

NATIONAL FOOD AUTHORITY
Bids and Awards Committee
Quezon City

MINUTES OF PRE-BIDDING CONFERENCE

Venue : 8th Floor Board Room, NFA Building, Visayas, Avenue,
Quezon City

Date/Time : May 11, 2022 / 9:30 AM

AGENDA :

1. **Provision for Internet Service For NFA Central Office
(Project Identification No. 2022-06)**

ATTENDEES :

BAC Members:

1. Engr. Lemuel R. Pagayunan - BAC Chairperson
2. Atty. Anna Karina A. Coronel - BAC Vice-Chairperson
3. Elimar C. Regindin - BAC Member
4. Elsa A. Lim - BAC Member

TWG Members:

1. Leslie M. Navarro - TWG Member
2. Rufino C. Bedonia, III - TWG Member
3. Ronan Gil Q. Lopez - TWG Member
4. Jose Alfonso S. Cruz - TWG Member
5. Eric Aguirre - TWG Member (end-user)

Secretariat:

1. Sonnylyn H. Corrales - Secretariat Member
2. Anna Karina C. Lucman-Castro - Secretariat Member
3. Arvin R. Remigio - Secretariat Member
4. Henri Jasper D. Salibad - Secretariat Member

Virtual Prospective Bidder/s:

1. Ronald G. Cacao – Converge
2. Benedick Fernandez – Converge
3. John Mark Dela Cruz – PLDT Company
4. Neil Francis Frani – PLDT Company

Observer/s:

1. Commission on Audit (no Representative)

The Pre-bidding Conference for the Provision for Internet Service For NFA Central Office was presided by Engr. Lemuel R. Pagayunan, BAC Chairperson and Assistant Administrator for Operations. The Chairperson called to order the pre-bidding conference at 9:30 in the morning with the confirmation of a quorum by the BAC Secretariat.

Ms. Anna Karina C. Lucman-Castro, BAC Secretariat, acknowledged the presence of the BAC members, TWG Members, BAC Secretariats, and the virtual presence of the prospective bidders from Converge and PLDT.

The Approved Budget for the Contract is: **ONE MILLION NINE HUNDRED FIVE THOUSAND PESOS (PhP 1,905,000.00)**. The Invitation to Bid was posted at the NFA website and PhilGEPS website and to conspicuous place in the NFA Central Office (NFA-CO) building on 03 May 2022. Letters of invitation were also sent electronically to the Commission on Audit, Philippine Chamber of Commerce, Inc. and Makati Business Club on 04 May 2022 but failed to showed-up.

Mr. Ronan Gil Q. Lopez, TWG Member, discussed and presented the bidding documents including its technical specifications.

The BAC Chairperson asked the prospective bidders if there are any issues/concerns and clarifications regarding the project.

Mr. John Mark Dela Cruz of PLDT Company queried if there are two separate lines for the Internet Services. BAC Chairperson answered in the positive that the lines are for primary and secondary internet services.

There having no other matters to discuss, the pre-bidding conference was adjourned at 10:10 A.M.

Prepared by:


SONNYLYN H. CORRALES
Acting Procurement Management Officer IV
Member, BAC Secretariat

CONFORME:


ELIMAR C. REGINDIN
BAC Member


ELSA A. LIM
BAC Member


ANNA KARINA A. CORONEL
BAC Vice-Chairperson


LEMUEL R. PAGAYUNAN
BAC Chairperson