOCKS		Compliance to Target	Average (%)
	% SAFE & CONSUMABLE	% NON-CONSUMABLE		
2024				
January	99.922%	0.078%	100%	99.92%
February	99.896%	0.104%	100%	
March	99.942%	0.058%	100%	

CORPORATE PLANNING AND MANAGEMENT SERVICES DEPARTMENT

III. ENHANCE COMPETENCIES OF ICT INFRASTRUCTURE

Information Technology/Systems Development

- Technical support for IT Network / Hardware / Software for both Central Office and Field Offices

LAN and Internet Connection	67
Troubleshooting / updating of various computer applications and IT equipment / peripherals	136

- Monitoring of Data Center

Hyper Converge Infrastructure	41
Uninterruptable Power Supply	Continuing Activity
Precision Air-Conditioning Unit	Continuing Activity
Firewall and Network Switches	17

- IT System Development Administration/Maintenance

Payroll System	19
Property Information System	4
SOP Database system	2
Cash Monitoring System	66
Electronic Bid Posting System	4
Electronic Integrated Financial and Operations Management Information Systems (e-IFOMIS)	18

- Technical support for online/virtual and face-to-face meeting of NFA Executives and Employees:

EXCOM, MANCOM & Regional Managers meeting	5
Others: Legal hearing, Audit Risk Management Meeting, Entrance Conference with COA & etc.	31

- Web Posting

Accomplishment Report	6
Corporate Governance	2
Performance Scorecard	5
Procurement Plans, Reports and Contract Awarded	50
Others:	9

- Prepared draft for NFA ISSP 2024 -2026
- Prepared the proposed Capital Outlay Budget
- Prepared ICT requirement for FY 2024 – 2026
- Attended various meetings regarding NFA Computerization Program

Corporate Planning

- Department of Agriculture (DA) Matters
 - Prepared and submitted CY 2023 Annual Narrative Report to DA
 - Prepared documents/materials for the DA's Technical Review Workshop for Fiscal Year 2025 Plan and Budget Proposal (Cluster 3)

- Anti Red Tape Authority (ARTA) Matters
 - Evaluated the NFA Citizen's Charter (Internal and External) for CY 2024
 - Reconstituted the NFA Committee on Anti-Red Tape.
 - Submitted NFA-CART Special Order and NFA CART Directory to ARTA
 - Conducted re-briefing of ARTA Compliance to Central and Field Offices
 - Consolidated and prepared the NFA 2023 Client Satisfaction Measurement Report
 - Conducted field inspection in Region 9 and Branch Offices' ARTA compliance
 - Conducted meetings with all concerned Departments and Field Offices for the Crafting of the NFA's Citizens Charter for CY 2024
 - Reported initial NFA 2023 Client Satisfaction Measurement to the Audit Risk Council Management Committee

- Governance Commission for GOCCs (GCG) Matters
 - Prepared memorandum to OCS requesting a copy of the Secretary's Certificate on the approval of the 2023 PS.
 - Prepared the proposed 2024 NFA Performance Scorecard
 - Prepared memorandum to NCR regarding ISO 9001:2015 Certification for National Capital Region (NCR) Office and attached Branch Offices for CY 2024
 - Prepared memorandum to concerned offices regarding submission of documents requested during the 2024 TPM with GCG
 - Submitted to GCG the requested documents during the 2024 TPM with GCG
 - Prepared memorandum to concerned departments regarding submission of 4th quarter and annual accomplishment report on the 2023 Performance Scorecard
 - Finalized 4th quarter and annual accomplishment report on the 2023 Performance Scorecard.
 - Prepared memorandum to Administrator regarding Performance Target Conference with GCG
 - Conducted meeting with the concerned departments regarding Performance Scorecard Target Strategic Measure on Buffer Stocking

- Attended the Performance Target Conference with GCG last March 22, 2023
- Commission on Audit (COA) Matters
 - Prepared and submitted 4th Quarter Accomplishment Report on Govt. PPAs
 - Prepared reply to Region 3 regarding their COA Audit Query Memorandum
- Department of Budget and Management (DBM) Matters
 - Prepared and submitted the following reports: BED Form 2 and BAR 1 Form
 - Prepared letter to PCAF regarding exploratory talks with Civil Society Organizations (CSOs). This is in compliance with the consultation process required by DBM for NFA's 2025 budget proposal and accomplishment of DBM Form 713
 - Prepared draft of DBM Form 711
- Gender And Development (GAD) Matters
 - Facilitated the conduct of GAD Briefing for GAD-TWG Members and Secretariat
 - Prepared memo to all NFA Offices/Departments re: Submission of GAD Women Economic Empowerment (WEE) as requested by DA
 - Reviewed and submitted the final draft of the GAD Plans and Budget with attachments to PCW
 - Prepared nationwide memo for the use of gender-fair language on all NFA communications for signature of Vice-Chairperson of the NFA-GAD Focal Point System
 - Prepared memo request regarding updated salary attribution for GAD related activities
 - Attended the DA-GAD meeting regarding the activities for the National Women's Month and Campaign to End Violence Against Women
 - Facilitated meetings regarding GAD related matters and concerns
 - Prepared memo to all NFA Departments and Field Offices re: Implementation of gender-fair language in the different forms
 - Prepared documents and facilitated various activities for the conduct of National Women's Month Attended the GAD Webinar on the Basic of GAD Concepts and SOGIESC
 - Submitted the first pass of GAD accomplishment report for FY 2023
 - Coordinated with NFA personnel re: Request of Laguna Lake Development for a Resource Speaker to their GAD Forum on March 20, 2024
 - Facilitated activities and events in celebration of National Women's Month

- Prepared and presented Notice of Meeting and Agenda for the GAD-TWG meeting on March 14, 2024
- Standard Operating Procedure (SOP) Matters
 - Conducted meetings with all concerned Department and Field Offices for the review and updating of existing SOPs and drafting of new SOPs
- Other Matters
 - Conducted meeting for crafting of SPMS Guidelines for CY 2024
 - Prepared documents regarding NFA Focal Person for the Agricultural Development Program (ADP)
 - Presented cost of ISO 9001:2015 NFA-wide to the ARMC
 - Assisted in the preparation of power point presentation Feed backing Workshop on the FY 2023 Updating of the PIP and TRIP
 - Attended Climate Change Expenditure Tagging (CCET) Training last March 5, 2024
 - Acted as secretariat for MANCOM meeting last March 21, 2024

FINANCE DEPARTMENT

IV. IMPROVE COST EFFICIENCY

The outstanding NFA bank loans as of March 31, 2024, amounted to **₱106,596.634** comprising of the following:

Particulars	Balance as of March 31, 2024 (in Million Pesos)
I Short-Term Credit Lines	4,000.000
II Long-Term Loans	2,700.000
III Foreign-Japanese Rice Loan	20.109
IV Net Lending	99,876.525
TOTAL BANK LOANS	106,596.634

INTERNAL AUDIT SERVICES DEPARTMENT

I. Audit

- Special Audit on Palay Procurement, Milling and Disposition Operations of NFA Region III (Tarlac & Pampanga) – Finalization of Report
- Comprehensive Audit of the Administrative and General Services Department (AGSD) – On-going
- On-going Field Audit on Procurement, Milling, and Distribution Operations of NFA Bulacan Branch Office
- On-going Field Audit on Procurement, Milling, and Distribution Operations of NFA Occidental Mindoro Branch Office

II. Tolerable Allowance (TOLA)

- Issued twenty (20) Certifications for Stock (Grains and MTS) Accountabilities of NFA officials and rank and file employees for purposes of travel aboard, and/or reassignment/transfer,

III. Audit Risk Management Committee

- Prepared various documents, materials and minutes of the meeting for the conducted ARMC meeting
- Attended at acted as secretariat for ARMC meeting (February 08, 2023)

LEGAL AFFAIRS DEPARTMENT

For the 1st quarter of 2024, 511 activities pertaining to Investigation, documentation and litigation were undertaken as follows:

Investigation and Documentation	141
Contracts/ SOP reviewed/evaluated	61
Opinions rendered	11
Memos re: Notice of Disallowance	16
Other Memos	37
Pleadings/Orders in Administrative Cases	16
Litigation	370
Hearing/s attended by Lawyers	31
Pleadings memoranda & related documents prepared by Lawyers	19
Opinions, reports, requests, queries & communications prepared and sent by Lawyers	55
Certifications/COC of no pending case	260
Other Accomplishments	5
TOTAL	511

ADMINISTRATIVE AND GENERAL SERVICES DEPARTMENT

V. ENHANCE EMPLOYEE COMPETENCIES

NFA PERSONNEL COMPLEMENT as of March 31, 2024

Status	Authorized Positions	Filled-up Positions	Vacancies
Regular			
Central Office	224	153	71
Field Office	2,420	1,584	836
Total	2,644	1,737	907

1. Competency

- Consolidation and data analysis of submitted Competency Assessment result to GCG

2. Trainings Conducted

- Human resource conducted nineteen (19) different trainings which were participated by four hundred three (403) employees from central office and field offices.