



# NATIONAL FOOD AUTHORITY

Occidental Mindoro Branch Office

Labangan, San Jose, Occidental Mindoro Tel No. (043) 491-0536 E-mail add: sanjose@nfa.gov.ph

## INVITATION TO BID

### SALE OF JUNK/UNSERVICEABLE PROPERTIES OCM-UNS-PROPERTY-2025-001

The **NATIONAL FOOD AUTHORITY (NFA) Occidental Mindoro Branch Office** invites all interested parties to submit Sealed Offers for the bidding of Junk/Unserviceable Properties on **January 14, 2025, 10:00 AM** at **NFA Occidental Mindoro Branch Office, Brgy. Labangan, San Jose, Occidental Mindoro**.

Hereunder are the mentioned properties subject for bidding:

LOT	LOCATION	ITEMS	QTY	MINIMUM BID PRICE (₱)
1	NFA Occidental Mindoro Branch Office, Nawaco Compound, San Roque, San Jose, Occidental Mindoro	HUSK COLLECTOR	1	<b>₱207,446.56</b>
	NFA Occidental Mindoro Branch Office, GID Duplex Warehouse, Brgy. Balansay, Mamburao, Occidental Mindoro	3 TONS FLOOR MOUNTED CARRIER AIR CONDITIONER	1	
		3 TONS FLOOR MOUNTED CARRIER AIR CONDITIONER	1	
		PHOTOCOPY MACHINE - SHARP AR 6020N	1	
		MULTI MEDIA PROJECTOR WITH COMPLETE ACCESSORIES	1	
	NFA Occidental Mindoro Branch Office, Nawaco Compound, San Roque, San Jose, Occidental Mindoro	ELECTRONIC TRUCK SCALE	1	
	NFA Occidental Mindoro Branch Office, Brgy. Labangan, San Jose, Occidental Mindoro	ULTRA LOW VOLUME (ULV) MIST SPRAYER (GUARANY)	1	
		TV 16" NOVA LED	1	
		CPU (COMPAQ, HP, ACER)	27	
		MONITOR	25	
		KEYBOARD	26	
		MOUSE	23	
		PRINTER, INKJET (EPSON L210 & L220 / CANON)	10	
		PRINTER, DOT MATRIX (EPSON LX-300+II, 2175, TALLY DASCOM 1500)	11	
		PRINTER, LASER	1	
		SOFTWARE LICENSE (EXCEL & MICROSOFT OFFICE XP STANDARD INSTALLER)	2	
		UNINTERRUPTIBLE POWER SUPPLY (UPS)	18	
TABLE		1		
SWIVEL CHAIR	7			
WOODEN FILING CABINET	1			





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LOT	LOCATION	ITEMS	QTY	MINIMUM BID PRICE (₱)		
1	NFA Occidental Mindoro Branch Office, Brgy. Labangan, San Jose, Occidental Mindoro	AIRCONDITIONER	3			
		MONEY COUNTER, DENGKY	2			
		ELECTRIC STAND FAN	5			
		INDUSTRIAL FAN	2			
		STEEL FILING CABINET WITH 4 COMPARTMENTS	1			
		OLYMPIA TYPEWRITER	1			
		MICROWAVE OVEN	1			
		PORTABLE GENERATOR SET	1			
		MOISTURE METER - DOLE	18			
		MOISTURE METER - KETT	10			
		TRIPLE BEAM BALANCE	2			
		LAVOR TRENTEX AND DRY VACUUM CLEANER	1			
		STAINLESS STEEL TANK				
		FUMIGATING SHEETS	17			
		KNAPSACK SPRAYER	3			
	CENTURY PLATFORM SCALE	1				
	FULL FACE GAS MASK	1				
	NFA Occidental Mindoro Branch Office, GID Sablayan Warehouse, Brgy. Sto. Niño, Sablayan, Occidental Mindoro	CASH VAULT WITH 4 DRAWERS	1			
		PORTABLE GENERATOR SET	1			
		CENTURY PLATFORM SCALE	7			
	NFA Occidental Mindoro Branch Office, GID Duplex Warehouse, Brgy. Balansay, Mamburao, Occidental Mindoro	AIRCONDITIONER	1			
		CPU (COMPAQ, HP, ACER)	4			
		MONITOR	5			
		PRINTER, INKJET (EPSON L210 & L220 / CANON)	8			
		PRINTER, DOT MATRIX (EPSON LX-300+II, 2175, TALLY DASCOM 1500)	7			
		SWIVEL CHAIR	9			
		MOISTURE METER - DOLE	7			
		TRIPLE BEAM BALANCE	2			
		TOP LOADING BALANCE	2			
	CENTURY PLATFORM SCALE	6				
	<b>TOTAL</b>					<b>₱207,446.56</b>

## REQUIREMENTS:

Interested parties/bidders should submit the following:

1. Tender Form duly signed by the bidder or his/her authorized representative;
2. Certified Photocopy of Current Mayor's/Business Permit;
3. Certified Photocopy of DTI/SEC/CDA Registration, whichever is applicable; and
4. Special Power of Attorney (SPA) for the duly authorized representative.





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## THE CONDITIONS OF SALE ARE AS FOLLOWS:

1. The offer shall be ANY or ALL LOTS, as-is-where-is basis, and no selection.
2. The bidder's offer per lot shall be not lower than the set Minimum Bid Price.
3. Sealed auction offer must be accompanied by an **Auction Bond** equivalent to 10% of the total auction price in the form of cash or cashier's/manager's check issued by a Universal or Commercial Bank, otherwise, the bid shall be automatically rejected. In any cases where tenders are paid electronically, proof of cash payment for the auction bond shall be allowed. **Interested parties/bidders are enjoined to inspect the Junk/Unserviceable Properties before submitting their bids.**
4. Sealed bids shall be dropped in the office drop/box at **NFA Occidental Mindoro Branch Office at Brgy. Labangan, San Jose, Occidental Mindoro not later than 09:30 AM on January 14, 2025.**
5. The bidding activities will be conducted at NFA Occidental Mindoro Branch Office on the following schedule:

SCHEDULE OF ACTIVITIES:	
Availability of tender form and inspection of properties	January 7, 2025 to January 13, 2025 from 08:00 AM – 05:00 PM excluding Holidays & weekends and January 14, 2025 not later than 09:30 AM
Deadline for Submission of Bids	January 14, 2025 not later than 09:30 AM
Opening of Bids	January 14, 2025 at 10:00 AM
Venue	Office of the Branch Manager, NFA Occidental Mindoro Branch Office, Brgy. Labangan, San Jose, Occidental Mindoro

6. Bidders or duly authorized representatives may attend the awarding physically or through video conferencing.
7. Auction tenders that are not in the prescribed form and/or not accompanied by auction bonds at the time of opening of the bids are considered defective bids. Said bids are automatically disqualified.
8. Award shall be given to the highest complying bidder. In case when two (2) or more complying bidders have identical offers, public auction by viva voce between those who made identical auctions shall be resorted to at a price not less than the offered auctions, immediately on the same day if both bidders or their authorized representative are present either physically or through video conferencing or similar platform.
9. Auction bond of the losing bidder/s shall be returned immediately after the announcement of the winning bidder.
10. Upon award, the auction bond shall be considered as partial payment and the difference between such payment and the offered auction price shall be paid in the form of cash or cashier's/manager's check or other digital modes of payment. The full payment shall be





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made **within five (5) working days from the date of Notice of Award**. Failure to pay within the prescribed period shall result in the cancellation of the award and forfeiture of the auction bond.

11. Withdrawal of the awarded items should be made and completed within ten (10) calendar days from the date of payment otherwise, storage fee of five (5%) per day of the total amount shall be charged to the winning bidder. Failure to claim the properties within thirty (30) calendar days shall cancel the award.
12. Unjustified failure to withdraw the properties within thirty (30) calendar days from the date of payment shall be grounds for the forfeiture of the auction bond.
13. The movement/transfer of the unserviceable property and all incidental expenses incurred like dismantling, handling, hauling, movement thru towing and others related matters shall be the responsibility and shall be shouldered by the winning bidder.
14. For further inquiries, please refer to:

Name of Contact Officer : **MS. GLAZE ANN V. VILLABESA**  
Member – Disposal Committee

Postal Address : National Food Authority  
Occidental Mindoro Branch Office  
Brgy. Labangan, San Jose, Occidental Mindoro

Cellphone No. : 0917-3633-900  
Website Address : [www.nfa.gov.ph](http://www.nfa.gov.ph)  
Email Address : [sanjose@nfa.gov.ph](mailto:sanjose@nfa.gov.ph)

**The NATIONAL FOOD AUTHORITY Occidental Mindoro Branch Office reserves the right to reject any and all Bids. To waive any formalities or defects found therein and accept only such offers which in its judgement is most reasonable and advantageous to the government.**

  
**ELIMAR C. REGINDIN**  
Chairperson, Disposal Committee

Conforme:

\_\_\_\_\_  
Name of Bidder  
(Signature over Printed Name)

\_\_\_\_\_  
Date/Time Received





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## TENDER FORM

### SALE OF JUNK/UNSERVICEABLE PROPERTIES OCM-UNS-PROPERTY-2025-001

Date: \_\_\_\_\_

TO : **ELIMAR C. REGINDIN**  
Chairperson, Disposal Committee / Branch Manager  
NFA Occidental Mindoro Branch Office  
Brgy. Labangan, San Jose, Occidental Mindoro

THRU : **DISPOSAL COMMITTEE**  
NFA Occidental Mindoro Branch Office

We are submitting our auction offer for the following junk/unserviceable properties of National Food Authority, Occidental Mindoro Branch Office. I/We wish to buy “as-is-where-is” and “no selection” basis at the following price/s.

LOT	LOCATION	ITEMS	QTY	MINIMUM BID PRICE (P)	PRICE OFFERED (P)
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	NFA Occidental Mindoro Branch Office, GID Duplex Warehouse, Brgy. Balansay, Mamburao, Occidental Mindoro	3 TONS FLOOR MOUNTED CARRIER AIR CONDITIONER	1		
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		PHOTOCOPY MACHINE - SHARP AR 6020N	1		
		MULTI MEDIA PROJECTOR WITH COMPLETE ACCESSORIES	1		
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		TV 16" NOVA LED	1		
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1	NFA Occidental Mindoro Branch Office, Brgy. Labangan, San Jose, Occidental Mindoro	PRINTER, INKJET (EPSON L210 & L220 / CANON)	10		
		PRINTER, DOT MATRIX (EPSON LX-300+II, 2175, TALLY DASCOM 1500)	11		
		PRINTER, LASER	1		
		SOFTWARE LICENSE (EXCEL & MICROSOFT OFFICE XP STANDARD INSTALLER)	2		
		UNINTERRUPTIBLE POWER SUPPLY (UPS)	18		
		TABLE	1		
		SWIVEL CHAIR	7		
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		AIRCONDITIONER	3		
		MONEY COUNTER, DENGKY	2		
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		TRIPLE BEAM BALANCE	2		
		LAVOR TRENTEX AND DRY VACUUM CLEANER STAINLESS STEEL TANK	1		
	FUMIGATING SHEETS	17			
	KNAPSACK SPRAYER	3			
	CENTURY PLATFORM SCALE	1			
	FULL FACE GAS MASK	1			
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<b>TOTAL</b>				<b>₱ 207,446.56</b>	

## AMOUNT OFFERED IN WORDS:

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14. For further inquiries, please refer to:

Name of Contact Officer : **MS. GLAZE ANN V. VILLABESA**  
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Enclosed is a bidder's auction bond ₱ \_\_\_\_\_ representing 10% of the total offered price.

Very truly yours,

\_\_\_\_\_  
(Name and Signature of Bidder)

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Contact Number : \_\_\_\_\_

Conforme:

\_\_\_\_\_  
Name of Bidder  
(Signature over Printed Name)

\_\_\_\_\_  
Date/Time Received

