



*The NFA Annual Report fully comply with the provisions of the NFA Code of Corporate Governance.*

## **ENSURING FOOD SECURITY**

The National Food Authority, being the custodian of the government rice buffer stock, has to ensure continuous supply of affordable and safe staple food in all areas of the country at all times, especially during occurrence of natural calamities/emergencies. Moreover, the Agency has to establish a manageable buffer stock of rice in line with its function of stabilizing consumer price level.

However, the approval of **Republic Act 11203**, “An Act Liberalizing the Importation, Exportation and Trading of Rice, Lifting for the Purpose the Quantitative Import Restriction on Rice, and for other Purposes” on February 14, 2019, changed the mandate of the National Food Authority (NFA) from a Trading and Regulatory Agency to a Buffer Stocking Agency. The RA likewise removed the regulatory powers of the NFA including its importation activities. As an initial compliance with the law, effective March 5, 2019, NFA already ceased performing its regulatory functions over the international and domestic trading of rice

The law also stipulates that NFA shall source its buffer stock solely from local farmers. As defined under the IRR, “buffer stock” refers to the “optimal level” of rice inventory that shall be maintained at any given time to be used for emergency situations and to sustain the disaster relief programs of the government during natural or man-made calamities. On maintaining an “optimal level” of rice inventory to be held as national buffer stocks, the NFA shall adopt an inventory equivalent to 15 to 30 days of national rice consumption, pending the result of an independent body on the “Optimal Level of Buffer Stocks”.

Given the major changes in NFA's functions, implementing the law requires adjustment in the agency's functional and organizational structure.

### **I. SUPPLY AND PRICE OF STAPLE CEREALS**

#### **PROCUREMENT**

##### **Palay**

The approval of RA 11203 “An Act Liberalizing the Importation, Exportation and Trading of Rice, Lifting for the Purpose the Quantitative Import Restriction on Rice, and For Other Purposes” on February 14, 2019, mandated the NFA to maintain sufficient rice buffer stocks to be sourced solely from local farmers. The NFA buys clean and dry palay at ₱19.00 per kilogram. It also buys palay with a maximum of 30% moisture content at ₱13.00 per kilogram based on the agency's Equivalent Net Weight (ENW) factor.

As of December 31, 2019, the NFA has already procured a total of 14,634,895 bags or 731,745 metric tons of palay, a 101% accomplishment of the year's target of 723,000 metric tons. This is 669,961 metric tons or 1,084.36% higher than the accomplishment last year of 61,784 metric tons. The high procurement level for the year was due to the higher buying price of NFA at ₱19.00/kg compared with the low

prevailing prices, and the influx of imported rice in the market contributing to the decrease in palay prices. The agency procured palay from local farmers nationwide, mostly from Central Luzon, Southern Tagalog and Cagayan Valley regions.

**Palay Procurement**  
(In Metric Tons)

MONTH	TARGET	ACTUAL 2019	% ACCOMP.	ACTUAL 2018
January	7,671	7,755	101	290
February	7,606	6,164	81	258
March	58,126	49,747	86	479
April	101,306	91,069	90	1,748
May	44,728	84,569	189	796
June	13,050	31,548	242	150
July	7,977	16,794	211	35
August	24,736	11,686	47	25
September	81,413	42,562	52	265
October	157,655	161,979	96	14,753
November	144,922	150,743	102	36,676
December	73,810	77,128	87	6,309
<b>TOTAL</b>	<b>723,000</b>	<b>731,745</b>	<b>101%</b>	<b>61,784</b>

**NFA Buying Stations**

Aside from the stationary buying stations, a total of 395 mobile buying stations were strategically set up across the country to cater to farmers in palay production and far-flung areas. The NFA deployed mobile procurement in areas in Ilocos Sur, Kalinga, Cagayan, Nueva Vizcaya, Batangas, Camarines Norte, Masbate, Sorsogon, Antique, Southern Leyte, Zamboanga City, Zamboanga del Sur, Pagadian, Ipil, Sibugay, Zamboanga del Norte, Dipolog, Agusan del Norte, Agusan del Sur, Surigao del Norte, Surigao del Sur, Misamis Oriental, Misamis Occidental, Lanao del Norte, and Maguindanao .

**DISTRIBUTION**

The NFA has already distributed a total of 14,198,798 bags or 709,940 metric tons of rice, equivalent to 69% accomplishment of the year's target of 20,514,200 bags or 1,025,710 metric tons. Though NFA's market participation decreased starting the month of August until December, the total volume distributed for 2019 is 119,561 metric tons or 16.84% higher than the accomplishment last year of 590,379 metric tons.

The agency continues to monitor and ensure the safety and good quality of NFA rice sold at the prescribed price of ₱27.00/kg. Although the law states that the NFA shall distribute to DSWD and LGUs in times of calamities only, it also allows the NFA to dispose its inventory before the quality of its stocks starts to deteriorate. And also in

response to President Rodrigo Duterte’s directive to continuously maintain NFA presence in the market as an option for low-income consumers, the NFA continued to distribute rice through its existing retail outlets, conducted mobile sales to various markets whether accredited or not and set up outlets in its warehouse compound, to cater to more consumers. There was also continued sale to government institutions like Bureau of Corrections (BuCor), Bureau of Jail Management and Penology (BJMP), Department of Social Welfare and Development (DSWD) and other agencies.

**NFA Rice Distribution**  
(In Metric Tons)  
2019 vs 2018

MONTH	TARGET	ACTUAL 2019	%	ACTUAL 2018	% Difference	Difference (Volume)
January	98,885	79,377	80	43,882	44.72	34,495
February	82,690	78,306	95	19,474	75.13	58,832
March	82,005	82,088	100	31,219	61.97	50,869
April	81,087	83,635	103	9,489	88.65	74,146
May	86,117	70,674	82	2,936	95.85	67,738
June	95,992	52,930	55	8,169	84.57	44,761
July	32,674	63,158	193	57,316	9.25	5,842
August	25,365	56,226	222	76,203	(35.53)	(19,978)
September	87,546	37,305	43	107,464	(188.07)	(70,159)
October	139,304	35,639	26	118,034	(234.19)	(82,395)
November	127,009	35,440	28	59,373	(67.53)	(23,933)
December	87,037	35,162	40	56,820	(61.59)	(21,658)
<b>TOTAL</b>	<b>1,025,710</b>	<b>709,940</b>	<b>69</b>	<b>590,379</b>	<b>16.84</b>	<b>119,561</b>

*Preliminary: Source GSR as of December 27, 2019*

**NFA Distribution Program:**

**Tagpuan Day Rice Responsive Program (TDRRP)**

The NFA launched the TDRRP on July 12, 2018. Tagpuan Day Rice Responsive Program (TDRRP) is a rice distribution strategy to ensure availability of cheap yet good quality NFA rice. This is intended to benefit the marginalized sectors in some depressed areas of the community.

The NFA conducted tagpuan/rice sale through community-based outlets the program in areas which are not serviceable by the regular NFA outlets. As of December 16, 2019, the food agency has sold 1,591 bags of rice thru various *tagpuans* nationwide

**Risk Management and Disaster Response**

As part of risk management and disaster response of the NFA, the Operations Centers of affected areas and at the Central Office are always vigilant and ready to respond 24/7 to disasters. As part of these efforts, the NFA released rice to LGUs and other relief-giving organizations totaling 33,014 bags or 1,651 MT.

**DISASTER/RELIEF/CALAMITY RESPONSE  
(In Bags)**

DSWD	NDRRMC/NDCC/ RDCC/PDCC	LGUs	LEGISLATORS	NGOs	Others	Total
1,626	1,008	16,845	7,953	276	5,306	33,014

**Japan Rice Donations for Typhoon Victims**

On October 5, 2019, the agency together with the Japanese and Philippine officials turned-over to the Department of Social Welfare and Development (DSWD) a total of 560 MT as released by the MAFF-Japan after a request by the National Food Authority (NFA), for distribution to the affected families in the provinces of Ilocos Norte and Pangasinan. A total of 16,667 beneficiaries received the rice donations from Japan.

Each beneficiary received a 30-kg bag of rice from the Ministry of Agriculture, Forestry and Fisheries of the Japan (MAFF-Japan) thru the ASEAN Plus Three Emergency Rice Reserve (APTERR) Tier 3 Program. The rice beneficiaries came from the seven affected municipalities hit by Typhoons Ineng and Jenny in the province of Ilocos Norte. The distribution of the rice donation was witnessed by Minister Masahiro Nakata, Minister for Economic Affairs, Japan Embassy in the Philippines; Mr. Chanpithya Shimpalee, General Manager, APTERR Secretariat; NFA Administrator Judy Carol L.Dansal; Bacarra Mayor Fritzie Ann Kaye Dela Cruz-Gapasin; and DSWD Undersecretary for Social Welfare and Development Danilo Pamonag.

**PRICES**

**Average Ex-Farm Prices vs NFA Buying Price**

(Price per kilogram)

For the Year 2019

Commodity	NFA Buying Price (In Peso/kg)	Average Ex-Farm Price (In Peso/kg)	Price Difference (In Peso/kg)
Palay	19.00	17.59	1.41
YGN	12.30	13.36	(1.06)
WGN	13.00	14.78	(1.78)

*Average Ex-farm price of Palay: As of December 27, 2019 (Source: GMOD)*

*Average Ex-farm price of YGN & WGN: Preliminary as of December 4-10, 2019 (Source GMOD/PSA-BAS)*

The average ex-farm price of palay for the year at ₱17.59/kg was lower by ₱1.41/kg compared to the NFA buying price of ₱19.00/kg. This posted a ₱2.81/kg lower price difference compared to the ex-farm price for 2018 at ₱20.40/kg.

Previously, the NFA buys palay from farmers at ₱17.00 per kilogram with additional ₱3.00/kg as buffer stocking incentive (BSI) to help build up the buffer stocks of NFA, thereby increasing the NFA Buying Price (BP) to ₱20.00/kg. This does not include yet the additional P0.70/kg incentive, broken down as: P0.20/kg as delivery incentive, P0.20/kg drying incentive and P0.30 Cooperative Development Incentive

Fund (CDIF) for cooperatives or farmers' organizations. However, in September 2019, the NFA support price was adjusted to ₱19.00/kg. Although the incentives on top of the buying price were no longer given, the new buying price is still high compared to the prevailing prices in the market. Despite the adjustment in the NFA buying price, more farmers sold their produce to NFA since the start of the main cropping season in September to take advantage of NFA's high support price of ₱19.00 per kilogram compared with low prevailing ex-farm prices

For yellow and white corn, ex-farm prices posted decreases of ₱1.06/kg and ₱1.78/kg, respectively.

### Average Prevailing Wholesale/ Retail Price of Rice and Corn

(Peso per kg)  
2019 vs 2018

Commodity	2019	2018	Price Difference (In peso per kg)
<b>Wholesale</b>			
WMR	39.25	42.16	(2.91)
RMR	35.45	38.88	(3.43)
YGN	19.95	20.15	(0.20)
WGN	19.45	20.72	(1.27)
<b>Retail</b>			
WMR	43.01	44.99	(1.98)
RMR	36.18	40.75	(4.57)
YGN	24.95	24.52	0.43
WGN	27.68	28.81	(1.13)

Compared to last year, the average annual prices of WMR and RMR posted significant decreases of ₱2.91/kg and ₱3.43/kg at the wholesale level and ₱1.98/kg and ₱4.57/kg in the retail level, respectively. The decrease in prices can be attributed to RA 11203, as seen in the flooding of imported rice in the market.

For corn, prices of white corn likewise showed increases of ₱1.27/kg and ₱1.98/kg in the wholesale and retail levels, respectively. For yellow corn, a slight decrease of ₱0.20/kg was noted in the wholesale level, while a slight increase of ₱0.43/kg. was posted in the retail level.

### NFA IMPORTATION

#### Imported Rice Arrivals (In MT) (CY 2018-2019)

Mode of Procurement	Date of Bidding	Contracted Volume (MT)	Date of Arrival	Actual Arrivals	Source Countries Remarks
Open Tender	Nov. 20, 2018	500,000	1 <sup>st</sup> Quarter 2019	495,481.524	Thailand/Vietnam Myanmar/India Pakistan
G-to-G	Nov. 28, 2018	203,000	1 <sup>st</sup> Quarter 2019	201,117.677	Thailand/Vietnam

<b>TOTAL</b>	<b>703,000</b>	<b>696,599.201</b>
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The NFA no longer undertook rice importation starting the year 2019. However, the remaining import volume contracted in November 2018 at 703,000 metric tons, arrived in tranches the following year, and delivery was completed during the first quarter of 2019.

## **II. BUFFER STOCK OF STAPLE CEREAL EFFECTIVELY MANAGED**

### **NFA INVENTORY**

As of November 30, 2019, NFA maintained an average inventory of 9,469,940 bags or 473,497 metric tons good to last for **14.53 days**, based on the average national consumption requirement of 651,860 bags or 32,593 metric tons. However, these stocks are good to last for **157.67 days**, considering the NFA's national average daily sales (ADS) or distribution of 152,627 bags or 7,631.33 metric tons.

#### **NFA Rice Stock Inventory (Days to Last)**

<b>MONTH</b>	<b>DAYS TO LAST</b>	
	<b>DCR*</b>	<b>ADS</b>
January	9.18	82.89
February	15.11	113.24
March	17.69	147.50
April	17.12	120.13
May	16.87	9.34
June	16.33	191.04
July	14.15	167.89
August	12.57	138.40
September	12.11	199.95
October	13.93	291.82
November	14.75	272.17
December	-	-
<b>AVERAGE</b>	<b>14.53</b>	<b>157.67</b>

*\*Daily Consumption Requirement*

### **STOCKS MAINTAINED IN GOOD & CONSUMABLE CONDITION**

NFA was able to attain its commitment to maintain at least 99% of its stocks in good-quality condition, or fit for human consumption. Stocks assessed as treated and for treatment during inspection are safe for distribution after treatment.

**Percentage of Good Stocks Maintained in Good and Consumable Condition**  
(For the period January to December 2019)

<b>MONTH</b>	<b>GOOD STOCKS (%)</b>
January	99.997%
February	99.997%
March	99.997%
April	99.997%
May	99.997%
June	99.997%
July	99.999%
August	99.999%
September	99.999%
October	99.995%
November	99.996%
December	99.275%
<b>Average</b>	<b>99.975%</b>

**FOOD DEVELOPMENT CENTER**

For the year, the Food Development Center (FDC) performed 127 physical and sensory evaluation, 2,102 chemical analysis, 33 micro analytical, 944 microbiological quality and 18 package testing evaluations, to determine the safety and quality of white rice, brown rice, corn grits, other cereals, and various food and food products. Other activities included the testing of packaging materials and label evaluation; heat penetration and heat distribution test to establish and/or evaluate adequacy of thermal processes of canned goods; shelf life testing to establish shelf life of various packaged products; and the conduct of seminar / training.

**Research and Development**

- Development and Implementation of R & D projects
  - Prepared final progress report on Arsenic in Rice, Mycotoxin in Rice, Heavy Metals in Rice, LRME

**Quality Assurance**

- Implemented four Pilot Plant projects
- Conducted 15 inspections of food manufacturing plants and issued compliance certificates

**Training Programs**

- Implemented 12 training courses to the food industry and Government agencies.
- Developed/Improved 10 training course materials
- Evaluated the implementation of three training courses.

**Industry Liaison**

- Evaluated 474 clients' technical needs and requirements of industry clients.
- Monitored and delivered 1,237 FDC technical reports to stakeholders



## ISO Compliance

- Implemented 12 Quality Assurance activities for testing laboratories.
- Prepared one audit report for ISO 9001:2015

Operational accomplishment of the Food Development Center (FDC) representing served services to clients amounted to ₱3,775,069.56. Income from collections received from clients' request for FDC services (RFDCS) was ₱1,551,038.50

## **TECHNICAL RESEARCH AND SERVICES**

The Technical Research and Services provides scientific and technological research and technical services (engineering, quality assurance and laboratory) for the development/upgrading/improvement of NFA infrastructures and post-harvest facilities and for the safety and preservation of the quality of grain stocks of the agency.

### **Engineering Services**

#### **Post-Harvest Facilities Inventory**

<b>Description</b>	<b>No. of Units</b>	<b>Effective Capacity</b>
1. Warehouses (Constructed)	304	19,941,171.00 bags (50kgs/bag)
2. Warehouses (Acquired)	41	2,214,095.00 bags (50kgs/bag)
3. Mechanical Dryers	360	2,135.0 tons/12-hrs
4. Ricemills	45	137.14 tons/hr
5. Rice Fortification Equipment	22	115.00 tons/hr
6. Polishers	12	35.00 tons/hr
7. Dehullers	4	11.00 tons/hr
8. Graders	27	119.50 tons/hr
9. Packaging Machine	27	215.00 packs/hr (1 or 2 kg of rice)
10. Biomass Furnace	91	n/a
11. Bulk Storage Facilities (silo)	106	590,000.00 bags (50kgs/bag)

The construction and maintenance of storage facilities and office buildings were aimed to improve NFA's operations:

#### **Completed Projects**

- Construction of one-storey Provincial Office Building with roof deck in Puerto Princesa, Palawan – 100% completed
- Construction of perimeter fence in Puerto Princesa, Palawan – 100% completed

#### **On-going Projects**

- Construction of 45TBC Warehouse (completion) in Bantay, Ilocos Sur – on-going – 45.2% accomplishment.

- Construction of 100TCCW (warehouse 1), Alang-Alang, Leyte – on-going – 88% completed.

### **Other Activities**

Attendance to activities regarding procurement of infrastructure/ post-harvest facilities/ equipment as TWG-BAC member/ committee / representative for the construction of NFA Central office Building in Visayas Avenue, Quezon City and the conduct of briefing / workshop on Capital Outlay Project Proposals of the Agency.

### **Metrology Services**

During the year, the NFA technical personnel directly undertook troubleshooting, repair, verification and adjustment of metrology equipment of field offices. Calibration services were done on 4 units truckscale, 3 units electronic platform scale, 35 units mechanical platform scale, 1 unit air oven, 5 units top loading balance, and 2 units moisture meter. The NFA saved an estimated amount of ₱136,066,393.81 for directly undertaking the repair and calibration services.

Aside from undertaking verification and adjustment, the 3 units electronic and 35 units mechanical platform scale in NFA Region VIII underwent repair.

### **Research and Laboratory**

#### **Carry-Over/On-going Projects**

- *Grains Value-Chain Management Innovation*
  - Mobile Soil Test Clinic to Enhance Farm Productivity

#### **New Projects**

- *Management System Innovation and Facility Upgrading*
  - Development of Good Laboratory Practices
  - Revision of Laboratory Service Rates
- *Grains Post-Harvest Loss and Inventory Management*
  - Weight Loss Assessment of Paddy during Land Transport
  - Validation of Guaranteed Milling Recovery for NFA procured paddy
  - Evaluation of Storm Wax Block Baits (Flocoumafen) (4G) as Rodenticide in NFA warehouses
- *Knowledge Management and Capacity Building*
  - Calibration and Training of analytical panelists for sensory evaluation of milled rice

### **Quality Assurance**

The National Food Authority (NFA) conducted trainings for additional Quality Assurance Officers or Grains Classifiers and Special Disbursing Officers for palay procurement. At least 30 employees from the different NFA Central Office departments were acquainted on the various aspects of grains classification during a two-day Quality Assurance Officers' Pool Training and Refresher Course on Grains Classification held at the Agriculture Training Institute (ATI). Successful participants

will become part of the food agency’s pool of grains classifiers and will be sent to the field offices to help in the palay procurement operations.

With the implementation of the Rice Liberalization Law or Republic Act 11203, the participants were introduced to the revised SOP on palay procurement.

**Laboratory Services**

- Grain Quality Test and Analyses – The analyses conducted for research samples were purity, moisture content, milling recovery, and milling degree, while for third party samples, headrice / brokens / foreign matter analysis, age determination, milling degree and moisture content were conducted.

**III. DEVELOPMENTAL REGULATION OF THE GRAINS INDUSTRY**

**INDUSTRY SERVICES DEPARTMENT**

**Ugnayan with Stakeholders**

For the year, a total of 902 ugnayan with farmers were conducted nationwide covering 1,421 municipalities with a total of 42,324 farmer-participants and 2,426 local government units. A total of 5,604 individual farmers and 2,002 farmer organizations were accredited. A decrease of 42.98% was noted in the number of ugnayans conducted this year as compared to the ugnayans conducted last year at 1,582.

Most of the issues and concerns frequently raised and acted / answered during the ugnayan assemblies were on procurement activities, government support price for palay; availability of stocks for calamities; cooperative development incentive fund (CDIF); etc.

**“Ugnayan” Accomplishment Report**

Ugnayans Conducted	Farmers No. of Participants	LGUs No. of Participants	TOTAL No. of Participants	Municipalities Covered
902	42,324	2,426	44,750	1,421

**Registered/Licensed Grains Businessmen**

In compliance with RA 11203, the registration and licensing functions of the NFA already ceased operation effective March 5, 2019, thus, reports for these activities are for the months of January and February 2019 only.

For the months covered, the NFA registered and licensed 25,597 applicants, 791 of which availed of the three-year (2019-2021) advance-license scheme. Total Registration/Licensing (R/L) collections on grains business activities amounted to P64,491,959.09 which includes collection from mobile licensing at P3,830,766.17

and from advance license collections at ₱1,080,745.95. A total of 2,165 metal plates were issued/sold for ₱433,000. The R/L fees collected was at 42.43% of the annual targeted collection of ₱152M.

<b>PARTICULARS</b>	
<b>R/L Fees Collected</b>	<b>64,491,959.09</b>
<b>Mobile Licensing</b>	<b>3,830,766.17</b>
<b>Advance Collections (2019-2021)</b>	<b>1,080,745.95</b>
2019 Applicants: 477	300,066.00
2020 Applicants: 311	778,919.95
2021: 3	1,760.00
<b>No. of R/L Applicants</b>	<b>25,597.00</b>
<b>METAL PLATES (@P200/ pc)</b>	
- <b>No. of Issuances of Metal Plates</b>	<b>2,165</b>
- <b>Amount</b>	<b>433,000.00</b>

### **SECURITY SERVICES AND INVESTIGATION**

Due to the removal of the enforcement function of the Agency pursuant to RA 11203, effective on March 5, 2019, administrative fines / penalties collected by the NFA's Security Services and Investigation totalled to ₱379,330.00 only, details of which are as follows:

<b>PARTICULARS</b>	<b>ACCOMPLISHMENT (Jan.- Mar. 2019)</b>
No. of grains business establishments inspected	27,037
No. of grains businessmen apprehended	767
No. of apprehensions/violations resolved	277
Total fines collected	₱ 379,330.00

### **NFA KontraAbuso Hotline Services**

The National Food Authority (NFA) launched on July 12, 2018 the “Kontra Abuso” hotline, to provide the public a facility to air complaints, report violations and to engage their participation in monitoring the presence of NFA rice in the market. The public may text or call NFA Kontra Abuso Hotline Number 0927-871-5921 for their concerns.

As of December 31, 2019, the task force received 963 reports from the public and grains businessmen, 808 of which are text messages, 142 are calls, and 13 are emails.

The public may report to Hotline 8888 or Txt NFA at 0906-436133, any irregularities they may witness on the ground, such as overpricing or passing NFA rice as commercial variety.

<b>PARTICULARS</b>	<b>ACCOMPLISHMENT (Jan.-Dec. 2019)</b>
<b>Complaints Received</b>	<b>963</b>
No available NFA rice	207
Alleged over-pricing of NFA rice	80
Alleged re-bagging/re-sacking of NFA rice	71
Alleged mixing of NFA rice to commercial rice	37
Alleged diversion of NFA rice	9
Alleged refusal to sell NFA rice	12
Alleged unfair distribution of NFA rice	10
Alleged hoarding of NFA/commercial rice	7
Other Complaints/Concerns	401
<b>Complaints of complaints referred / forwarded to the concerned field offices</b>	<b>853</b>
<b>Complaints still pending with the concerned field office</b>	<b>78</b>
<b>Complaints not NFA related</b>	<b>32</b>

#### **COOPERATIVE DEVELOPMENT INCENTIVE FUND (CDIF) UTILIZATION**

<b>TYPE OF UTILIZATION</b>	<b>NO. OF FARMER ORGANIZATIONS (FOs)</b>	<b>AMOUNT (In Pesos)</b>	<b>PERCENTAGE OF UTILIZATION</b>
Purchase of Farm Inputs/Fertilizers	4	510,559.33	24.26%
Payment of Loan Amortization, Insurance, etc.	5	547,405.27	26.00%
Purchase of NFA Rice	19	1,044,138.14	49.61%
Purchase/Repair of Post-harvest & Production Facilities	1	2,664.70	0.13%
<b>TOTAL</b>	<b>29</b>	<b>2,104,767.44</b>	<b>100.00%</b>

As shown in the Table above, majority of CDIF Utilization is for the purchase of NFA rice (49.61%) amounting to P1,044,138.14. The other CDIF utilization is for the purchase of farm inputs/fertilizers (24.26%), payment of loan amortization, insurance, etc. (26.01%), and purchase/repair of post-harvest facilities & production facilities (0.13%).

**CDIF BALANCES**  
As of December 31, 2019

REGION	NO. OF FOs	CDIF BALANCE
1	132	1,289,750.00
2	215	5,650,115.07
3	224	10,461,955.51
4	258	9,931,352.96
5	149	5,729,075.02
6	140	5,171,769.65
7	5	4,450.98
8	56	336,498.72
9	35	635,409.69
10	53	1,034,717.22
11	62	1,200,707.16
12	100	2,124,859.21
14	23	110,683.50
15	70	969,357.18
<b>TOTAL</b>		<b>44,650,701.87</b>

As of December 31, 2019, CDIF balance of 1,522 farmer organizations' (FOs) Cooperative Development Incentive Fees (CDIF) nationwide was P44,650,701.87. The highest recorded CDIF balance was in Regions 3 & 4, the amount of which was P10,461,955.51 and P9,931,352.96, respectively, which comprises 45.67% of the total CDIF balance. The lowest CDIF balance is in Region 7, amounting to P4,450.98, Cebu being a low-rice production area.

Within a period of two years after the granting of their CDIF, farmer organizations with accumulated CDIF were able to utilize their incentives. A farmer organization's CDIF shall be considered inactive or dormant when it has no transaction (no grant, no withdrawal) for a period of two years. After this period, said CDIF shall be forfeited. This is a provision in the MOA between the Farmer Organization and NFA.

#### **IV. MANAGEMENT EFFICIENCY AND COMPETENCY**

##### **CORPORATE PLANNING & MANAGEMENT SERVICES**

###### **Information Technology/Systems Development/SOPs**

- Implementation and training of RAOs and PAOs on Data Privacy Act of 2012 for HURIS was completed.
- Firewall appliance, as required in the HURIS access, was installed and configured.
- To date, the development of the Electronic Integrated Financial Operation and Management Information System (e-IFOMIS) is at 97.27%. This covers the evaluation and validation of the results of pilot listings.
- Submitted the following SOPs by the Manual Systems Development Division to the Office of the Administrator for revisions/approval: (1) SOP on Property

Inspection; (2) Amendment/Addendum to SOP on FOBB - Suspended per AO-2019-C-001 dated 02/26/19; (4) SOP on the Grant of Local and Foreign Scholarship-Amendment/Addendum to the Specifications of Authority on Financial Matters.

- Approval of the SOP on Revised Palay Procurement.

## Corporate Planning

- Submitted Proposal for 2020 COB.
- Arranged/facilitated the NFA National Planning Conference held on October 21-22, 2019 in Nasugbu Batangas and prepared the corresponding Marching Orders and highlights of the conference.
- GCG Concerns and Accomplishment Reports :
  - Prepared and submitted Quarterly Performance Scorecard Report to GCG.
  - Prepared and submitted NFA's Quarterly Report on Government PPAs for 2018 to COA
  - Prepared NFA's monthly, quarterly and annual accomplishment reports.
  - Prepared and disseminated the Official 2018 PBB Result
  - Prepared letter to NFA Council regarding the designation of NFA Compliance Officer for GCG
  - Prepared request letter to GCG re. Exemption from GCG Memorandum Circular No. 2015-04 (Reorganization, Rationalization and Personnel Planning in the GOCC Sector)
  - Prepared final report on the Presidential Administrative Order No. 13, Series of 2015 (Removing of Non-Tariff Barriers and Streamlining Administrative Procedures on the Importation of Agricultural Products
  - Prepared/consolidated inputs on NFA's accomplishments for the State of the Nation Address
- RA 11203 : An Act Liberalizing the Importation, Exportation and Trading of Rice, Lifting for the Purpose the Quantitative Import Restriction on Rice, and for other Purposes
  - Prepared and submitted NFA comments/positions on the proposed Rice Tariffication Bill.
  - Prepared comments/position on the provisions/guidelines/rules in the proposed the IRR of RA 11203.
  - Prepared updates on NFA's compliance to RA11203 and its IRR.
  - Prepared guidelines on the transfer of the Food Development Center (FDC) to the Department of Agriculture (DA)
  - Attended meeting on Optimal Level of Buffer Stocking
  - Attended meetings and prepared the required inputs on NFA restructuring plan, as member of the Change Management Team-TWG.
  - Prepared/consolidated comments on the Guidelines on the Reorganization participatory process
- Secretariat on Management Meetings:
  - Prepared reports on MANCOM meetings held on April 8, 15, 22 and 29, May 3 and 27 and June 20 and 26, 2019.
  - Prepared reports on Joint MANCOM & RDs meeting on February 26 & June 4, 2019.

- Prepared updates on instructions given during MANCOM meetings
- Prepared/Endorsed to EXCOM the NFA's Public Service Continuity Plan
- Prepared request letter to Privatization Management Office (PMO) re. Status of the account of NFA on MINPROCOR properties
- Prepared and submitted to DA the NFA Public Investment Program (PIP) for FY 2021, 2022 and 2023.
- Prepared pronouncements of the new DA Secretary regarding the eight paradigms to level-up Agriculture, namely:
  1. Modernization must continue
  2. Industrialization is the key
  3. Promotion of export is a necessity
  4. Consolidation of small and medium-size farm
  5. Infrastructure development should also be critical
  6. Higher budget and investment for Agriculture
  7. Legislative support is necessary
  8. Roadmap development is a must.
- Prepared/Consolidated comments on the Draft Substitute Bill re: Warehouse Receipt Law
- Prepared letter reply/comment re: Joint Resolution directing the DA & NFA to directly purchase palay from local farmers for the rice subsidy program of DSWD, DILG, DND, DOTR, DENR and LGUs.

### **Corporate Development and/or Evaluation:**

#### **Divestment of Assets**

All assets proposed for divestment will be subjected for further review and evaluation pursuant to new NFA directions under RA 11203.

#### **Evaluation**

1. Request of RDC XII for the transfer of administrative and operational concern of General Santos City to Koronadal City and the construction of NFA Region XII Regional Office in Koronadal City, approved by NFA Council.
2. CSW on DMCI offer to rent the NDO property in ACA-Valenzuela completed and approved by the EXCOM.
3. Finalization of the revised Memorandum of Agreement on the proposed Deed of Exchange between NFA and the LGU of Tagudin, Ilocos Sur.
4. The Land Management Bureau (LMB) confirmed the approval of the Presidential Proclamation applied by NFA for its Regional Office in Sta. Ana Davao City.
5. Denied the intention of the Land Bank of the Philippines (LBP) to purchase a lot portion in NFA Cabanatuan, because piece-meal divestment of the Cabanatuan property is disadvantageous to the NFA.



- Prepared letter reply to BARRM regarding their request to use as office the NFA building inside the BARRM complex
- Prepared update report on ARP status for the Administrator.
- Prepared and submitted to EXCOM the status of NFA lots occupied by PNP in Bataan, Butuan and Zambales.
- Updated the Fair Market Value of properties for divestment including prioritization of disposition over a 5-year period.
- Provided the field offices with guidelines in computing/estimates the fair market value of properties.
- Endorsed to DOF the list of NFA properties for divestment that includes description, pictures and location.
- Submitted to BTFMD and DOF the list of 5-year divestment plan, categorized as to titled and those with issues.

### **Monitoring and Reporting**

- 3rd Quarter Report on Government Projects/Programs/Activities for COA
- Budget Accountability Report (BAR) 1 form for DBM
- Finalized report to COA-AOM on the Agency Action Plan for 2017-2019
- Update on e-IFOMIS
- Visibility Reports from Field Offices –Liaison with LGUs and Congressmen.

### **Meetings/Hearings:**

- Attended the Internal Budget Hearing for the FY 2020 DA Plan and Budget
- Attended the Philippine Rice Industry Roadmap –Technical Working Group (TWG) workshop.
- Legislative Executive Advocacy Program (LEAP) :
  - Attended / prepared materials on Senate hearing on Rice Competitiveness Enhancement Fund (RCEF)
  - Attended Organizational meeting of the Congress Committee on Agri and Food
  - Attended LEAP Committee meeting
  - Attended Congressional Initial Deliberation
  - Attended / prepared materials on on Senate Budget Hearing

## **INTERNAL AUDIT SERVICES**

For the year, the following Audit Services were conducted:

### **I. Audit Engagements**

- Completed Special Audit on Rice Distribution in Regions III (Nueva Ecija & Bulacan); Region V (Naga & Legaspi); Region XIII (East District Office, Central District Office, South District Office, North District Office & Cavite)
- e-IFOMIS TOLA Module Implementation in Batangas Provincial Office and Laguna (roll-out ongoing)
- Completed audit on Milling Committee Report for the Validation on the Alleged Misclassified Palay in NFA Maguindanao.

- Completed audit on Fact-Finding Investigation Team to conduct investigation on alleged NFA issues/irregularities raised during the Senate Hearing on the country's rice situation/Rice Supply and Other issues in Regions I to XV.
- Completed special audit on COA Findings re: Construction of two-storey Records Center Extension Building at NFA-ACA Compound.

## II. Tolerable Allowance

- Issued 226 certifications for Stock (Grains and MTS) Accountabilities of NFA officials and rank and file employees for purposes of retirement, resignation, death benefit claims, travel abroad, maternity/sick leave and/or reassignment.

## III. Reports

1. Issued nine reports:
  - a. Lingap Para Sa Mahihirap Fund Utilization
  - b. National and Regional Consolidation of Doable Action Plan for the Years 2019-2020 of Stock Accountable Officer (SAOs) Stock Shortages as of December 31, 2018
  - c. Consolidate status of SAOs accountabilities as of March 31, 2018, June 30, 2018, September 30, 2018, and December 31, 2018.
  - d. Evaluation of Field Office Warehouse Nominees for Best managed Warehouse in Different Categories
  - e. Regional Summary of Shortages – per Status of Accountability as of June 30, 2019.
2. Upgrading of Audit Procedures:
  - a. Risk-Based Audit
  - b. Review of Walkthrough of audit Engagements
    - i. Procurement
    - ii. Drying
    - iii. Milling
    - iv. Dispersal
    - v. Distribution

## PUBLIC AFFAIRS

### 1. **Prepared/published news and photo releases on the NFA accomplishments, activities, issues and concerns and other related issues on:**

- NFA is ready for Typhoon Tisoy
- NFA has ready stocks for quake-hit areas  
These releases merited publication in Business Mirror and Pilipino Star Ngayon
- NFA prepares to procure more palay from local farmers
- Council revises NFA's palay procurement and rice distribution strategies
- NFA releases more than 6,000 bags of rice for Usman victims
- NFA issues 8,730 bags of rice for Typhoon Usman victims
- NFA issues 13,730 bags of rice for Typhoon Usman victims
- NFA intensifies palay procurement for buffer stocking

- Training on Basic Sensory Evaluation for Food Testing and Product Development
- Stakeholders sent resolutions and letters of support to NFA
  - Farmers, Retailers call for President's veto of rice tariffication bill.
 

These releases merited publication in the following newspapers: Phil. Daily Inquirer (3x) Daily Tribune (2x), Business Mirror, Phil. Star, Malaya, Manila Bulletin and Business World
- Communication Plan re: NFA Procurement Plan 2019
- Implications of Senate Bill (SB) No. 1998 (Rice Tariffication Law) on the food industry
- Suggestion for the Rice Tariffication Implementing Rules and Regulations (IRR).
- NFA expands rice distribution outlets
- NFA buys 146,319 bags of palay in January
- NFA gets Very Satisfactory rating from farmers, retailers
- NFA not against rice tariffication
- Farmer leaders clarify that they were present during audience with Pres. Duterte (as requested by Mr. Edwin Paraluman).
 

These releases merited publication in the following newspapers: Phil. Star(4X), Manila Bulletin (2X), and Business World
- NFA to cease regulatory functions over Philippine Grains Industry
- NFA buys 232,447 bags of palay in Jan. –Feb. 2019
- NFA employees, rice consumers slams NEDA official for insensitive remarks on NFA rice
- NFA debts are commitment and policy “losses” of government
- NFA buying stations ready for palay procurement
- NFA helps 274,000 families through Tagpuan rice sale
- Consumers in QC grapple for NFA rice in the market
- Training on Accelerated Shelf Life Testing of Food Products
- Basic Principles of Food Traceability and Food Defense
- NFA Laguna ready to procure palay summer crop
 

These releases merited publication in the following newspapers: Phil. Star (3X), Manila Standard (3X), Manila Bulletin (2X), Business Mirror (2X), People's Journal and Pilipino Star Ngayon2.Freedom of Information (FOI).
- NFA buys 1M bags of palay in 1<sup>st</sup> Qtr 2019
- NFA buys 1.26M bags of palay in 1<sup>st</sup> Qtr 2019
- NFA will abide by implementing rules of rice liberalization law
- NFA buys more palay as mandate shifts to buffer stocking
- NFA breaches 2M mark in palay procurement
 

These releases merited publication in the following newspapers: Bus. Mirror (3X), Phil. Star (2X), Manila Bulletin (2X), Daily Tribune (2X), Phil. Daily Inquirer (2X), Business World (2X), Manila Standard, ManilaTimes and Abante.
- Training on Thermal Process Operation for Retort Operators
- NFA exceeds palay procurement target by 140% in June
- NFA Rice Stocks Prepositioned in Areas to be hit by Falcon

- NFA continues to surpass palay buying targets
- NFA issues 437 bags of rice for earthquake relief in Batanes
- NFA releases rice for earthquake victims in Batanes  
These releases merited publication in the following newspapers: Daily Tribune (4X), Malaya (2X), Philippine Daily Inquirer, Manila Times, Manila Bulletin, Business World and Tempo.
- Selection and Training of Potential Panelist for Sensory Evaluation
- NFA buys Palay even during the lean months
- NFA clarifies fund use
- NFA rice in good condition
- NFA has never stopped buying palay from farmers
- NFA procurement operations non-stop  
These releases merited publication in the following newspapers: Manila Times (3X), Business Mirror (2X), Philippine Star (2X), People's Journal (2X), Daily Tribune, Manila Standard, Malaya, Philippine Daily Inquirer, and Manila Bulletin.
- NFA intensifies palay procurement operations
- NFA Council moves to stabilize local rice market
- Ceremonial turnover of rice donation
- NFA celebrates 2019 National Grains Industry Week

## **2. Photo Releases/Photo and Video Coverage**

- Tagpuan day for Mangyan Community
- Tagpuan day in Mindoro Oriental<sup>3</sup>.Freedom of Information (FOI): Processed two requests
- The number of goods supply in the Philippines, which was denied/referred to appropriate agency, because the requested data/info are not within the Agency's coverage.
- Monthly report of wholesale and retail price of rice, corn and palay (which was referred to the Phil. Statistics Authority for complete data/info.
- Provided photo and video coverage on the following events:
  - Market visit/participation of DA Secretary William Dar at Muñoz Market
  - NFA Christmas party at the Local Utilities and Water Administration (LUWA)

## **Others**

- Replied to 560 queries on NFA Facebook Account
- Maintained NFA Facebook Account.
- Twitted and re-twitted news and tweets re: NFA particularly on the NFA rice distribution, palay procurement, employees' protest on NFA abolition and Ugnayan
- Posted/reposted press releases and news articles related to NFA particularly on the NFA rice distribution, palay procurement, employees' protest on NFA abolition, market inspection, Rice tariffication and lobbying against SB 1998
- Shared/posted 173 news articles/press releases
- Added 60 new friends (total 2,795)

- Monitored NFA Twitter account @bigas\_NFA
- Monitored and clipped 1,800 news items on NFA corporate and agri-related issues and concerns and provided copies to concerned NFA officials.
- Coordinated the following:-Malacañang Hotline 8888: relayed/endorsed one hundred forty seven (147) complaints to concerned office/officials/employees; followed up and ensured prompt compliance on complaints and endorsed same to the Office of the President.
- Prepared Communication Plan in compliance to instruction of DA Secretary William D. Dar for all offices under DA to submit existing and forthcoming Communication Plans.
- Prepared new NFA Logo for NFA letterhead and sign boards for field offices and other materials.
- Consolidated Monthly Visibility Reports submitted by field offices for submission to the Office of the Administrator.

## **LEGAL AFFAIRS**

For the year, 16 activities pertaining to Document and Legal Research, Adjudication, and litigation were undertaken:

<b>Documentation &amp; Legal Research</b>	
1. Contracts reviewed / evaluated	82
2. Opinions rendered	65
3. Pre-bid conference (TWG) / Post-Qualification	11
4. Notice of Disallowance	85
5. Opening of sealed Canvass	14
6. Meeting attended	20
7. Others (Memoranda prepared)	61
8. Others	8
<b>Adjudication</b>	
9. Handling/Prosecution of Admin. Cases, Issuance of Processes	
a. Recording/docketing of Cases	
➤ Formal Charge (FC) / Order of Preventive Suspension (OPS) prepared & transmitted to the Administrator's Office (AO) for approval	24 Formal Charges (FCs)/ 24 Order of Preventive Suspension (OPS)
➤ Approved/Signed Formal Charges / Order of Preventive Suspension received/recorded/docketed	7 Formal Charges (FCs) / 7 Order of Preventive Suspension (OPS)
➤ FCs/OPS with complete case folders served to respondent/s	7 case folders served
b. Assignment of cases to Hearing Officers (HOs / Presiding Officers (PROs)	
➤ Drafted proposed Special Order/s of HOs/ PROs and submitted to the Administrator's Office (AO) for approval/signature.	3 Special Orders drafted
➤ Served copies of approved Special Orders to HOs & PROs with complete case folders.	8 case folders served

<p>c. Preliminary Hearing Conference (PHC) /Formal Hearing conducted</p> <ul style="list-style-type: none"> <li>➤ Received &amp; served copies of Answer, Entry of Appearances, Motions &amp; other pleadings to HOs / PROs.</li> <li>➤ Notice/s of Pre-hearing conference/issued and served to respondents/concerned parties.</li> <li>➤ Pre-hearing conference conducted.</li> <li>➤ Pre-Hearing Orders issued &amp; served to respondents/concerned parties</li> <li>➤ Notices of Formal Hearings (FHs) issued.</li> <li>➤ Formal Hearings conducted.</li> <li>➤ Motions and other pleadings filed and duly received and served to Hearing Officers (HO), PROS &amp; concerned party.</li> <li>➤ Orders and processes issued by Hearing Officers (HOs) and served to all concerned parties.</li> <li>➤ Recorded the Minutes and took Stenographic notes on the Proceedings (Preliminary Conference/Formal Hearing).</li> <li>➤ Transcribed the Minutes &amp; Stenographic Notes on the proceedings (Pre-Conference)</li> </ul>	<p>11 pleadings received &amp; served to Hearing Officers (HOs) / Presiding Officers (PROS)</p> <p>8 Notices of Preliminary Hearing Conference (PHC) issued &amp; served to respondents</p> <p>2 Joint Preliminary Hearings (PHC) conducted. 1 Individual Preliminary Hearing (PHC) conducted</p> <p>3 Preliminary Hearings (PHCs) issued</p> <p>4 Formal Hearing notices issued</p> <p>6 Formal Hearings (FHs) conducted</p> <p>24 motions/pleadings/letters &amp; Judicial Affidavits received/served</p> <p>17 Compliance Orders issued</p> <p>3 Preliminary Hearing Conference (PHC) / 6 Formal Hearings (FHs) recorded</p> <p>3 Preliminary Hearing Conference (PHC) / 6 Formal Hearings (FH) minutes transcribed</p>
<p>d. Submission of Position papers, memoranda, other pleadings and processes.</p> <ul style="list-style-type: none"> <li>➤ Compliance Orders/Notices issued by Hearing Officer (HOs) after termination of proceedings *Pre-Conference/Formal Hearings) and served to the PROS &amp; concerned parties.</li> <li>➤ Position Papers, Memoranda and other Pleadings submitted by the PROS and the Respondent/s duly received and recorded.</li> </ul>	<p>3 Compliance Orders issued &amp; served</p> <p>21 Pleadings received &amp; recorded</p>

<ul style="list-style-type: none"> <li>➤ Reproduced copies of Position Papers, memoranda and other pleadings &amp; served to Hearing Officers (HOs), PROS and Respondent/s.</li> </ul> <p>10. Drafting of FIRs, Decisions and Resolutions:</p> <ul style="list-style-type: none"> <li>➤ Submission of Formal Investigation Reports (FIRs) to Hearing Officers (HOs): <ul style="list-style-type: none"> <li>• Prepared/submitted Formal Investigation Reports (FIRs) of case/s</li> </ul> </li> <li>➤ Drafting of Decision/s <ul style="list-style-type: none"> <li>• Drafted Decision/s of case/s</li> </ul> </li> <li>➤ Transmission of Draft Decision/s to the Administrator's Office (AO) <ul style="list-style-type: none"> <li>• Transmitted draft decision/s to Administrator's Office (AO) for review, approval and signature.</li> </ul> </li> <li>➤ Reproduction &amp; service or mailing of approved, final and executory Decision/s <ul style="list-style-type: none"> <li>• Received, reproduced, served or mailed the Approved, final and executory Decision/s to the Respondent/s and all concerned parties. <ul style="list-style-type: none"> <li>▪ Approved Decision/s</li> </ul> </li> </ul> </li> <li>➤ Resolution of Motion for Reconsideration (MR) to the Decision/s &amp; other litigious Motions or remedies <ul style="list-style-type: none"> <li>• Received and served copies of Motion for Reconsiderations (MRs) to the Decision/s to Hearing Officer (HO) or designated Staff Lawyer for drafting of Resolution/s, Comment/reply.</li> <li>• Submitted draft resolution/s, comment or reply to the Administrator's Office (AO) for review, approval and signature.</li> <li>• Transmitted Draft Resolution/s, Comment or Reply to the Administrator's Office (AO) for review, approval and signature.</li> </ul> </li> </ul> <p>11. Appeals</p> <ul style="list-style-type: none"> <li>➤ Drafting/Submission of Comment/Opposition to the Appeal; Appellee's Brief, etc. <ul style="list-style-type: none"> <li>• Received and served copies of the Notice of Appeal; Appellant's Brief; petition for review; Compliance Order</li> </ul> </li> </ul>	<p>21 pleadings reproduced &amp; served to parties</p> <p>28 draft Formal Investigation Reports (FIRs)</p> <p>51 draft decisions</p> <p>29 draft decisions</p> <p>3 approved decisions</p> <p>1 Motion for Reconsideration (MR) 1 Supplemental Motion for Reconsideration (MR)</p> <p>1 draft Resolution for Motion for Reconsideration (MR)</p> <p>1 draft Resolution to Motion for Reconsideration (MR) transmitted to the Administrator's Office (AO)</p> <p>2 Petitions For Review (Compromise Agreement)</p>
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<p>12. SUPPORT FUNCTIONS:</p> <ul style="list-style-type: none"> <li>➤ Legal Assistance to Bids and Awards Committee (BAC), other Committees at Central and Field Offices, rendition of opinion on Administrative matters, etc. <ul style="list-style-type: none"> <li>• Rendition of opinion on administrative matters requested by any department at Central Office (CO), Regional Office (RO) &amp; Provincial Office (PO) nationwide.</li> </ul> </li> <li>➤ Membership to Ad Hoc Committees (Committee on Decorum and Investigation (CODI, TWG-Compromise Agreement, Provident Fund, Inc., etc.) <ul style="list-style-type: none"> <li>• Committee on Decorum and Investigation (CODI) Secretariat</li> <li>• Designated Prosecutor</li> </ul> </li> <li>➤ Personnel Action <ul style="list-style-type: none"> <li>• Memoranda issued to Handling Lawyers</li> </ul> </li> <li>➤ Report Compliance : <ul style="list-style-type: none"> <li>• Accomplishment Report</li> <li>• Inventory of administrative cases (pending/decided cases)</li> <li>• Other requested reports <ul style="list-style-type: none"> <li>✓ List of NFA Office/employees with pending administrative cases</li> <li>✓ List of decided administrative cases</li> </ul> </li> </ul> </li> <li>➤ Actions on requests for certification from Central Office (CO) and Field Offices (FOs) <ul style="list-style-type: none"> <li>• Verified requests for certification of No-pending administrative cases</li> </ul> </li> </ul>	<p>101 Memoranda / opinions issued</p> <p>1 memo-referral to members of Committee on Decorum and Investigation (CODI)</p> <p>3 memo compliance</p> <p>12 Monthly, 4 Quarterly, 2 Semestral, 1 Annual</p> <p>2 Inventory Lists 1 updated list of pending cases</p> <p>2 lists submitted to Human Resource Management Department (HRMD)</p> <p>2 lists submitted to Human Resource Management Department (HRMD)</p> <p>3,175 certifications checked</p>
<b>Litigation</b>	
1. Hearing / s attended by Lawyers	211
2. Pleadings, memoranda & related documents prepared by Lawyers	80
3. Opinions, reports, requests, queries & communications prepared and sent by Lawyers	370
4. Certifications / Certificate of Clearance of no pending case	2,437



## **FINANCE & ADMINISTRATION**

### **CONTRIBUTION TO THE ECONOMY: (For the year Ended December 31, 2019)**

NFA has contributed **₱13,912,479,335.27** to the country's economy in terms of the following increase in economic activities.

<b>PARTICULARS</b>	<b>AMOUNT</b>
1. Palay Procurement	13,124,823,691.43
2. Rent Expenses	70,966,785.91
3. Transportation & Deliveries Expenses	625,606,723.39
4. General Services	36,431,390.79
5. Janitorial Services	17,700,453.01
6. Security Services	348,824,035.69
7. Drying	66,096,445.02
8. Milling	12,142,872.89
9. Handling	463,571,234.97
10. Tax Withheld from Employees' Compensation	117,004,295.15
11. Tax Withheld from Suppliers of Goods & Services	338,414,960.79
<b>TOTAL</b>	<b>15,221,582,889.04</b>

### **Debt – Management**

<b>Particulars</b>	<b>Balance as of December 31, 2019 (In Million Pesos)</b>
<b>I. Short-Term Credit Lines</b>	2,403.817
<b>II. Bank Commission</b>	0.032
<b>III. Long-Term Loans (Domestic)</b>	3,056.494
<b>IV. Documentary Stamp Tax (DST)</b>	344.955
<b>TOTAL BANK LOANS</b>	<b>5,805.298</b>

## **HUMAN RESOURCE MANAGEMENT**

### **NFA Personnel Complement**

As of December 31, 2019, of the 4,436 authorized plantilla positions, 3,696 positions were filled-up: 492 positions at the Central office and 3,204 positions at the Field Offices. And of the 285 authorized co-terminus with the incumbent (CTI) positions nationwide, a total of 267 are still with the agency.

<b>Status/Station</b>	<b>Authorized Plantilla Positions</b>	<b>Filled-Up Plantilla Positions</b>	<b>Vacancies</b>
<u>Regular (C.O.)</u>			
Central Office			
Executive	62	53	9
Rank & File	553	439	114
Total	<b>615</b>	<b>492</b>	<b>123</b>
Field Office (F.O.)			
Executive	115	98	17
Ran & File	3,706	3,106	600
Total	<b>3,821</b>	<b>3,204</b>	<b>617</b>

Total Authorized Positions	4,436	3,696	740
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Co-Terminus with the Incumbent (CTI)	No. of CTI Positions	Filled-Up
Central Office	51	47
Field Office	234	220
<b>TOTAL</b>	<b>285</b>	<b>267</b>

For the year, NFA facilitated the participation of 207 NFA officials and employees in six internal and ten external trainings.

TITLE	NO. OF PARTICIPANTS	DURATION
<b>I. Internal Training</b>	<b>195</b>	
1. Suggested Retail Price and Prescribed Labelling	24	Jan. 16
2. Local Training on National Agri Industry System	20	Feb. 28
3. Accountant and Budget Officers Seminar/Workshop	40	May 29-30
4. In-House symposium for NFA Certified Pesticide Applicators-Fumigators Batch 1/ Cebu	21	Aug. 2
5. In-House Symposium for NFA Certified Pesticide Applicators-Fumigators Batch 2/ Cabanatuan	60	Aug. 9
6. Commercial Stock Survey	30	Sept. 18-20
<b>I. External Training</b>	<b>12</b>	
1. CSC Policies and Procedures on Appointment (ORA_OHRA)	1	Jan. 29-31
2. Supervisory Development Course Track 1	1	Feb. 26-28
3. 48 <sup>th</sup> Pre Judicature Program	1	Feb. 11-22
4. Seminar on the Fundamentals of Cooperative	2	Feb. 21-22
5. Mandatory Continuing Legal Education	1	Mar. 27-31
6. Mandatory Continuing Legal Education	1	Mar. 11-14
7. Lecture/Workshop on development of National Food Safety Indicators	1	Mar. 18-20
8. 17 <sup>th</sup> National Convention of Lawyers	1	Mar. 28-29
9. Thermal Process Operation for Retort Operators	2	Aug. 15-16
10. Career Development and Succession Planning Seminar/ Workshop	1	September 16-10
<b>TOTAL</b>	<b>207</b>	

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