

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UNAC:
 AGENCY NAME: NATIONAL FOOD AUTHORITY REGION 10 CONSOLIDATED
 ORGANIZATION TYPE: GOCC
 REGION: 10
 ADDRESS: NATIONAL HIGHWAY, TARLON, BALAY, CAGAYAN DE ORO CITY

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INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBN catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBN.

REMARKS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBN website (www.pspilipinas.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right-click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows are open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://bit.ly/3kxvz1e>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBN through its mobile number 0918-2954426 (Smart) or 0962-6255199 (Smart), or email appcse@psdbn.gov.ph, or visit the PS-DBN website (www.pspilipinas.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year											
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBN BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1	4713107	Bleaches	Color Safe; 900 ml	bottle	4	11	4	23	1,940.00	4	11	4	23	1,940.00	6	11	4	23	1,940.00	6	11	4	23	1,940.00	82	80.00	7,380.00			
2	4412105	Correction Pens	Correction Pen	piece		2		2	189.00				10	947.00				2	188.00				0	0.00	14	84.75	1,186.50			
3	5610104	Chairs	Executive Chair, High Back, Leatherette	pieces		15		15	142,500.00					0.00					0.00				0	0.00	15	9,500.00	142,500.00			
4	4412106	Standard envelopes	Envelope, Big and Long; Expanded, Color: Green	pieces		155		155	3,875.00		75		75	1,875.00		105		105	2,625.00		75		75	1,875.00	410	28.00	10,200.00			
5	4412106	Standard envelopes	Envelope, Big and Long; Expanded, Color: Brown	pieces		30		30	600.00					0.00					0.00				0	0.00	30	21.00	630.00			
6	4412104	Ink Refills	Computer Ink; Brother; Black Color; BT6000BK	bottle	4	2		6	2,815.00		4	2		6	2,815.00		4	2	6	2,815.00		4	2	6	2,815.00	24	455.00	11,460.00		
7	4412104	Ink Refills	Computer Ink; Brother; Colored; Cyan; BT5000	bottle	2	2		4	1,940.00		1	1		3	1,455.00		2	2	4	1,940.00		2	1	3	1,455.00	14	486.00	6,790.00		
8	4412104	Ink Refills	Computer Ink; Brother; Colored; Magenta; BT5000	bottle	2	2		4	1,940.00		1	1		3	1,455.00		2	2	4	1,940.00		2	1	3	1,455.00	14	486.00	6,790.00		
9	4412104	Ink Refills	Computer Ink; Brother; Colored; Yellow; BT5000	bottle	2	2		4	1,940.00		1	1		3	1,455.00		2	2	4	1,940.00		2	1	3	1,455.00	14	486.00	6,790.00		
10	4712101	Cleaning dusters	Feather dusters	pieces	3	1		4	320.00		3	1		4	320.00		3	1	4	320.00		3	1	4	320.00	16	32.00	800.00		
11	4412011	Folders	Folders; long, expandable; Color: Green	pieces		140		140	4,320.00					0.00		30		30	910.00				0	0.00	190	37.00	6,130.00			
12	4618154	Chemical resistant gloves	Chemical Resistant or household gloves	pairs		6		6	518.00				5	430.00				6	516.00				5	5	430.00	22	86.00	1,892.00		
13	4618154	Protective gloves	Garden gloves; rubberized palm	pairs		5		5	300.00				5	300.00				5	300.00				5	5	300.00	24	60.00	960.00		
14	4618001	Masks or accessories	Face Mask; 3M	pieces	150	202	150	802	114,950.00	150	150	150	800	114,900.00	150	161	200	812	117,340.00	150	150	170	470	607,600.00	1984	229.00	454,336.00			
15	5313100	Soaps	Liquid hand soap; per gallon	gal	4	5		9	1,350.00		4	5		9	1,350.00		4	5	9	1,350.00		4	5	9	1,350.00	36	159.00	3,900.00		
16	3320100	Tape	Duck Tape 2"	pieces	2	10	1	13	4,840.00		2	8	1	11	4,380.00		2	9	12	4,800.00		2	8	1	11	4,380.00	47	389.00	17,990.00	
17	4712101	Trash bags	Trash bags; Medium Size; 10 pcs per pack	pack		40		40	3,300.00		40		40	3,300.00		40		40	3,300.00		40		40	3,300.00	160	35.00	6,800.00			
18	4712101	Trash bags	Trash bags; Small Size; 10 pcs per pack	pack		40		40	1,800.00		40		40	1,800.00		40		40	1,800.00		40		40	1,800.00	160	40.00	6,400.00			
19	5313100	Soaps	Liquid laundry soap; 2.5l per pack	pack	1	26	1	28	12,892.00		1	26	1	28	12,892.00		1	26	1	28	12,892.00		1	26	1	28	12,892.00	112	459.00	51,408.00
20	4412100	Markers	Markers; Paint Marker - Color: Silver Big	pieces	2	2		4	485.00		2	2		4	485.00		0	0	0.00		1	1	1	1	225.00	8	225.00	1,125.00		
21	4412100	Markers	Markers; Paint Marker - Color: Black Big	pieces	3	3		6	675.00		3	3		6	675.00		0	0	0.00		1	1	1	1	225.00	6	225.00	1,350.00		
22	4412100	Markers	Markers; Paint Marker - Color: Yellow Big	pieces	2	2		4	485.00		1	1		2	225.00				1	225.00		1	1	1	225.00	6	225.00	1,350.00		
23	4713100	Brooms and mops and brushes and accessories	Mop with mop head and aluminum handle	set	4	4		8	1,580.00		2	2		4	790.00		1	1	225.00				0	0.00	4	225.00	960.00			
24	4713100	Brooms and mops and brushes and accessories	Mop head	pieces	10	10		20	1,900.00		10	10		20	1,900.00		5	5	250.00		5	5	5	5	250.00	30	150.00	4,500.00		
25	4412104	Erasers	Eraser; Rubber for pencil draft/lettering	pieces	5	5		10	135.00		0	0		0	0.00		0	0	0.00		0	0	0	0	0.00	5	30.00	150.00		
26	4412104	Ball point pens	Ball point pens/high pens; Ball/gel ink 0.5mm needle; Color: GREEN; 10 pcs per box	box	2	2		4	560.00		0	0		0	0.00		2	2	595.00		2	2	2	2	595.00	4	390.00	1,130.00		
27	44103105	Ink Cartridges	Ink Cartridges; Brother DCP-T720W Black	bottle	4	4		8	4,000.00		1	1		2	1,000.00		4	4	8	4,000.00		1	1	1	1	1,000.00	18	360.00	6,000.00	
28	44103105	Ink Cartridges	Ink Cartridges; Brother DCP-T720W Yellow	bottle	4	4		8	2,800.00		2	1		3	1,500.00		1	1	1	500.00		1	1	1	1	500.00	10	500.00	5,000.00	
29	44103105	Ink Cartridges	Ink Cartridges; Brother DCP-T720W Magenta	bottle	1	3		4	2,000.00		2	1		3	1,500.00		1	1	1	500.00		2	2	2	2	1,000.00	10	500.00	5,000.00	
30	44103105	Ink Cartridges	Ink Cartridges; Brother DCP-T720W Cyan	bottle	1	3		4	2,000.00		2	1		3	1,500.00		1	1	1	500.00		1	1	1	1	500.00	10	500.00	5,000.00	
31	4412218	Prong fasteners	Paper fasteners; plastic; long; 6.5"	box	3	3		6	385.00		0	0		0	0.00		2	2	170.00				0	0.00	5	85.00	425.00			
32	5212105	Pillows	Pillows	pieces	30	30		60	24,600.00		0	0		0	0.00		0	0	0.00		0	0	0	0	0.00	30	85.00	2,550.00		
33	4410312	Printer ribbon	Printer ribbon; Epson FX-2175 C135015327	box				0	0.00					0.00				3	1,785.00				0	0.00	3	595.00	1,785.00			
34	4410312	Printer ribbon	Printer ribbon; Epson FX-2190 C135015327	box	10	10		20	4,900.00		10	10		20	4,900.00		13	13	6,300.00		10	10	10	10	4,900.00	43	850.00	37,050.00		
35	4412011	Folders	Folders; long; thick	pieces	6	30		36	1,420.00		4			3	278.00		6	20	26	1,170.00		6	6	6	6	276.00	74	45.00	3,336.00	
36	4713102	Scouring pads	Scouring sponge pads - Big	pieces	6	30		36	1,420.00		4			3	278.00		6	20	26	1,170.00		6	6	6	6	276.00	74	45.00	3,336.00	
37	4412104	Ink Refills	Epson 003 Ink Bottle - Black	bottle	1	3		4	1,197.00		3	3		6	1,197.00		1	2	3	1,197.00		1	2	2	2	1,197.00	13	399.00	5,187.00	
38	4412104	Ink Refills	Epson 003 Ink Bottle - Cyan	bottle	1	3		4	1,320.00		2	2		4	660.00		1	2	3	990.00		1	1	1	1	660.00	11	330.00	3,630.00	
39	4412104	Ink Refills	Epson 003 Ink Bottle - Magenta	bottle	1	3		4	1,320.00		2	2		4	660.00		1	2	3	990.00		1	1	1	1	660.00	11	330.00	3,630.00	
40	4412104	Ink Refills	Epson 003 Ink Bottle - Yellow	bottle	1	3		4	1,320.00		2	2		4	660.00		1	2	3	990.00		1	1	1	1	660.00	11	330.00	3,630.00	
41	1412100	Tissue papers	Paper towel	pack	10	10		20	800.00		0	0		0	0.00		10	10	800.00		0	0	0	0	0.00	20	65.00	1,300.00		
42	1412100	Tissue papers	Tissue papers; jumbo size, round; per roll	roll	73	69	59	201	24,120.00	73	69	59	201	24,130.00	73	69	49	191	23,920.00	73	49	49	171	20,820.00	784	130.00	101,800.00			
43	4412104	Ink Refills	HP Ink Wireless 415; Cyan	bottle	1	1		2	352.00		0	0		0	0.00		0	0	0.00		0	0	0	0	0.00	2	352.00	704.00		
44	4412104	Ink Refills	HP Ink Wireless 415; Magenta	bottle	1	1		2	352.00		0	0		0	0.00		1	1												

