



NATIONAL FOOD AUTHORITY
Capiz Branch Office



Brgy. Bolo, Roxas City, 5800

capiz@nfa.gov.ph

INVITATION TO TENDER BID

**DISPOSITION OF BY-PRODUCTS (DKA)
LOCATED AT NFA CAPIZ BRANCH OFFICE -DUMALAG WAREHOUSE
THRU PUBLIC BIDDING**

The National Food Authority, Capiz Branch Office through its Branch Disposition Committee invites all interested bidders for the disposition of the following by-products (DKA, BIN & MXB) thru public bidding:

Lot No.	Sourced Warehouse	VARIETY	Quantity (NKG)	Minimum Bid Price (MBP)
1	Dumalag Warehouse	DKA	17,478.402	Php 11.00/per nkg.
1	Dumalag Warehouse	BIN	135.878	Php 12.00/per nkg.
1	Dumalag Warehouse	MXB	196.592	Php 6.00/per nkg.

The venue of the activities shall be at the NFA Capiz Branch Office Conference Room with office address at Bolo, Roxas City, Capiz. Schedule of activities are as follows:

Activities	Date and Time
Publication, Issuance of Bid Documents/Tender Forms	November 20-27, 2024
Submission of Eligibility Documents and Screening of Qualified Bidders (Pre-qualification of bidders)	November 27, 2024, 8:00 AM – 5:00 PM
Pre-Bidding Conference	November 28, 2024 ; 10:00 AM
Submission of Tender Forms	November 28, 2024; 1:30 PM
Opening of Bids / Tender Forms	November 28, 2024; 2:00 PM

All bidders are required to inspect the items for bidding and are assumed to have inspected the same upon the submission of their bid offers.

The qualified bidding applicants are as follows:

1. Those engaged in grains business/trading with complete and valid legal documents;
2. Individual farmers/farmer cooperatives with NFA passbook;
3. Hog Raisers; and
4. Feed Millers



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All interested bidders are required to submit the following eligibility documentary requirements on the pre-qualification of bidders:

All interested bidders are required to submit duly signed **Letter of Intent** to participate in the public bidding, and the following documentary requirements specified below:

AGRI BUSINESS/ GRAINS BUSINESS	INDIVIDUAL FARMERS/FARME R COOPERATIVES	HOG RAISERS	FEED MILLERS
1.Current Mayor's / Business Permit	1.Valid/updated NFA Farmers passbook	1. Brgy. Certificate	1.Current Mayor's/Business Permit
2.SPA for authorized representative for single/sole proprietorship	2. SPA for authorized representative	2. SPA for Authorized representativ e	2.SPA for authorized representative for single/sole proprietorship
3.Board Resolution/Secretary' s certificate for corporation/partnershi p	3.Any government issued ID	3.Any government issued ID	3.Board resolution/Secretary 's Certificate for corporation /partnership
4.Any government issued ID			4.Any government issued ID

The interested bidders must ensure that complete certified photocopies of the above documents are already filled separately in a folder for ready submission on November 27, 2024 from 8:00 AM to 5:00 PM (screening of qualified bidders). Also, the bidders are required to bring the ORIGINAL COPIES of said documents for validation. Failure to present any of the pre-qualification requirements enumerated above will be subjected to automatic disqualification to participate in the bidding.

In any case that FAKE/FRAUD document was submitted, the bid bond will automatically forfeit, and the bidder will be blacklisted and will NOT BE ALLOWED TO PARTICIPATE in any future biddings nationwide.

Screening of qualified bidders will be conducted prior to pre-bidding conference as stated on the schedule of activities above, only the bidders who will be found complying upon screening are allowed to attend the pre-bidding conference.





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Failure to attend of the qualified bidders on the pre-bidding conference will mean automatic ineligibility to participate in the bidding proper.

Bids must be accompanied by Bid Bond based on the ranges of total amount of bid price stated on the attached Conditions of Sale in the form of cash, cashier's check or manager's check payable to NFA issued by a reputable commercial bank.

The conditions of Sales and Tender Forms can be secured from NFA Capiz Branch Office or it may be downloaded free-of-charge from the NFA Website provided that the Bidders shall pay the applicable fee of Five Hundred Pesos (Php 500.00) for the bidding documents/Tender Forms until November 27, 2024, 8:00AM-5:00PM in order to participate in the bidding.

The National Food Authority reserves the right to reject any or all bids, to waive any informalities or defects found therein, and to accept only such bids that are advantageous to the Agency. The decision of the committee as approved by the Branch Manager shall be deemed final.

For further information/inquiries, please refer to:

BUFFER STOCK MANAGEMENT SECTION
(036)522-1549 / 621-4644

CASHMERE G. GEMARINO
Acting Branch Manager





CONDITIONS OF SALE

DISPOSITION OF BY-PRODUCTS (DKA) LOCATED AT NFA CAPIZ BRANCH OFFICE -DUMALAG WAREHOUSE THRU PUBLIC BIDDING

1. REFERENCE

As of November 19, 2024, there are 357 bags of BY-PRODUCTS in Capiz Branch – Dumalag Warehouse and need to dispose to prevent quality deterioration and pest infestation.

The National Food Authority, Capiz Branch Office through its Branch Disposition Committee agree to take on the disposition of the following by-products thru public bidding with approved minimum bid price as per WVRO-BSM-2024-K-083.

2. QUANTITY/ VARIETY/ LOCATION/ MINIMUM BID PRICE

Lot No.	Sourced Warehouse	VARIETY	Quantity (NKG)	Minimum Bid Price (MBP)
1	Dumalag Warehouse	DKA	17,478.402	Php 11.00/per nkg.
1	Dumalag Warehouse	BIN	135.878	Php 12.00/per nkg.
1	Dumalag Warehouse	MXB	196.592	Php 6.00/per nkg.

3. LOT/S

There is only one lot for the whole volume specified above. The bid shall be for the "WHOLE LOT" on "AS-IS-WHERE-IS" and "NO SELECTION BASIS"

All bidders are required to inspect the items for bidding and are assumed to have inspected the same upon the submission of their bid offers.

4. QUALIFICATION OF BIDDERS

The qualified bidding applicants are as follows:

1. Those engaged in grains business/trading with complete and valid legal documents;
2. Individual farmers/farmer cooperatives with NFA passbook;
3. Hog Raisers; and
4. Feed Millers





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AGRI BUSINESS/ GRAINS BUSINESS	INDIVIDUAL FARMERS/FARME R COOPERATIVES	HOG RAISERS	FEED MILLERS
1.Current Mayor's / Business Permit 2.SPA for authorized representative for single/sole proprietorship 3.Board Resolution/Secretary' s certificate for corporation/partnershi p 4.Any government issued ID	1.Valid/updated NFA Farmers passbook 2. SPA for authorized representative 3.Any government issued ID	1. Brgy. Certificate 2. SPA for Authorized representativ e 3.Any government issued ID	1.Current Mayor's/Business Permit 2.SPA for authorized representative for single/sole proprietorship 3.Board resolution/Secretary 's Certificate for corporation /partnership 4.Any government issued ID

The interested bidders must ensure that complete certified photocopies of the above documents are already filed separately in a folder for ready submission on November 28, 2024, not later than 1:30 P.M. Also, the bidders are required to bring the ORIGINAL COPIES of said documents for validation.

In any case that fake/fraud document was submitted, the bid bond will automatically forfeited and the bidder will be blacklisted and will not be allowed to participate in any future biddings nationwide.

5. BID BOND

Bidder's bond equivalent to ten percent (10%) of the total amount of the offer in the form of cash, manager's or cashier's check in favor of NFA shall accompany the sealed bid. Otherwise, the bid shall be automatically rejected. The bidder's bond shall be converted into a performance bond.

A temporary Receipt (TR) shall be given to the bidder by the NFA upon receipt of his/her/their bond. Bid bonds of non-winning bidders shall be returned on the day of bidding upon submission of corresponding acknowledge receipts.





6. SCHEDULE OF PRE- BID CONFERENCE AND BIDDING PROPER

Bidders which have no complete eligibility documents during screening will be automatically disqualified and not allowed to attend the Pre-bid Conference which shall be conducted on November 28, 2024 at 10:00A.M. at NFA Capiz Branch Office, Bolo, Roxas City, Capiz.

The opening of Tender Forms/Bids of eligible bidders shall take place immediately after the deadline for the submission of eligibility/ documentary requirements and Bids/Tender forms at 1:30 P.M. on November 28, 2024 to be held at NFA Capiz Branch Office, Bolo, Roxas City, Capiz. At which time and place, the Branch Office's Disposition Committee shall open the tender forms/bids publicly in the presence of the bidders or their authorized representatives and other parties.

7. TENDER FORMS/ BIDS

The quoted price must be on per kilogram basis and up to two (2) decimal places only. Bids lower than the Minimum Bid Price (MBP) shall automatically be rejected at the bid opening.

8. AWARDING

The winning bidder shall be the one with the highest bid or above the minimum bid price. In case of two or more bidders have equal acceptable bid/ offer for the whole lot, a tie must be resolved thru a "**draw lots**", "**toss coin**" or **other similar methods of chance**.

The winner shall be given the Notice of Award as approved by the Regional Manager.

9. PERFORMANCE BOND

The winner shall post a performance bond equivalent to ten percent (10%) of the total amount of the bidding in the form of cash, cashier's / manager's check payable to NFA. The bid bond shall automatically be converted to Performance Bond which form part of the payment to be applied on the last payment of the awarded empty sacks upon determination that the winning bidders has no outstanding obligation with NFA.

10. PAYMENT SCHEME

Full payment for the whole lot, as bidden shall be made within forty-eight (48) hours from the receipt of Notice of Award (NOA) either in Cash, Manager's or Cashier's Check.

The computation for payment of by-products (DKA) withdrawn shall be based on net weight.





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Failure of the winning bidder to pay the awarded volume of by-products DKA within the prescribed period, shall mean forfeiture of the performance bond in favor of NFA or at NFA's option without the necessity of court action. In which case, the Bidding Committee shall reconvene and decide when to conduct a rebidding.

That inasmuch as the weight of the by-products(DKA) subjected to bidding are merely based on estimates which are the bases of the payment prior to the issuance of the "Authority to Issue" there are instances that the estimated weight exceeds that which had been actually paid by the awardee in which case, the awardee shall be under obligation to make additional payments corresponding to the excess and to withdraw the same within the original period.

Likewise, if by-products (DKA) withdrawal is less than what the buyer has paid for, the NFA shall reimburse the balance following the NFA reimbursement voucher system.

11. WITHDRAWAL PERIOD

Only paid awarded by-products (DKA) shall be allowed/ authorized for withdrawal. The paid awarded volume of winning bidder shall be withdrawn within the allowable withdrawal period of fifteen (15) days reckoned from the issuance of Authority to Issue (AI). Otherwise, a storage fee of P 0.50 per bag per day shall be charged by the NFA to whatever balance thereof not withdrawn within the period shall be borne by the winning bidder.

12. VALIDITY OF BID

The bid shall be valid up to twenty (20) working days from submission of bid.

13. OTHERS

The National Food Authority reserves the right to reject any or all bids, to waive any formality thereof, and to accept only such bids that are advantageous to the Agency.


CASHMERE G. GEMARINO
Chairman Branch Bidding
Committee/Acting Branch Manager



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