

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Introduction:

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: NATIONAL FOOD AUTHORITY
Region: WESTERN VISAYAS (REGION VI)
Address: SURTIN SALAS JARDIN, ILOILO CITY

Agency Code/UNCS: _____
Organization Type: GOCC

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: HERRIELLE Y. JUMAGBAS
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-4L-E01	ALCOHOL, Ethyl, 500 mL	bottle	5	0	0	5	252.15	5	0	0	5	252.15	5	0	0	5	252.15	5	0	0	5	252.15	20	50.8	1,036.60
2	12191601-4L-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	17	0	0	35	12,498.15	17	0	0	35	12,498.15	17	0	0	35	12,498.15	17	0	0	35	12,498.15	140	357.09	49,992.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CE-F01	CLEARBOOK, A4 size	piece	11	1	1	13	457.08	11	1	1	13	457.08	11	1	1	13	457.08	11	1	1	13	457.08	52	35.15	1,828.32
4	60121413-CE-F02	CLEARBOOK, Legal size	piece	3	3	3	9	327.24	3	3	3	9	327.24	3	3	3	9	327.24	3	3	3	9	327.24	36	36.36	1,306.96
5	60121534-ER-F01	ERASER, plastic/rubber	piece	15	0	0	15	123.90	15	0	0	15	123.90	15	0	0	15	123.90	15	0	0	15	123.90	60	8.28	495.60
6	60121524-SF-G01	SIGN PEN, Extra Fine Tip, Black	piece	55	0	0	55	1,221.00	55	0	0	55	1,221.00	55	0	0	55	1,221.00	55	0	0	55	1,221.00	220	22.20	4,884.00
7	60121524-SF-G04	SIGN PEN, Fine Tip, Black	piece	20	10	10	40	1,788.80	20	10	10	40	1,788.80	20	10	10	40	1,788.80	20	10	10	40	1,788.80	160	44.72	7,155.20
8	60121524-SF-G07	SIGN PEN, Medium Tip, Black	piece	30	0	0	30	1,716.00	30	0	0	30	1,716.00	30	0	0	30	1,716.00	30	0	0	30	1,716.00	120	57.20	6,864.00
9	60121524-SF-G08	SIGN PEN, Extra Fine Tip, Blue	piece	15	0	0	15	333.00	15	0	0	15	333.00	15	0	0	15	333.00	15	0	0	15	333.00	60	22.20	1,332.00
10	60121524-SF-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SF-G06	SIGN PEN, Medium Tip, Blue	piece	20	0	0	20	1,144.00	20	0	0	20	1,144.00	20	0	0	20	1,144.00	20	0	0	20	1,144.00	80	57.20	4,576.00
12	60121524-SF-G03	SIGN PEN, Extra Fine Tip, Red	piece	35	0	0	35	777.00	35	0	0	35	777.00	35	0	0	35	777.00	35	0	0	35	777.00	140	22.20	3,108.00
13	60121524-SF-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.78	0.00
14	60121524-SF-G09	SIGN PEN, Medium Tip, Red	piece	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	40	57.20	2,288.00
15	60121134-WR-F01	WRAPPING PAPER	pack	3	0	0	3	483.60	1	0	0	1	161.20	1	0	0	1	161.20	1	0	0	1	161.20	6	161.20	967.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DC-C03	DOCUMENT CAMERA	unit	2	0	0	2	47,247.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	23,623.60	47,247.20
17	45111609-MR-F01	MULTIMEDIA PROJECTOR	unit	3	0	0	3	49,764.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,588.00	49,764.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-RY-A02	BATTERY, dry cell, size AA	pack	140	10	10	160	3,278.40	80	10	10	80	1,639.20	135	10	10	155	3,175.95	135	10	10	155	3,175.95	550	23.4	11,269.50
19	26111702-RY-A01	BATTERY, dry cell, size AAA	pack	33	11	11	55	1,008.70	23	11	5	39	715.26	33	11	11	55	1,008.70	23	11	11	45	829.30	194	18.31	3,557.96
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	50	6	6	62	5,413.22	50	6	6	62	5,413.22	50	6	6	62	5,413.22	46	6	10	62	5,413.22	240	87.31	21,652.88

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
21	47131604-BR-001	BROOM (Walls Tambo)	piece	125	5	5	135	16,848.00	105	5	5	115	14,252.00	125	5	5	135	16,848.00	105	5	5	115	14,252.00	500	124.80	62,400.00	
22	47131604-BR-101	BROOM (Walls Ting-ting)	piece	143	5	0	148	3,848.00	123	5	5	133	3,458.00	173	5	5	183	4,758.00	123	5	5	133	3,458.00	597	26.00	15,572.00	
23	47131629-TB-001	CLEANER, Toilet Bowl and Urinal	bottle	117	4	5	126	5,241.60	117	4	5	126	5,241.60	117	4	5	126	5,241.60	117	4	5	126	5,241.60	504	41.60	20,966.40	
24	47131005-CL-001	CLEANSER, Scouring Powder	plastic container	18	0	0	18	430.56	18	0	0	18	430.56	18	0	0	18	430.56	18	0	0	18	430.56	72	23.92	1,722.24	
25	47131811-CE-002	DETERGENT BAR	piece	21	0	0	21	196.14	21	0	0	21	196.14	21	0	0	21	196.14	21	0	0	21	196.14	84	9.34	784.56	
26	47131811-CE-002	DETERGENT POWDER, all purpose	pouch	53	5	5	63	3,407.04	53	5	5	63	3,407.04	53	5	5	63	3,407.04	53	5	5	63	3,407.04	252	54.08	13,628.16	
27	47131803-OS-A01	DISINFECTANT SPRAY	can	24	5	5	34	4,756.26	24	5	5	34	4,756.26	24	5	5	34	4,756.26	24	5	5	34	4,756.26	141	139.89	19,724.49	
28	47131601-OU-001	DUST PAN	piece	39	2	2	43	2,012.40	24	2	2	28	1,310.40	24	2	2	28	1,310.40	24	2	2	28	1,310.40	127	46.50	5,943.60	
29	47131802-FW-003	FLOOR WAX, paste type, red	can	9	0	0	9	2,478.84	8	0	0	8	2,478.08	8	0	0	8	2,478.08	8	0	0	8	2,478.08	33	309.76	10,222.08	
30	47131830-FC-A01	FURNITURE CLEANER	can	12	0	0	12	1,696.68	12	0	0	12	1,696.68	12	0	0	12	1,696.68	12	0	0	12	1,696.68	48	141.39	6,786.72	
31	73101612+64-01	HAND SOAP, liquid, 500mL	bottle	85	0	2	87	3,736.65	85	0	2	87	3,736.65	85	0	2	87	3,736.65	85	0	2	87	3,736.65	308	42.55	13,228.60	
32	47121604-MP-001	MOP BUCKET	unit	4	0	2	6	13,728.00	3	0	2	5	11,440.00	3	0	2	5	11,440.00	3	0	2	5	11,440.00	21	2,288.00	48,048.00	
33	47131501-RG-C01	RAGS	kilo	38	2	0	40	2,778.80	38	2	0	40	2,778.80	38	2	0	40	2,778.80	8	2	0	10	694.70	130	69.47	9,031.10	
34	47131602-SC-A01	SCOURING PAD	pack	27	1	1	29	2,493.27	17	1	1	19	1,626.97	27	1	1	29	2,493.27	17	1	1	19	1,626.97	96	85.63	8,220.48	
35	47121701-TB-P04	TRASHBAG, 30L size	roll/pack	8	5	5	18	2,340.00	5	5	5	15	1,950.00	5	5	5	15	1,950.00	5	5	5	15	1,950.00	63	130.00	8,190.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	22	0	0	22	1,304.16	20	0	0	20	1,185.60	20	0	0	20	1,185.60	20	0	0	20	1,185.60	82	59.28	4,858.96	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	16	0	0	16	1,480.96	13	0	0	13	1,203.28	12	0	0	13	1,203.28	12	0	0	13	1,203.28	55	92.56	5,090.80	
38	47121702-WB-P01	WASTEBASKET	piece	24	1	1	26	1,135.68	0	1	1	11	480.48	14	1	1	16	698.88	9	1	1	11	480.48	64	43.68	2,795.52	
COLOR COMPOUNDS AND DISPENSERS																											
39	32171703-SI-P01	INK, for stamp pad	piece	10	1	1	12	345.48	25	1	1	27	777.33	10	1	1	12	345.48	25	1	1	27	777.33	78	28.70	2,245.62	
CONSUMER ELECTRONICS																											
40	52161535-DM-R02	DIGITAL VOICE RECORDER	unit	3	0	0	3	22,017.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7,339.16	22,017.48	
FILMS																											
41	13111203-AC-P01	ACETATE	roll	1	0	0	1	1,243.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,243.84	1,243.84	
42	13111201-CT-P02	CARBON FILM, Legal size	box	13	3	0	16	5,629.28	5	3	3	11	3,870.13	14	3	3	20	7,036.60	5	3	3	11	3,870.13	58	351.82	20,406.14	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	43	0	0	43	49,192.00	1	0	0	1	1,144.00	1	0	0	1	1,144.00	1	0	0	1	1,144.00	46	1,144.00	52,624.00	
FLAG OR ACCESSORIES																											
44	95121905-4NF-01	PHILIPPINE NATIONAL FLAG	piece	11	0	0	11	3,133.24	1	0	0	1	284.84	3	0	0	3	854.52	1	0	0	1	284.84	16	284.84	4,557.44	
FURNITURE AND FURNISHINGS																											
45	56101504-CM-001	MONOBLOC CHAIR, beige	piece	10	0	0	10	3,411.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	341.12	3,411.20	
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	42	0	0	42	14,527.04	20	0	0	20	6,822.40	0	0	0	0	0.00	20	0	0	20	6,822.40	82	341.12	27,971.84	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	11	0	0	11	12,206.48	5	0	0	1	1,109.68	1	0	0	1	1,109.68	1	0	0	1	1,109.68	14	1,109.68	15,535.52	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	11	0	0	11	17,160.00	1	0	0	1	1,560.00	1	0	0	1	1,560.00	1	0	0	1	1,560.00	14	1,560.00	21,840.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	2	0	0	2	1,803.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	901.68	1,803.36	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-OS-003	DESKTOP, for Basic Users	unit	0	2	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20	
52	43211507-OS-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,396.40	0.00	
53	43201627-E-002	EXTERNAL HARD DRIVE	unit	4	0	1	5	15,074.80	1	0	0	1	3,014.96	2	0	0	2	6,029.92	1	0	0	1	3,014.96	9	3,014.96	27,134.64	
54	43202610-FD-U04	FLASH DRIVE	piece	14	0	0	14	2,138.36	9	0	0	9	1,374.66	9	0	0	9	1,374.66	9	0	0	9	1,374.66	41	152.74	6,262.34	
55	43211503-LAP-004	LAPTOP COMPUTER, for Mid-range Users	unit	4	0	0	4	169,520.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	42,380.00	5	42,380.00	211,900.00	
56	43211503-LAP-003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
57	43211708-MO-C02 COMPUTER MOUSE, Wireless	unit	3	0	0	3	485.76	2	0	0	2	323.84	0	0	0	0	0.00	0	0	0	0	0.00	5	161.92	809.60				
58	43212105-PP-C01 PRINTER, Laser, Monochrome	unit	1	0	0	1	2,636.89	1	0	0	1	2,636.89	1	0	0	1	2,636.89	1	0	0	1	2,636.89	4	2,636.89	10,547.56				
LIGHTING AND FIXTURES AND ACCESSORIES																													
59	39101628-LB-L01 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	3	3	3	9	680.49	3	3	22	29	2,192.69	3	3	3	9	680.49	3	3	3	9	680.49	56	7561	4,234.16				
60	39101628-LT-L01 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	30	30	6,174.60	0	0	0	0	0.00	0	0	0	0	0.00	30	205.82	6,174.60				
MANUFACTURING COMPONENTS AND SUPPLIES																													
61	31201810-CL-C02 GLUE, all-purpose	bottle	18	0	1	19	1,180.66	23	0	1	24	1,491.36	18	0	1	19	1,180.66	23	0	1	24	1,491.36	86	62.11	5,344.04				
62	31151804-SW-H01 STAPLE WIRE, heavy duty (binder type), 23/13	box	21	5	5	31	1,128.40	6	5	5	16	582.40	6	5	5	16	582.40	6	5	5	16	582.40	79	36.40	2,875.60				
63	31151804-SW-S01 STAPLE WIRE, standard	box	27	0	5	32	760.32	27	0	5	32	760.32	27	0	5	32	760.32	27	0	5	32	760.32	120	23.76	3,041.28				
64	31201502-TA-E02 TAPE, electrical	roll	60	0	4	64	1,244.80	25	0	4	29	564.05	25	0	4	29	564.05	25	0	4	29	564.05	151	19.45	2,936.95				
65	31201503-TA-M01 TAPE, masking, 24mm	roll	57	4	4	65	3,619.20	47	4	4	55	3,062.40	57	4	4	65	3,619.20	47	4	4	55	3,062.40	240	53.68	13,363.20				
66	31201503-TA-M02 TAPE, masking, 48 mm	roll	7	4	4	15	1,817.40	7	4	4	15	1,817.40	7	4	4	15	1,817.40	7	4	4	15	1,817.40	60	121.16	7,269.60				
67	31201517-TA-F01 TAPE, packaging, 48 mm	roll	57	4	4	65	1,453.40	57	4	4	65	1,453.40	57	4	4	65	1,453.40	57	4	4	65	1,453.40	260	22.36	5,813.60				
68	31201512-TA-T01 TAPE, transparent, 24mm	roll	33	0	3	36	636.48	26	0	2	31	548.08	26	0	2	31	548.08	26	0	2	31	548.08	129	17.68	2,280.72				
69	31201512-TA-T02 TAPE, transparent, 48 mm	roll	24	4	4	42	917.94	39	4	4	47	1,060.79	29	4	4	37	835.09	36	4	4	42	1,060.79	173	22.57	3,904.61				
70	31151507-TW-F01 TWINE, plastic	roll	107	4	4	115	7,661.50	87	4	4	95	6,578.90	157	1304	4	1665	110,922.30	157	4	4	165	10,992.30	2040	66.82	135,904.80				
MEASURING AND OBSERVING AND TESTING EQUIPMENT																													
71	41111604-PU-P02 RULER, plastic, 450mm	piece	4	0	1	5	99.65	34	0	1	35	697.55	4	1	1	6	119.58	14	1	1	16	318.86	62	19.30	1,235.66				
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
72	44121612-BL-H01 BLADE, for general purpose cutter/utility knife	tube	3	1	1	5	81.85	1	1	1	3	49.11	1	1	1	3	49.11	1	1	1	3	49.11	14	16.37	229.18				
73	44101607-PE-M01 BINDING AND PUNCHING MACHINE	unit	3	0	0	3	28,604.16	1	0	0	1	9,534.72	1	0	0	1	9,534.72	1	0	0	1	9,534.72	6	9,534.72	57,208.32				
74	44122017-RB-P02 BINDING RING/COMB, plastic, 32 mm	bundle	11	10	5	26	6,757.14	11	5	5	21	5,457.69	11	10	5	26	6,757.14	6	5	5	16	4,198.24	89	259.89	23,130.21				
75	44101807-CA-C01 CALCULATOR, Compact	unit	9	1	1	13	3,065.01	9	1	1	11	2,598.47	9	1	1	13	3,065.01	9	1	1	11	2,598.47	48	235.77	11,316.96				
76	44121710-CH-W01 CHALK, white enamel	box	2	0	0	2	65.91	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	32.97	65.94				
77	44121105-BF-C01 CLIP, backfold, 19mm	box	26	1	1	28	262.08	31	1	1	33	308.88	26	1	1	28	262.08	31	1	1	33	308.88	122	9.36	1,141.92				
78	44121105-BF-C02 CLIP, backfold, 25mm	box	26	1	1	28	436.80	31	1	1	33	514.80	26	1	1	28	436.80	31	1	1	33	514.80	122	15.60	1,903.20				
79	44121105-BF-C03 CLIP, backfold, 32mm	box	25	0	0	25	632.00	30	0	0	30	998.40	25	0	0	25	632.00	20	0	0	20	696.40	110	33.28	3,660.80				
80	44121105-BF-C04 CLIP, backfold, 50mm	box	15	0	0	15	904.80	15	0	0	15	904.80	15	0	0	15	904.80	15	0	0	15	904.80	60	60.32	3,619.20				
81	44121801-CT-P02 CORRECTION TAPE	piece	195	5	5	165	2,227.50	105	5	5	115	1,582.50	165	5	5	175	2,362.50	115	5	5	125	1,667.50	580	13.50	7,830.00				
82	44121612-CJ-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	16	0	0	16	597.52	11	0	0	11	348.92	16	0	0	16	507.52	8	0	0	8	254.78	51	31.72	1,617.72				
83	44111515-DF-B01 DATA FILE BOX	piece	79	3	3	79	11,528.31	53	3	3	59	8,607.51	79	3	3	84	12,254.76	59	3	3	64	9,336.06	286	145.89	41,724.54				
84	44122011-DF-P01 DATA FOLDER	piece	14	4	4	22	1,826.22	14	4	4	22	1,826.22	14	4	4	22	1,826.22	14	4	4	22	1,826.22	88	85.01	7,304.88				
85	44103202-DS-M01 DATER STAMP	piece	13	1	1	15	6,524.25	6	1	1	8	3,479.60	6	1	1	8	3,479.60	6	1	1	8	3,479.60	39	434.95	16,963.05				
86	44121506-EN-C01 ENVELOPE, documentary, A4	box	5	0	0	5	4,149.60	4	0	0	4	3,319.68	4	0	0	4	3,319.68	4	0	0	4	3,319.68	17	829.92	14,108.64				
87	44121506-EN-C02 ENVELOPE, documentary, legal	box	4	0	0	4	4,230.32	2	0	0	2	2,115.16	4	0	0	4	4,230.32	2	0	0	2	2,115.16	12	1,697.58	12,690.96				
88	44121506-EN-F01 ENVELOPE, Expanding, Kraft	box	2	0	0	2	1,879.90	2	0	0	2	1,879.90	2	0	0	2	1,879.90	2	0	0	2	1,879.90	8	939.95	7,519.60				
89	44121506-EN-F02 ENVELOPE, Expanding, Plastic	piece	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	80	30.49	2,439.20				
90	44121506-EN-F03 ENVELOPE, Mailing	box	5	0	0	5	3,027.64	4	0	0	4	2,595.12	4	0	0	4	2,595.12	3	0	0	3	2,162.60	24	42.52	1,020.48				
91	44121504-EN-W02 ENVELOPE, Mailing, with window	box	3	0	0	3	1,538.16	2	0	0	2	1,025.44	2	0	0	2	1,025.44	2	0	0	2	1,025.44	9	512.72	4,614.48				
92	44111912-ER-B01 ERASER, felt, for blackboard/whiteboard	piece	11	0	0	11	159.28	1	0	0	1	14.48	11	0	0	11	159.28	1	0	0	1	14.48	19	14.48	275.12				
93	44122118-FA-P01 FASTENER	box	57	5	5	69	6,530.16	42	5	5	54	5,110.56	52	5	5	64	6,066.96	42	5	5	54	5,110.56	241	94.64	22,808.24				
94	44111515-FQ-X01 FILE ORGANIZER, expanding, plastic, legal	piece	40	5	5	50	4,510.00	15	5	5	25	2,255.00	30	5	5	30	2,706.00	15	5	5	25	2,255.00	130	90.20	11,726.00				
95	44122018-FT-C01 FILE TAB DIVIDER, A4	set	6	0	0	6	66.78	5	0	0	5	55.65	5	0	0	5	55.65	5	0	0	5	55.65	21	11.13	233.73				
96	44122018-FT-C02 FILE TAB DIVIDER, Legal	set	6	0	0	6	85.38	5	0	0	5	71.15	5	0	0	5	71.15	5	0	0	5	71.15	21	14.23	298.83				

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year							
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE					
97	44122011-FQ-F01	FOLDER, Fancy with slide, A4	bundle	1	0	0	1	270.40	1	0	0	1	270.40	1	0	0	1	270.40	1	0	0	1	270.40	4	270.40	1,081.60				
98	44122011-FQ-F02	FOLDER, Fancy with slide, legal	bundle	1	0	0	1	291.20	1	0	0	1	291.20	1	0	0	1	291.20	1	0	0	1	291.20	4	291.20	1,164.80				
99	44122011-FQ-L01	FOLDER, L-type, A4	pack	5	1	1	7	1,401.96	3	1	1	5	1,001.30	0	1	1	7	1,401.96	2	1	1	3	1,001.30	24	200.28	4,806.72				
100	44122011-FQ-L02	FOLDER, L-type, Legal	pack	3	1	1	5	1,245.40	3	1	1	5	1,245.40	3	1	1	5	1,245.40	3	1	1	5	1,245.40	20	240.08	4,981.60				
101	44122027-FQ-F01	FOLDER, prestboard	box	2	0	0	2	1,905.28	1	0	0	1	952.64	2	0	0	2	1,905.28	1	0	0	1	952.64	6	952.64	5,715.84				
102	44122011-FQ-T01	FOLDER with tab, A4	pack	10	0	0	10	3,796.00	4	0	0	4	1,518.40	4	0	0	4	1,518.40	4	0	0	4	1,518.40	22	379.60	8,251.20				
103	44122011-FQ-T02	FOLDER with tab, Legal	pack	28	3	3	34	14,073.28	12	3	3	18	7,450.56	22	3	3	29	12,003.68	12	3	3	18	7,450.56	99	413.92	40,978.08				
104	44122008-IT-T01	INDEX TAB	box	4	0	0	4	270.40	4	0	0	4	270.40	4	0	0	4	270.40	4	0	0	4	270.40	16	67.60	1,081.60				
105	44121716-MA-F01	MARKER, Fluorescent	set	25	0	5	34	1,057.74	19	0	0	19	591.09	24	0	0	24	746.64	19	0	0	19	591.09	96	31.11	2,986.56				
106	44121708-MP-E01	MARKER, Permanent, Black	piece	157	33	33	223	1,844.21	145	38	33	216	1,786.32	162	33	33	228	1,885.56	145	38	33	216	1,786.32	883	8.27	7,302.41				
107	44121708-MP-E02	MARKER, Permanent, Blue	piece	64	2	2	68	562.36	62	0	0	62	512.74	68	2	2	68	562.36	62	0	0	62	512.74	260	8.27	2,150.20				
108	44121708-MP-E03	MARKER, Permanent, Red	piece	81	2	2	85	702.95	81	2	2	85	702.95	81	2	2	85	702.95	81	2	2	85	702.95	340	8.27	2,811.80				
109	44121708-MW-E01	MARKER, Whiteboard, Black	piece	99	15	15	129	1,244.85	99	15	15	129	1,244.85	99	15	15	129	1,244.85	99	15	15	129	1,244.85	516	9.65	4,979.40				
110	44121708-MW-E02	MARKER, Whiteboard, Blue	piece	62	0	0	62	598.30	62	0	0	62	598.30	62	0	0	62	598.30	62	0	0	62	598.30	248	9.65	2,393.20				
111	44121708-MW-E03	MARKER, Whiteboard, Red	piece	61	0	0	61	588.65	61	0	0	61	588.65	61	0	0	61	588.65	61	0	0	61	588.65	244	9.65	2,354.60				
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	25	19	14	112	987.84	64	9	9	82	725.24	79	19	14	112	987.84	64	9	9	82	725.24	388	8.87	3,422.16				
113	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	101	15	10	126	2,451.96	96	5	5	96	1,868.16	101	15	10	126	2,451.96	96	5	5	96	1,868.16	444	19.48	8,640.24				
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	18,718.96	0	0	0	0	0.00	1	18,718.96	18,718.96				
115	44101601-PT-A02	PAPER TRIMMER/CUTTING MACHINE	unit	5	0	0	5	36,388.00	0	0	0	0	0.00	1	0	0	1	9,297.60	0	0	0	0	0.00	6	9,297.60	55,785.60				
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	26	8	9	43	1,922.53	26	8	9	43	1,922.53	26	8	9	43	1,922.53	26	8	9	43	1,922.53	172	44.71	7,690.12				
117	44121619-PS-A01	PENCIL SHARPENER	piece	9	2	3	14	3,305.12	3	2	2	8	1,886.64	5	2	3	10	2,360.80	2	0	1	3	391.24	85	236.08	8,762.80				
118	44101602-PL-F01	PUNCHER, paper, heavy duty	piece	35	2	2	39	6,002.98	2	2	2	9	1,385.28	20	2	2	24	3,694.08	5	2	2	9	1,385.28	81	153.92	12,467.52				
119	44102101-PL-E01	RUBBER BAND No. 18	box	21	0	0	21	2,839.20	1	0	0	1	135.20	11	0	0	11	1,487.20	1	0	0	1	135.20	34	135.20	4,596.80				
120	44101605-SP-F01	STAMP PAD, felt	piece	38	2	2	42	1,676.64	28	2	2	32	1,277.44	13	2	2	17	678.64	28	2	2	32	1,277.44	123	39.92	4,910.16				
121	44121618-SS-E01	SCISSORS, symmetrical/asymmetrical	pair	77	5	5	87	5,700.24	7	5	5	17	1,113.84	57	5	5	67	4,389.84	7	5	5	17	1,113.84	188	65.52	12,317.76				
122	44121615-ST-S01	STAPLER, standard type	piece	37	4	4	45	8,892.00	20	4	4	28	5,532.80	26	4	4	34	6,718.40	2	0	2	4	2,772.60	19	690.15	13,169.85				
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	5	0	0	7	4,852.05	2	0	0	4	2,772.60	2	0	0	4	2,772.60	2	0	0	4	2,772.60	90	46.51	4,185.90				
124	44121613-SR-E02	STAPLE REMOVER, plier-type	piece	33	3	3	39	1,813.89	11	3	3	17	790.67	11	3	3	17	790.67	11	3	3	17	790.67	60	77.58	4,654.80				
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	17	2	2	23	1,784.34	8	2	2	12	900.96	2	2	2	13	1,008.54	9	2	2	12	930.96	60	77.58	4,654.80				
PAPER MATERIALS AND PRODUCTS																														334.88
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	1	0	0	1	83.72	1	0	0	1	83.72	1	0	0	1	83.72	1	0	0	1	83.72	4	83.72	334.88				
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	18	2	2	22	20,797.92	23	2	2	27	25,024.72	13	2	2	22	20,797.92	13	2	2	22	20,797.92	50	95.36	9,718.40				
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 370mm	box	2	0	0	2	3,947.84	2	0	0	2	3,947.84	2	0	0	2	3,947.84	2	0	0	2	3,947.84	8	1,973.92	15,791.36				
129	14111514-EP-E02	NOTEPAD, stick-on, 50mm x 76mm	pad	49	3	3	49	1,815.91	33	3	3	39	1,445.34	42	3	3	39	1,445.34	33	3	3	39	1,445.34	166	37.00	6,151.96				
130	14111514-EP-E04	NOTEPAD, stick-on, 76mm x 100mm	pad	55	0	0	55	2,260.40	47	0	0	47	2,786.16	47	0	0	47	2,786.16	47	0	0	47	2,786.16	196	59.28	11,618.88				
131	14111514-EP-E03	NOTEPAD, stick-on, 76mm x 76mm	pad	55	0	0	55	2,860.00	47	0	0	47	2,444.00	47	0	0	47	2,444.00	47	0	0	47	2,444.00	196	52.00	10,192.00				
132	14111534-NB-E02	STENO NOTEBOOK	piece	10	0	0	10	140.40	10	0	0	10	140.40	10	0	0	10	140.40	10	0	0	10	140.40	40	140.40	5,616.00				
133	14111507-PP-F01	PAPER, MULTICOPY A4	ream	210	65	65	340	72,897.00	180	65	65	310	66,278.00	196	65	65	310	66,278.00	180	65	65	310	66,278.00	1270	213.80	271,296.00				
134	14111507-PP-F02	PAPER, MULTICOPY LEGAL	ream	60	20	20	100	23,296.00	60	20	20	100	23,296.00	60	20	20	100	23,296.00	60	20	20	100	23,296.00	409	202.96	95,280.64				
135	14111507-PP-F03	PAPER, MULTIPURPOSE A4	ream	250	0	0	250	34,435.00	200	0	0	200	27,548.00	250	0	0	250	34,435.00	200	0	0	200	27,548.00	900	137.74	123,966.00				
136	14111507-PP-F02	PAPER, MULTIPURPOSE LEGAL	ream	37	2	2	41	6,515.31	32	2	2	36	5,725.76	37	2	2	41	6,515.31	32	2	2	36	5,725.76	154	158.91	24,472.14				
137	14111531-PP-F01	PAD PAPER, ruled	pad	1	0	0	1	34.82	1	0	0	1	34.82	1	0	0	1	34.82	1	0	0	1	34.82	4	34.82	139.28				
138	14111503-PP-F01	PAPER, parchment	box	1	0	0	1	154.21	1	0	0	1	154.21	1	0	0	1	154.21	1	0	0	1	154.21	4	154.21	616.84				
139	14111531-PE-E01	RECORD BOOK, 300 PAGES	book	75	1	1	81	7,427.70	33	1	1	35	3,209.50	67	1	1	65	5,960.50	33	1	1	35	3,209.50	216	91.70	19,807.20				

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE						
140 1411531-RE-602	RECORD BOOK, 500 PAGES	book	24	0	0	24	2,989.44	18	0	0	18	2,242.08	18	0	0	18	2,242.08	18	0	0	18	2,242.08	78	124.56	9,715.68		
141 14111704-TT-604	TISSUE, INTERFOLDED PAPER TOWEL	pack	70	15	15	100	3,380.00	65	15	15	95	3,211.00	65	15	15	95	3,211.00	65	15	15	95	3,211.00	385	53.80	13,013.00		
142 14111704-TT-602	TOILET TISSUE PAPER, 2 ply	pack	5	3	3	11	1,098.24	5	3	3	11	1,098.24	5	3	3	11	1,098.24	5	3	3	11	1,098.24	44	99.94	4,392.94		
PERFUMES OR COLOGNES OR FRAGRANCES																											
140 53131628-HF-501	HAND SANITIZER	bottle	18	8	8	34	2,892.72	13	8	8	29	2,467.32	17	8	8	29	2,467.32	13	8	8	29	2,467.32	121	85.08	10,294.68		
PESTICIDES OR PEST REPELLENTS																											
144 10191509-BF-601	INSECTICIDE	can	16	3	4	23	3,205.28	11	2	3	16	2,229.76	18	2	4	22	3,055.92	10	2	3	15	2,080.40	76	139.36	10,591.26		
PRINTED PUBLICATIONS																											
145 55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	5	0	0	5	223.26	5	0	0	5	186.05	5	0	0	5	186.05	5	0	0	5	186.05	21	37.21	781.41		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1 44103105-PR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6947.20	0.00		
2 44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00		
3 44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00		
4 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00		
5 44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00		
6 44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00		
7 44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00		
8 44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00		
9 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00		
10 44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00		
11 44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.00	0.00		
12 44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,033.52	0.00		
13 44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.88	0.00		
14 44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00		
15 44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	925.68	0.00		
16 44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00		
17 44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00		
18 44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00		
19 44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.78	0.00		
20 44103105-HP-R20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00		
21 44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00		
22 44103105-HP-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		
23 44103105-HP-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		
24 44103105-HP-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00		
25 44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00		
26 44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00		
27 44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	843.56	0.00		
28 44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	843.56	0.00		
29 44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	474.32	0.00		
30 44103105-HP-T43	INK CARTRIDGE, HP P6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	474.32	0.00		
31 44103105-HP-B43	INK CARTRIDGE, HP P6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00		
32 44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00		
33 44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00		
34 44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
35	44103105+P-E60	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105+P-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105+P-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105+P-Y48	INK CARTRIDGE, HP L0570AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
39	44103105+P-E48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
40	44103105+P-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105+P-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105+P-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
43	44103105+P-E51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.40	0.00
44	44103112-EP-R105	RIBBON CARTRIDGE, EPSON C135015516 (H8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.91	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
47	44103103-EP-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
48	44103103-EP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
49	44103103-EP-B15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,264.56	0.00
50	44103103-EP-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
51	44103103-EP-C05	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-EP-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-EP-Y05	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,293.26	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,433.28	0.00
55	44103103+P-B12	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,703.26	0.00
56	44103103+P-B10	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,132.72	0.00
57	44103103+P-B21	TONER CARTRIDGE, HP CE276A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,594.40	0.00
58	44103103+P-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
59	44103103+P-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
60	44103103+P-C22	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103+P-Y22	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103+P-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
63	44103103+P-E28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
64	44103103+P-E52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
65	44103103+P-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
66	44103103+P-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
67	44103103+P-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,998.56	0.00
68	44103103+P-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,656.88	0.00
69	44103103+P-C60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
70	44103103+P-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103+P-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103+P-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,883.12	0.00
73	44103103+P-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
74	44103103+P-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103+P-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103+P-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,489.28	0.00
77	44103103+P-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,883.28	0.00
78	44103103+P-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,883.28	0.00


Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE							
79	44103103-PP-162 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00				
80	44103103-PP-167 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00				
81	44103103-PP-165 TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00				
82	44103103-PP-163 TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.00	0.00				
83	44103103-PP-161 TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.00	0.00				
84	44103103-PP-163 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.00	0.00				
85	44103103-PP-184 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.64	0.00				
86	44103103-PP-186 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,600.00	0.00				
SOFTWARE																													
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
2	43231602-SFT-002 Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
5	43232205-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
9	43232601-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
10	43232501-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
12	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
13	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
14	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
15	43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
16	43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	80141505-TS-001 BALLPEN	pkgs	195	55	55	305	3,675.25	195	55	55	305	3,675.25	195	55	55	305	3,675.25	195	55	55	305	3,675.25	1220	1245	14,701.00				
2	80141505-TS-002 MULTIFUNCTION PRINTER	unit	1	0	0	3	76,000.00	2	0	0	2	52,000.00	0	0	1	1	26,000.00	1	0	0	1	26,000.00	7	26,000.00	182,000.00				
3	80141505-TS-003 LAMINATING FILM	pack	6	0	0	6	1,468.50	2	0	0	2	89.50	1	0	0	1	244.75	0	0	0	0	0.00	9	244.75	2,202.75				
4	80141505-TS-004 STICKER PAPER	pack	40	0	0	40	2,300.00	30	0	0	30	1,725.00	40	0	0	40	2,300.00	30	0	0	30	1,725.00	140	57.50	8,050.00				
5	80141505-TS-005 DOUBLE SIDED TAPE	roll	42	0	0	44	1,056.00	32	0	0	34	816.00	37	0	0	39	906.00	32	0	0	34	816.00	151	24.00	3,621.00				
6	80141505-TS-006 PHOTO PAPER	pack	25	0	0	25	2,769.75	15	0	0	15	1,561.25	25	0	0	23	2,547.25	13	0	0	12	1,459.75	76	110.75	8,417.00				
7	80141505-TS-007 BLEACHING SOLUTION	bottle	40	0	0	40	900.00	40	0	0	40	900.00	40	0	0	40	900.00	40	0	0	40	900.00	160	22.50	3,600.00				
8	80141505-TS-008 CERTIFICATE FRAME	piece	15	0	0	15	261.75	5	0	0	5	93.75	5	0	0	5	93.75	5	0	0	5	93.75	30	18.75	562.50				
9	80141505-TS-009 CERTIFICATE HOLDER	piece	20	0	0	20	175.00	5	0	0	5	43.75	5	0	0	5	43.75	5	0	0	5	43.75	35	8.75	306.25				
10	80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	5	0	0	5	5,875.00	10	0	0	10	11,750.00	20	0	0	20	23,500.00	0	10	0	10	11,750.00	45	1,175.00	52,875.00				
11	80141505-TS-011 AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
12	80141505-TS-012 SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
13	80141505-TS-013 WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
14	80141505-TS-014 MICROPHONE	unit	2	0	0	2	1,700.00	0	0	0	0	0.00	1	0	0	1	850.00	0	0	0	0	0.00	3	850.00	2,550.00				
15	80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
16	80141505-TS-016 DISHWASHING LIQUID	bottle	80	0	0	80	2,600.00	60	0	0	60	1,950.00	80	0	0	80	2,600.00	60	0	0	60	1,950.00	280	32.50	9,100.00				
17	80141505-TS-017 PLASTIC FASTENER	box	17	0	0	22	385.00	17	0	0	22	385.00	17	0	0	22	385.00	17	0	0	22	385.00	88	17.50	1,540.00				
18	80141505-TS-018 STEEL FILING CABINET	piece	1	0	0	1	1,975.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,975.00	1,975.00				

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	1st QUARTER	April	May	June	Q2	2nd QUARTER	July	Aug	Sept	Q3	3rd QUARTER	Oct	Nov	Dec	Q4	4th QUARTER				
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	3	0	0	7	1,050.00	2	0	0	2	300.00	2	0	0	2	300.00	2	0	0	2	300.00	13	150.00	1,950.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	3	0	2	650.00	0	0	0	0	0.00	0	0	0	0	0.00	2	25.00	650.00
22	80141505-TS-022	COLOR PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	5	0	0	5	237.50	5	0	0	5	237.50	5	0	0	5	237.50	5	0	0	5	237.50	20	47.50	950.00
24	80141505-TS-024	PUSH PIN	pack	13	0	0	13	243.75	1	0	0	1	18.75	1	0	0	1	18.75	1	0	0	1	18.75	16	18.75	300.00
25	80141505-TS-025	DOOR MAT	piece	55	0	0	55	1,100.00	55	0	0	55	1,100.00	55	0	0	55	1,100.00	55	0	0	55	1,100.00	220	20.00	4,400.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	2	0	0	2	17.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8.75	17.50
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	piece	20	2	4	30	767.50	4	2	4	10	262.50	4	2	4	10	262.50	4	2	4	10	262.50	60	26.25	1,575.00
28	80141505-TS-028	DEODORANT CAKE	piece	15	0	0	15	206.25	20	0	0	20	275.00	20	0	0	20	275.00	20	0	0	20	275.00	60	37.50	693.75
29	80141505-TS-029	DISPOSABLE GLOVES	box	1	0	0	1	37.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.50	37.50
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	10	0	0	10	8,750.00	10	0	0	10	8,750.00	10	0	0	10	8,750.00	30	675.00	26,250.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	4	0	0	4	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,125.00	8,500.00
33	80141505-TS-033	RADLOCK	piece	23	0	0	23	3,622.50	20	0	0	20	3,150.00	24	0	0	24	3,780.00	20	0	0	20	3,150.00	87	157.50	13,702.50
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,750.00	1,750.00
36	80141505-TS-036	AMPLIFIER	unit	1	0	0	1	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	100.00	2,000.00
37	80141505-TS-037	STORAGE BOX	piece	5	0	0	5	500.00	5	0	0	5	500.00	5	0	0	5	500.00	5	0	0	5	500.00	20	150.00	1,500.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	10	0	0	10	37.50	10	0	0	10	37.50	10	0	0	10	37.50	10	0	0	10	37.50	40	37.50	1,500.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	1	0	0	1	1,625.00	3	0	0	3	13,875.00	0	0	0	0	0.00	3	0	0	3	13,875.00	7	4,625.00	32,375.00
41	80141505-TS-041	PARACETAMOL	pack	10	0	0	10	162.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	25.00	150.00
42	80141505-TS-042	GLUE GUN	unit	2	0	0	2	50.00	2	0	0	2	50.00	2	0	0	2	50.00	0	0	0	0	0.00	6	3,750.00	22,500.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	3	0	0	3	11,250.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,250.00	9,750.00
44	80141505-TS-044	SPEAKERS	unit	1	0	0	1	9,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	75.00	225.00
46	80141505-TS-046	KEYBOARD	unit	3	0	0	3	225.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	5	0	0	5	420.00	4	0	0	4	280.00	5	0	0	5	420.00	4	0	0	4	280.00	22	70.00	1,540.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	80141505-TS-058	TRIWHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
62	80141505-TS-062	ASSEMBLED PASSENGER JEEP/TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT			
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0				0	0	0.00		
51	80141505-15-093	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
52	80141505-15-094	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
53	80141505-15-095	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																												2,011,960.01
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												201,196.01
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																												0.00
D. GRAND TOTAL (A + B + C)																												2,213,156.01
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.


Prepared by:


 GELA DECELINE M. PENNINGTON
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 LARA AURORA FLORES
 Accountant / Budget Officer

Approved by:


 HERIBERTO Y. JIMENEZ
 Head of Office/Agency

Date Prepared: September 13, 2024