



NATIONAL FOOD AUTHORITY
Western Visayas Regional Office (Region VI)

Quintin Salas, Jaro, Iloilo City 5000 Tel. No. (033) 329-6246/ 329-2165/ 320-6307 Fax No. (033) 320-4764 E-mail Add. region6@nfa.gov.ph

REQUEST FOR QUOTATION (RFQ)

Date: 17 November 2022

RFQ No.: IRO-2022-K-003

Company Name: _____

Address: _____

Tel/Fax No.: _____

Tax Identification No.: _____

The National Food Authority Region VI – Regional Office intends to procure for the **Supply and Delivery of Construction Supplies for the repair of NFA Region VI – Regional Office Space (room and comfort rooms)** in accordance with Section 53.9 (**Negotiated Procurement - Small Value Procurement**) – of the 2016 Revised Implementing Rules and Regulations of Republic Act of 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation to the RBAC Secretariat, 2/F National Food Authority Region VI Building, Quintin Salas St., Jaro, Iloilo City in a Sealed Envelope duly signed by you or your representative **not later than 9:30 AM of November 21, 2022**. Quotations offered/submitted after the deadline of the submission of sealed quotation shall not be accepted

Interested suppliers shall use the attached Quotation Form and Terms and Conditions together with the following required documents:

1. MAYOR'S PERMIT shall be issued by the Office of the Mayor of the City/Municipality where the principal place of business is located. The permit shall be valid for CY 2022.
2. PHILGEPS REGISTRATION CERTIFICATE valid and updated.
3. OMNIBUS SWORN STATEMENT
4. REQUEST QUOTATION

Note: Sealed Envelope shall consist of Request for Quotation one (1) Original Copy and two (2) duly certified photocopies) together with the required documents stated above


LEO V. DAMOLE

Acting Assistant Regional Manager
NFA Region VI - BAC Chairperson

Received by:

Printed Name over signature

Date



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Standard Form Number : SF-GOOD-60

Revised on : May 24, 2004

Standard Form Title :

REQUEST FOR QUOTATION

Date: November 17, 2022

QuotationNo IRO-2022-K-003

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than **November 21, 2022** 9:30 AM in the return envelope attached herewith.


LEO V. DAMOLE

Acting Assistant Regional Manager

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNITS	UNIT PRICE
1	Tiles, color= ivory matte, 60X60	160	pcs	
2	Tiles, color = matte, 20X20	370	pcs	
3	Tile adhesive	15	bags	
4	Portland Cement	15	bags	
5	Tile grout, color F3 dark beige	5	packs	
6	Cutting Disk for tiles, 4"	2	pcs	
7	Lavatory faucet	3	pcs	
8	Lavatory faucet hose flexible	3	pcs	
9	Lavatory ange valve	6	pcs	
10	Floor drain. 4"	8	pcs	
11	Lavatory P trap	6	pcs	
12	Shower head	2	pcs	
13	Toilet bidet spray	3	pcs	
14	Hardiflex, 3.5mm	2	pcs	
15	Hardiflex, 4.5mm	2	pcs	
16	Metal furring	4	pcs	
17	Metal stud	2	pcs	
18	Blind Rivets, 1/8X 1/2	1	box	
19	Blind Rivets, 5/32 X 1/2	1	box	
20	Drill bits, 1/8"	4	pcs	
21	Blind Rivets, 5/32 X 1/2	4	pcs	
22	Hinges, 1 1/2"	10	set	
23	wood, 1x2 x 12'	4	pcs	
24	wood, 1x2 x 10'	8	pcs	
25	Latis moulding, 10'	5	pcs	
26	Hamba wood	3	pcs	
27	Marine flywood 1/4"	5	pcs	
28	Common Nail 1 1/2"	1	kg	



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ITEM NO.	ITEM & DESCRIPTION	QTY.	UNITS	UNIT PRICE
29	Common Nail 1"	1	kg	
30	Common Nail 3"	1	kg	
31	Concrete Nail 4"	1/2	kg	
32	Stickwell wood glue, 1 liter	1	ltr	
33	Cross cut saw, 18"	1	pc	
34	Barrel bolt, small size	6	set	
35	Cabinet Handle	10	pcs	
36	Paint, semi gloss enamel	2	gal	
37	Paint semi gloss, latew	2	gal	
38	Paint thinner	1	gal	
39	Patching compound	3	kgs	
40	Paint brush 2"	4	pcs	
41	Baby roller, foam	4	pcs	
42	Sand paper #120	8	pcs	
43	PVC Pipe atlanta 3"	4	pcs	
44	PVC elbow, 90 deg. atlanta 3"	6	pcs	
45	PVC cupling, atlanta 3"	8	pcs	
46	PVC elbow, 90 deg. Atlanta 4"	4	pcs	
47	PVC Pipe atlanta 4"	1	pcs	
48	PVC Cupling, atlanta 4"	4	pcs	
49	PVC solvent cement, atlanta, 400 ml	1	tin	

I/We quote you on the item/s at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No. e-mail address

Date

NOTE:

1. All entries must be written legibly in ink. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation.
2. Delivery period shall be within 7 calendar days upon receipt of Approved Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment, from date of acceptance by NFA.
4. Price validity shall be for a period of **60** calendar days.
5. Prices are subject to withholding taxes.



TERMS AND CONDITIONS:

1. All prices quoted herein are valid, binding and effective at least within sixty (60) calendar days from the date of submission of the sealed quotation.
2. Bidders shall provide correct and accurate information required in this form.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Awardee shall be responsible for the source(s) of his supplies/materials /equipment, shall make deliveries in accordance with the schedule, quality and specifications of the award and purchase order. Failure by the Awardee to comply with the same shall be ground for cancellation of the award and purchase order issued to the Awardee and re-awarding the item(s) to the Alternate Awardee.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. All deliveries by the suppliers shall be subject to inspection and acceptance by the National Food Authority on item(s) shall be for the account of the supplier.
7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s)/product(s) therefore that may be discovered by the National Food Authority within one (1) year after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/goods purchased shall be deducted for each day of delay in the delivery of the product(s)/goods ordered.
9. Delivery shall be completed within Thirty (30) calendar days from receipt of Notice to Proceed (NTP) Or Purchase Order.
10. Payment shall be made in accordance with the Terms and Conditions and upon submission of Certificate of Inspection and Acceptance and other documents required for payment subject to accounting and auditing rules and regulations.



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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Supplies for the repair of NFA Region VI – Regional Office Space (room and comfort rooms)**, as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Supplies for the repair of NFA Region VI – Regional Office Space (room and comfort rooms)**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and



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the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the **Supply and Delivery of Construction Supplies for the repair of NFA Region VI – Regional Office Space (room and comfort rooms)**.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]