

NATIONAL FOOD AUTHORITY
Bids and Awards Committee
Quezon City

MINUTES OF PRE-BIDDING CONFERENCE

Venue: 9F Room No. 1, NFA Building, Visayas Avenue, Quezon City
Date/Time: March 22, 2022 / 9:30 AM

Supply and Delivery of Diesoline for Various Vehicles
for the period May 1, 2022 to December 31, 2022 through Fleet cards
(Project Identification No. 2022-01)

ATTENDEES :

BAC Members:

1. Engr. Lemuel R. Pagayunan- BAC Chairperson
2. Anna Karina A. Coronel - BAC Vice-chairperson
3. Ma. Theresa S. Villafuerte - BAC Member
4. Evelyn H. Tagaban - BAC Member
5. Elsa A. Lim - BAC Member
6. Elimar C. Regindin - BAC Member

TWG Members:

1. Mr. Richardson A. Bassig - TWG Chairperson
2. Ms. Leslie M. Navarro - TWG Member
3. Mr. Rufino C. Bedonia III - TWG Member(virtual)
4. Mr. Harold D. Cuartero - TWG Member
5. Ms. Zenobia L. Manguba - TWG Member (end-user)

Secretariat:

1. Anna Karina C. Lucman-Castro - Secretariat
2. Arvin R. Remigio - Secretariat
3. Henri Jasper D. Salibad - Secretariat

Prospective Bidder/s:

Marvin Resma - Petron Corporation
Jen Tadique - Petron Corporation
Ryan Joseph Villar - Petron Corporation

Observer/s:

1. Ms. Mary Ann Cac- Commission on Audit

The Pre-bidding Conference for the Supply and Delivery of Diesoline for Various Vehicles for the period May 1, 2022 to December 31, 2022 through Fleet Cards was presided by Engr. Lemuel R. Pagayunan, BAC Chairperson and Assistant Administrator for Operations. The Chairperson called to order the pre-bidding conference at nine thirty (9:30AM) in the morning with the confirmation of a quorum by the BAC Secretariat.

The BAC Chairperson acknowledged the BAC members, TWG Members and BAC Secretariat who are physically present and in virtual. He likewise recognized the virtual presence of Ms. Mary Ann Cac from COA and the prospective bidders from Petron Corporation namely: Mr. Marvin Resma, Ms. Jen Tadique and Mr. Ryan Joseph Villar.

The Approved Budget for the Contract is: **THREE MILLION PESOS (PhP 3,000,000.00)**. The Invitation to Bid was posted at the NFA website and PhilGEPS website and to conspicuous place in the NFA Central Office (NFA-CO) building on March 15, 2022. Letters of invitation were also sent electronically to the Commission on Audit, Philippine Chamber of Commerce, Inc. and Makati Business Club on 15 March 2022.

TWG members Ms. Zenobia L. Manguba (end user) and Engr. Leslie M. Navarro, discussed and presented the bidding documents including its technical specifications.

The BAC Chairperson asked the Prospective Bidders if there are any issues/concerns and clarifications regarding the project which they answered in the negative.

There having no other questions raised and matters to clarify, the pre-bidding conference was adjourned at 10:20 A.M.

Prepared by:



ARVIN R. REMIGIO

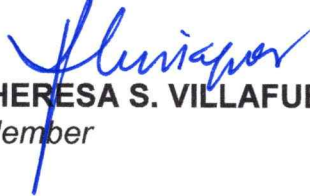
Acting Procurement Management

Officer III/ Member, BAC Secretariat

CONFORME:



EVELYN H. TAGABAN
BAC Member



MA. THERESA S. VILLAFUERTE
BAC Member




ELSA A. LIM
BAC Member



ELIMAR C. REGINDIN
BAC Member



ANNA KARINA A. CORONEL
BAC Vice-chairperson



LEMUEL R. PAGAYUNAN
BAC Chairperson