



# NATIONAL FOOD AUTHORITY

Office of the Administrator

Visayas Avenue, Barangay VASRA, Diliman, Quezon City 1128

[www.nfa.gov.ph](http://www.nfa.gov.ph)

## NOTICE OF INVITATION

The National Food Authority (NFA) is looking for three (3) qualified, competent, and interested individuals or consultancy service providers who can provide technical assistance to the agency in the discovering / devising / designing / redesigning of the digital strategy / roadmap document required for the development of a web-based and Structured Query Language (SQL) - Based Systems Application. Documents required are not limited to Systems Requirement Specification (SRS) and Systems Design Specification (SDS).

These individuals or consultancy service providers will be under a Contract of Service (COS) engagement and will be assigned under the Integrated NFA Resource Management System (iNFARMS) Project Management and Corporate Planning and Management Services Department (CPMSD) for a three-month period.

The job required is part of the NFA's initial step in its digital strategy / roadmap to develop a web-based systems application to digitalize and integrate its functions and processes nationwide, and to enable faster processing of data and deployment of systems applications to a Cloud environment that can be accessed across NFA's Fifteen (15) Regional Offices, Forty-Five (45) Branches and more than Three Hundred Warehouses nationwide.

Qualified and interested applicants are advised to submit the application letter and view the Terms of Reference (TOR) and the pro-forma contract for the job requirements and engagement details.

The application letter must include the following required documents:

For Individuals:

1. Application Letter
2. Personal Data Sheet (downloadable from <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>) and Curriculum Vitae
3. Copy of Diploma
4. Copy of Certificate of Employment
5. Copy of Eligibility or License (if applicable)

For Institutions:

1. Certificate of DOLE registration
2. Certificate of BIR registration
3. For sole proprietorships, Certificate of DTI registration
4. For corporations and partnerships, Certificate of SEC registration
5. Certificate of registration with SSS, Pag-IBIG Fund, and PhilHealth

Email your application and the required documents on or before 31 July 2021 to [oaafa@nfa.gov.ph](mailto:oaafa@nfa.gov.ph) together with this Notice affixing your signature under the Conforme provided below:



**JUDY CAROL L. DANSAL**  
*NFA Administrator*

**Conforme**

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(Signature over printed name)

