

NATIONAL FOOD AUTHORITY - NATIONAL CAPITAL REGION - INDICATIVE Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CAPITAL OUTLAY													
A. INFRASTRUCTURE													
	Rehabilitation/Upgrading of Electrical and Network System and Installation of Solar Power System at the Regional Office	NCR RO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	9,581,200.00		9,581,200.00	
	Repair/Rehabilitation of Old Laboratory/Confed	NCR RO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	5,000,000.00		5,000,000.00	
	Repair/Rehabilitation of NFA Canteen	NCR RO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	10,000,000.00		10,000,000.00	
	Repairs and Rehabilitation of MFC-2 Warehouse	CDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	8,075,000.00		8,075,000.00	
	Rehabilitation/Replacement of concrete slab flooring at MFC-5 Warehouse	CDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	15,150,000.00		15,150,000.00	
	Installation of 2 units Industrial Ceiling Fan at MFC-7 Warehouse	CDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	800,000.00		800,000.00	
	Repair of perimeter fence at MFC compound	CDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	800,000.00		800,000.00	
	Embankment of soil and concrete slabbing of flooring at VGB-C	CDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	800,000.00		800,000.00	
	Repair/Rehabilitation of Merikina Warehouse and Two-Storey Warehouse Office	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	6,650,000.00		6,650,000.00	
	Repair/Rehabilitation of Gen. Tris Warehouse and Office	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	7,133,000.00		7,133,000.00	
	Installation of 2 units Industrial Ceiling Fan at Antipolo Warehouse #2	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	800,000.00		800,000.00	
	Repair/Rehabilitation of MFC Warehouses 1 & 2	CDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	16,150,000.00		16,150,000.00	
	Repair/Rehabilitation of Concrete Flooring of MFC Warehouse 5	CDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	15,150,000.00		15,150,000.00	
	Installation of 2 units Industrial Ceiling Fan at MFC Warehouse #7	CDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	800,000.00		800,000.00	
	Stack Conveyor (replacement for unreliable 39yrs old unit)	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,000,000.00		1,000,000.00	
	Elf dropside 6 wheeler (replacement for unreliable 37yrs old unit)	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	4,500,000.00		4,500,000.00	
	Repair of Main Entrance Door Face and retilling of EDBO Office	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	600,000.00		600,000.00	
	Upgrading of Electrical System of EDBO Office	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,250,000.00		1,250,000.00	
	Replacement of Concrete Electrical Post at EDBO Compound	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	200,000.00		200,000.00	
	Provision of Public Toilet at Antipolo Compound	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	900,000.00		900,000.00	
	Renovation of Male & Female Ct and repainting of EDBO office	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	400,000.00		400,000.00	
	Rehabilitation of Conference Room at Cavite Compound	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	700,000.00		700,000.00	
	Heightening of EDBO Perimeter Fence (Sides and Rear Portion)	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,700,000.00		1,700,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Conduct Lot Survey of NFA Trce Martirez, Cavite Lot Properties - 2 TCT	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	150,000.00		150,000.00	
	Provision of Fence at NFA Trce Martirez, Cavite Lot Properties - 2 TCT	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,600,000.00		1,600,000.00	
	Provision of FMS Engineering Workshop at Antipolo Compound	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	500,000.00		500,000.00	
	Repair of Storage Building and provision of partition at NFA EDBO Marikina Compound	EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	3,000,000.00		3,000,000.00	
	B. MACHINERIES AND EQUIPMENT												
	1. PROCUREMENT OF TECHNICAL AND SCIENTIFIC EQUIPMENT												
	a. Supply and Delivery of One (1) unit Fogging Machine	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	154,800.00		154,800.00	
	b. Supply and Delivery of Two (2) units Knapsack Sprayer	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	264,000.00		264,000.00	
	2. PROCUREMENT OF ADMINISTRATIVE EQUIPMENT & FACILITY	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,000,000.00		1,000,000.00	
	MOOE												
	I. TRAVELLING EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	891,400.00	891,400.00		
	II. TRAINING AND SEMINAR EXPENSE	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	321,000.00	321,000.00		
	III. SUPPLIES AND MATERIALS												
	1. Supplies and Materials-APP CSE	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	1,500,000.00	1,500,000.00		Subject to change depending on the availability of goods in PS-DBM
	2. Supplies and Materials (not available in PS-DBM)	NCR	NO	Shopping	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	2,500,000.00	2,500,000.00		Semi-Expendable items (i.e Office, Warehouse, Furniture and Fixtures)
	3. Fuel, Oil and Lubricants	NCR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	Corporate Budget	2,000,000.00	2,000,000.00		Fuel requirements of NFA-NCR Service Vehicles for CY 2025
	4. Agricultural	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	600,000.00	600,000.00		Pesticide and laboratory supplies requirements of NFA-NCR SQAOC for CY 2025
	5. Pallets	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	100,000.00	100,000.00		
	6. Tarpaulin Canvas	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	500,000.00	500,000.00		
	IV. UTILITIES EXPENSES												
	1. Water Expense	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	2,600,000.00	2,600,000.00		Water Consumption for CY 2025
	2. Electricity Expense	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	6,000,000.00	6,000,000.00		Electric Consumption for CY 2025
	V. COMMUNICATION EXPENSES												
	1. Postage	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	22,000.00	22,000.00		Postage and courier fees


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					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	2. Telephone - Landline	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	214,800.00	214,800.00		
	3. Telephone - Mobile	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	348,000.00	348,000.00		
	4. Internet	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	501,800.00	501,600.00		
	VI. AWARDS, REWARDS, PRIZES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	100,000.00	100,000.00		
	VII. SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	150,000.00	150,000.00		
	VIII EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
	1. Extra Ordinary Expenses	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	60,000.00	60,000.00		
	2. Miscellaneous Expenses	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	90,000.00	90,000.00		
	IX. PROFESSIONAL SERVICES												
	1. Professional Services - Legal	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	14,000.00	14,000.00		
	2. Professional Services - Consultancy Provision of Services of Certification Body for the ISO 9001:2015 Certification of NFA NCR Regional Office, CDBO and EDBO Quality Management System for all Core and Support Processes.	NCR	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,000,000.00	1,000,000.00		
	3. General Services - Other Professional Services	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	465,000.00	465,000.00	Payment of Honorarium to RBAC/RFAC/PFAC/GPPB Trainers	
	X. GENERAL SERVICES												
	1. Security Services for NFA-NCR (including Batanes Warehouse) for the Period January 01, 2025 0700H to January 01, 2026 0659H	NCR	YES	Competitive Bidding	November	December	January	January	Corporate Budget	30,726,248.04	30,726,248.04	Security service requirement for CY 2025	
	2. General Services - Other General Services (JOs)	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	5,505,840.00	5,505,840.00		
	3. General Services - Other General Services (Allied Services)	CDBO EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	3,361,176.00	3,361,176.00		
	XI. REPAIRS AND MAINTENANCE	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	6,000,000.00	6,000,000.00	Repair and Maintenance Expense (Building and Other Structures, Motor Vehicles, Office Equipment, Furniture and Fixtures, etc.)	
	XII. TAXES, DUTIES, LICENSES AND OTHER FEES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	80,000.00	80,000.00		
	XIII. FIDELITY BOND	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	400,000.00	400,000.00	Fidelity Bonds Premium of Accountable Officers	
	XIV. INSURANCE EXPENSES												


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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Stock Insurance	CDBO EDBO	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	400,000.00	400,000.00		Warehouse Inventory Insurance for CY 2025
	2. Property Insurance	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	1,000,000.00	1,000,000.00		Fire, Floater and Motor Vehicle Insurance for CY 2025
	XV. PRINTING AND PUBLICATION	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	30,000.00	30,000.00		
	XVI. REPRESENTATION EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	790,600.00	790,600.00		Meals and other expenses
	XVII. TRANSPORTATION AND DELIVERY EXPENSES												
	1. Shipping, Trucking and Other Port Services for the Transfer of 10,000 Bags of NFA Rice & Other Cargoes to Batanes for CY 2025	CDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	2,072,700.00	2,072,700.00		Transportation and Delivery Expenses for Transfer of 10,000 bags NFA Rice to Batanes Warehouse
	XVIII. RENT/ LEASE EXPENSES - EQUIPMENT												
	1. Lease of Six (6) units of Multi-functional Photocopying Machines for the Year 2025	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	300,000.00	300,000.00		
	XIX. MEMBERSHIP DUES AND CONTRIBUTIONS	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	45,600.00	45,600.00		
	XX. DOCUMENTARY STAMPS EXPENSES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	200,000.00	200,000.00		
	XXI. MAJOR EVENTS AND CONVENTIONS EXPENSES												
	1. Anniversary Allowance	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	65,500.00	65,500.00		
	2. Sports and Cultural	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	196,500.00	196,500.00		
	3. Christmas Allowance	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	65,500.00	65,500.00		
	XXII. OTHER MOOE												
	1. Warehouse Handling Services For Grains of NFA-NCR For The Year 2025	CDBO EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	12,460,000.00	12,460,000.00		
	XXIII. FINANCIAL EXPENSES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	18,000.00	18,000.00		
										198,503,464.04	83,695,464.04	114,808,000.00	

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