



CORPORATE
GOVERNANCE
2023



I. Stakeholder Relationship

#	Disclosures	NFA Compliance	Reference
1.a	Does the GOCC disclose a policy that: Stipulates the existence and scope of its effort to address customer's welfare?	The very essence of customer welfare is embodied in the NFA's mandate of maintaining sufficient rice buffer stocks to be sourced solely from local rice; the NFA regularly conducts briefings on palay procurement.	<p>2023 CGS File (Revised NFA Code of Corporate Governance (Sections 33, 35, 37, 38 and 39) under <i>Corporate Social Responsibility (CSR) and Relations with Stakeholders</i>) pages 25 to 27)</p> <p>Sarasar Iti Iloko, Vol.1, Issue No. 1, January-June 2023, Page 1.</p> <p>Southern Tagalog Mandala, Volume 1: May to August 2023, page 3.</p> <p>Sabwag, Volume 1 Issue 1, January-March 2023, page 10.</p> <p>The Granary, Vol. 1 No. 1, January-May 2023, page 5.</p> <p>The Granary, Vol. 1 No. , June-December 2023, page 20.</p> <p>The Granary, Vol. 1 No. , June-December 2023, page 22.</p>
1.b	Does the GOCC disclose a policy that: Elaborates its efforts to interact with the communities in which they operate?	The NFA recognizes its social responsibility of maintaining the optimal level of national rice buffer stock solely from local farmers, helping increase the Filipino farmers' income by giving them a reasonable return on their investment and ensuring the supply of rice in times of emergencies to DSWD, LGUs and other relief agencies. The NFA conducts regular meetings with its stakeholders, strengthening Palay procurement through Coordination Meetings and conducts price monitoring.	<p>2023 CGS File CSR Statement (Transparency Seal) Revised NFA Code of Corporate Governance pages 25 to 27</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 6.</p> <p>Sabwag, Volume 1 Issue 1, January-March 2023, pages 10-12.</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 5-7.</p> <p>Sarasar Iti Iloko, Vol. 1 Issue No. 1, January-June 2023, page 5.</p> <p>The Granary, Vol. 1 No. , June-December 2023, page 23.</p>



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1.c	Does the GOCC disclose a policy that: Ensure that its value chain is environmentally friendly or is consistent with promoting sustainable development?	NFA adapts workable strategies to procure palay such as creation of linkages with LGUs and other agencies (partnership against hunger and poverty), attendance to stakeholders engagement and promotion of NFA's procurement price.	<p>2023 CGS File Revised NFA Code of Corporate Governance (Section 39 on Health and Safety)</p> <p>The Granary, Vol. 1 No. 1, January-May 2023, page 12.</p> <p>The Granary, Vol. 1 No. 2, June-December 2023, page 3.</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 12.</p> <p>The Granary, Vol. 1 No. 2, June-</p>
2.a	Does the GOCC disclose the activities that it has undertaken to implement the abovementioned policies? (Customer health and safety)	The NFA conducts Classifiers' Pool Training to equip participants with skills in palay classification and seminars for Stock Accountable Officers (SAOs) to equip and fully train them prior to being assigned in various warehouses.	<p>2023 CGS File, Manpower Development page</p> <p>Sabwag, Volume 1 Issue 1, January-March 2023, page 14</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 10.</p> <p>The Granary, Vol. 1 No. 1, January-May 2023, page 15.</p>



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#	Disclosures	NFA Compliance	Reference
2.b	Does the GOCC disclose the activities that it has undertaken to implement the abovementioned policies? (Interaction with the communities)	<p>The NFA holds "Ugnayan" activities to promote harmonious and productive relationships among its stakeholders.</p> <p>-The NFA participates in the various Kadiwa programs nationwide.</p> <p>-Release of rice Stocks for One-Time Rice Assistance</p>	<p>1. 2023 CGS File - Ugnayan activities in the Field Offices Sabwag, Volume 1 Issue 1, January-March 2023, page 9.</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 4.</p> <p>Southern Tagalog Mandala, Volume 1: May to August 2023, page 5.</p> <p>Grano De Noticias, 11th issue, January-June 2023, page 15.</p> <p>Southern Tagalog Mandala, Volume 1: January to April 2023, page 5.</p> <p>Sabwag, Volume 1 Issue 2, April-June 2023, page 12.</p>
2.c	Does the GOCC disclose the activities that it has undertaken to implement the abovementioned policies? (Environmentally-friendly value chain)	<p>The NFA conducts various training geared to help address environmental issues such as Tree Planting activity. The NFA conducts pilot-testing applications whose objective is to develop a user-friendly mobile application that can easily be accessed by farmers. NFA promotes technology innovations.</p>	<p>Sarusar Iti iloko, Vol. 1 Issue No. 1, January-June 2023, page 15.</p> <p>Southern Tagalog Mandala, Volume 1: May to August 2023, page 5.</p> <p>Sabwag, Volume 1 Issue 1, January-March 2023, page 13.</p> <p>The Granary, Vol. 1 No. 1, January-May 2023, page 24.</p>
3	Does the GOCC have a separate corporate social responsibility (CSR) report/section or sustainability report/section?	<p>The NFA conducts blood-letting activities to help augment the supply of the blood banks, supports strengthening disaster response capabilities, provides hands-on training to students, and participates in the Nationwide Kadiwa Program and other activities for Gender Equality.</p>	<p>2023 CGS File, CSR page</p> <p>2. Transparency Seal (NFA website)</p> <p>Sarusar Iti iloko, Vol. 1 Issue No. 1, January-June 2023, page 12-14.</p> <p>Southern Tagalog Mandala, Volume 1: May to August 2023, page 4.</p> <p>Sabwag, Volume 1 Issue 2, April-June 2023, page 4.</p> <p>Southern Tagalog Mandala, Volume 1: January to April 2023, page 6.</p>



I. Stakeholder Relationship

#	Disclosures	NFA Compliance	Reference
4	Where stakeholder interests are protected by law, stakeholders should have the opportunity to obtain effective redress for violation of their rights. Does the GOCC provide contact details via the company's website or Annual Report which stakeholders (e.g. customers, suppliers, general public etc.) can use to voice their concerns and/or complaints for possible violation of their rights?	NFA has its contact details available on the world wide web through its official website Also, the NFA maintains Hotline 8888, which acts on complaints lodged by the Netizens with the Agency regarding personnel and other areas of concern. NFA also replies to concerns sent thru email via the Presidential Action Center (PACE). Lastly, a Public Assistance and Complaints Desk is also available at the lobby of the NFA building for complaints, requests or suggestions form walk-in individuals and/or clients.	<ol style="list-style-type: none"> 1. NFA Website, "Contact Us" page 2. Citizen's Charter <ul style="list-style-type: none"> - Hotline 8888, page 28 - Presidential Action Center, page 30 - Public Assistance and Complaints Desk, page 32 - Feedback and Complaints Mechanism, pages 74-75
5.a	Performance-enhancing mechanisms for employee participation should be permitted to develop. Does the GOCC explicitly mention the health, safety and welfare policy for its employees?	NFA promotes health and wellness programs by encouraging employees to join in the sports and wellness activities such as mass zumba, badminton and basketball games. We also promote health and wellness by providing Public Health Seminars sponsored by known hospitals / health agencies.	Memorandum on Sports Activities



I. Stakeholder Relationship

#	Disclosures	NFA Compliance	Reference
5.b	Does the GOCC publish data relating to health, safety and welfare of its employees?	NFA encourages its employees to attend health and safety awareness programs like Public Health Awareness about Kidney Disease Prevention and Healthy Lifestyle from the National Kidney Transplant Institute (NKTl) and Blood Drive Program by the Red Cross	<p>2023 CGS File, Manpower Development page</p> <p>2023 Annual Accomplishment Report</p> <p>The Granary, Vol. 1 No. 2, June-December 2023, page 30.</p> <p>The Granary, Vol. 1 No. 2, June-December 2023, page 32-33.</p> <p>The Granary, Vol. 1 No. 2, June-December 2023, page 25.</p> <p>The Granary, Vol. 1 No. 2, June-December 2023, page 28.</p>
5.c	Does the GOCC have training and development programmes for its employees?	The Training and Employee Relations Unit from AGSD-HRDSD, endorses and prepares training programmes for employees.	Manpower Development List of Trainings for 2023
5.d	Does the GOCC publish data on training and development programs for its employees?	The Training and Employee Relations Unit from AGSD-HRDSD, sends training invitations to all the regional offices thru emails.	
6.a	Stakeholders including individual employee and their representative bodies, should be able to freely communicate their concerns about illegal or unethical practices to the board and their rights should not be compromised for doing this. Does the GOCC have procedures for complaints by employees concerning illegal (including corruption) and unethical behavior?	The NFA disclosed the actual procedures of its whistleblowing policy and grievance machinery through various Standard Operating Procedures (SOP).	Whistleblowing Policy page, NFA Website



I. Stakeholder Relationship

#	Disclosures	NFA Compliance	Reference
6.b	Does the GOCC have procedures to protect an employee/person who reveals illegal/unethical behavior from retaliation?	<p>1. NFA, as a government institution, adheres to Republic Act No. 6981 (Witness Protection, Security and Benefit Act) and the Rules of Court for possible whistle blowers and witnesses.</p> <p>2. NFA has its own feedback mechanism where anyone may report, send or give their complaints, feedbacks or suggestions, where their identity will not be compromised.</p>	Whistleblowing Program page

II. Disclosure and Transparency

#	Disclosures	NFA Compliance	Reference
7.a	Does the GOCC's website disclose the following items: Corporate objectives	The 2023 NFA Performance Scorecard is posted in its NFA website under Transparency Seal (IV. Governance Matters).	Transparency Seal:
7.b	Does the GOCC's website disclose the following items: Financial performance indicators	NFA 2023 Performance Scorecard: Strategic Objective (SO) 4 Improve Cost Efficiency	NFA Performance Scorecard



II. Disclosure and Transparency

#	Disclosures	NFA Compliance	Reference
7.c	Does the GOCC's website disclose the following items: Non-financial performance indicators	NFA 2023 Performance Scorecard: SO 1 Ensure Food Security through Maintenance of Buffer Stocks Sourced from Local Farmers SO 2 Availability of Rice During Emergencies and Calamities SO 5 Establish Quality Management System SO 6 Enhance Competencies of Employees and Information and Communications Technology Infrastructure (ICT)	NFA Performance Scorecard
7.d	Does the GOCC's website disclose the following items: Details of whistle-blowing policy	The NFA discloses the actual procedures of its whistleblowing policy for their stakeholders.	Whistleblowing Policy, NFA website
7.e	Does the GOCC's website disclose the following items: Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	The 2023 Composition of NFA Council Members (Ex Officio and Appointive Directors) and their Qualifications, Educational Background and Experiences are posted in the NFA website.	NFA Council page, NFA website
7.f	Does the GOCC's website disclose the following items: Training and/or continuing education programme attended by each director/commissioner	NFA Administrator Roderico R. Bioco attended "Best Practices in Digital Record Governance and Management" training conducted by the Center Global Best Practices held las March 29,30 and 31, 2023.	Certificate of Completion of Administrator Roderico R. Bioco
8	Are the annual reports downloadable from the GOCC's website?	NFA Annual Accomplishment Reports are readily available for public view at the NFA website.	NFA website, Annual Accomplishment report page - https://nfa.gov.ph/transparency/accomplishment-report/annual-accomplishment-report
9	Does the GOCC's website contain a statement confirming the company's full compliance with the code of corporate governance and where there is non-compliance, identify and explain reasons for each such issue?	The NFA fully complies with the NFA Code of Corporate Governance.	Annual Accomplishment Report / Corporate Governance Scorecard page



II. Disclosure and Transparency

#	Disclosures	NFA Compliance	Reference
10.a	Are the audited annual financial report/ statement uploaded on the website within 60 days upon receipt from COA?	Date of receipt from COA: July 26, 2024 / Posting in the NFA's website: August 6, 2024	NFA 2023 AAR, Transparency Seal webpage, NFA Website
10.b	Is the annual report released within 90 days from release of audited financial report?		NFA 2023 AAR, Transparency Seal webpage, NFA Website, page 12
10.c	Is the true and fairness/fair representation of the annual financial statement/reports affirmed by the board of directors/ commissioners and/or the relevant officers of the company?	The Financial Statements (FS) of NFA was authorized for issue by the NFA Council on 18 July 2024 as shown in the Statement of Management Responsibility for Financial Statements signed by the DA Secretary and Chairperson of the Council, The NFA Administrator, and the OIC Dir. of Finance Department.	NFA 2023 AAR, Transparency Seal webpage, NFA Website, page 16

III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
11.a	Has the Board of Directors reviewed the vision and mission/ strategy in the last financial year?	The Office of the Council Secretary issued a Secretary's Certificate on 16 February 2024 certifying that in the NFA Regular Council Meeting held on 23 January 2024, the NFA Council hereby CONFIRMED the 2023 NFA Performance Scorecard.	Secretary's Certificate
11.b	Does the Board of Directors monitor/oversee the implementation of the corporate strategy?	Section 8 (c). Specific Functions of the NFA Council. - In addition to those specified in its Charter, the Council shall: Monitor and evaluate on a regular basis the implementation of corporate strategies and policies, business plans and operating budgets, as well as Management's over-all performance to ensure optimum results p. 8 of NFA Code of Corporate	Section 8 of NFA Code of Corporate Governance (p.8)



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
12	Did the GOCC achieve 90% in the PES?	Ongoing GCG Validation	N/A
13.a	Are the details of the code of ethics or conduct disclosed?	NFA remains compliant with Republic Act No. 6713 entitled: "Code of Conduct and Ethical Standards for Public Officials and Employees" and its Implementing Rules.	NFA remains compliant with Republic Act No. 6713 entitled: "Code of Conduct and Ethical Standards for Public Officials and Employees" and its Implementing Rules
13.b	Does the GOCC disclose that all Directors/Commissioners, senior management and employees are required to comply with the code?	Under Sec. 24 of the NFA Revised Code of Corporate Governance, Council Members and Executive Officers are explicitly covered by the provisions of the Code of Conduct and Ethical Standards for Public Officials and Employees. Further, Sec. 36 of the same Code requires compliance by the employees to, among others, protect the interest of the NFA at all times bearing in mind that the biggest stakeholder is the government.	NFA Revised Code of Corporate Governance (Section 24, page 21 on <i>Council Members and Executive Officers as Public Officials</i> , and Section 70, page 60 on <i>Employees</i>)
13.c	Does the company disclose how it implements and monitors compliance with the code of ethics or conduct?	<p>The NFA adheres to the principles under the Code of Conduct and Ethical Standards for Public Officials and Employees in promoting a high standard of ethics in public service by ensuring the maintenance of modesty and proper decorum in the office.</p> <p>As posted in its website, the NFA adopts the "No Gift Policy" pursuant to Sections 2 and 7 of RA 6713 mandating that public officials and employees shall not solicit or accept, directly or indirectly, any gift, gratuity, favor, entertainment, loan xxx".</p>	<p>The NFA adheres to the principles under the Code of Conduct and Ethical Standards for Public Officials and Employees in promoting a high standard of ethics in public service by ensuring the maintenance of modesty and proper decorum in the office.</p> <p>The NFA adopts the "No Gift Policy" pursuant to existing rules. one of which is Section 2 of RA 6713</p>



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
14	Does the Board appoint a Nomination Compensation / Remuneration Committee?	The reconstituted composition of the merged Governance, Nominations and Remunerations Committee (GNRCOM), approved by the NFA Council through Resolution Nos. 1002-2023-D and 1019-2023-K may be found in the Committee Report.	GNRCOM Report
15	Did the Nomination Compensation/ Remuneration Committee meet at least twice during the year?	The Governance, Nomination, and Remuneration Committee did not meet in 2023.	GNRCOM Certificate
16	If yes, is the report of the Nomination Compensation/ Remuneration Committee publicly disclosed?	GNRCOM has no accomplishment report in 2023.	GNRCOM Certificate
17	Does the Board appoint an Audit Committee?	The reconstituted Audit and Risk Management Committee is shown in the 2023 NFA Council Members.	NFA Council Resolution No. 1026-2022 <u>-E</u>
18	If yes, is the report of the Audit Committee publicly disclosed?	This matter may be discussed with the ARMC in one of the meetings for their	ARMC Certification
19	Does at least one member of the Audit Committee have an audit, accounting or finance background (qualification or experience)?	Ms. Ma. Lynette V. Ortiz is identified as an Audit and Risk Management Committee member with relevant experience.	Council CV, Ortiz, Ma. Lynette
20	Did the Audit Committee meet at least four times during the year?	Completed the required four (4) meetings in a year, since it was created.	ARMC Certification dated January 10, 2024
21	Does the Board appoint a Risk Management Committee?	The NFA Council combined the Audit Committee and Risk Management Committee in one Committee called Audit and Risk Management Committee (ARMC).	NFA Council Resolution No. 1026-2022 <u>-E</u>
22	If yes, is the report on Risk Management Committee publicly disclosed?	This matter may be discussed with the ARMC in one of the meetings for their approval/information.	ARMC Certification



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
23	Does at least one member of the Risk Management Committee have a background in finance and investments?	Ms. Ma. Lynette V. Ortiz is identified as an Audit and Risk Management Committee member with relevant experience.	Council CV, Ortiz, Ma. Lynette
24.a	Are the Board of Directors meetings scheduled at the beginning of the year? (end of Q1)	There is no approved Schedule of NFA Council Meeting for CY 2023.	Secretary's Certificate
24.b	Does the Board of Directors meet at least monthly?	The Board did not meet on February, April, May, June, August, October, November, and December 2023 due to a lack of quorum.	Certification on NFA Council Meeting Attendance
24.c	Did the Board of Directors meet on at least 75% on their scheduled meetings?	There is no approved Schedule of NFA Council Meeting for CY 2023.	Certification on NFA Council Meeting Attendance
24.d	Has each of the directors/commissioners attended at least 90% of all the board meetings held during the year?	Ex Officio/Alternate members of the NFA Council attended at least 90% of the Board Meetings in 2023 .	Certification on NFA Council Meeting Attendance
24.e	Did the Board of Directors meet separately at least once during the year without the President/CEO present?	There is no meeting in 2023 wherein the NFA Council met without the presence of Administrator Bioco.	Certification on NFA Council Meeting Attendance
25.a	Does the GOCC have a policy that stipulates board papers for Board of Directors/Commissioners meetings be provided to the Board at least three (3) working days in advance of the board meeting?	Per existing policy, materials for NFA Board meetings are provided to the members at least three (3) working days in advance of the meeting.	Secretary's Certificate



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
25.b	Is the Board Secretary trained in legal, accountancy or company secretarial practices?	Atty. Shyla Joy C. Ramos was designated as Board Secretary in December 2022 and was promoted to the position in July 2023. She finished her Bachelor of Law degree at Far Eastern University in 2016. She has a legal background as reflected in her Curriculum Vitae	Council Resume, Ramos, Shyla
26.a	Does the company have a separate internal audit function?	Pursuant to the approved NFA Restructuring Plan per GCG Memorandum Order No, 2019-13, establishing Internal Audit Department as one of its organizational units in the Central Office, has for its functions compliant to the Revised Philippine Government Internal Audit Manual issued by Department of Budget and Management (DBM) through Circular Letter No. 2020-08.	GCG-approved Organizational Structure of the National Food Authority and functions of the Internal Audit Department DBM Circular Letter No. 2020-08
26.b	Does the appointment and removal of the internal auditor require the recommendation of the Audit Committee?	This provision is not among the duties and responsibilities of the Audit and Risk Management Committee (ARMC) as provided in the approved Terms of Reference (TOR) .	ARMC Terms of Reference



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
27.a	Does the company disclose the internal control procedures/risk management systems it has in place?	The internal control procedures are disclosed mainly through Standard Operating Procedures (SOPs), approved guidelines, and memoranda of instructions coming from the President, Governing Body, or Department Secretary or Administrator. As far as IAD is concerned, the internal control procedures are disclosed to the Committee through audit reports and its presentation during Committee Meetings. The risk management system and its assessment were disclosed also to the Committee during meetings.	<p>SOP No. 6M-PGo8: SOP on Contracted Millings Implementing Guidelines A.7 Fire Insurance Coverage</p> <p>SOP No. FS-CS07 Revised SOP on Cash Collection and Deposits and its Amendment Sustained Implementation of the Integrated Pest Management (IPM) Principles and Good Warehousing Practices for Grain Stock Preservation</p> <p>SOP No: GM-PR33 Revised SOP on Palay Procurement</p> <p>SOP No: FS-CS11 Revised SOP on Cash with Procurement Disbursing Officers</p> <p>SOP No: GS-PS01 SOP on Property, Plant and Equipment (PPE) Inventory, Monitoring and Control System (Revised 2018) (reference)</p> <p>General Memorandum Order No. AO-2021-11-001, Series of 2021 "Revised Specifications of Authority on Financial Matters (2021)"</p>
27.b	Does the Annual Report disclose that the board of directors/ commissioners has conducted a review of the company's material controls (including operational, financial and compliance controls) and risk management systems?	The NFA Council discusses and reviews the NFA's material controls, including financial and operational aspects and compliance.	
27.c	Does the company disclose how key risks are managed?	The IAD, through audit reports, disclosed risks by assessing internal control procedures in the course of compliance, operations, or management audit undertakings.	<p>CGS File, Risk Management page</p> <p>SOP GM-PR33 "Revised SOP on Palay Procurement"</p> <p>SOP No. FS-CS-11 "Revised SOP on Cash with Procurement Disbursing Officers"</p>
27.d	Does the Annual Report contain a statement from the Board of Directors or Audit Committee commenting on the adequacy of the GOCC's internal controls/risk management systems?	This depends on the unit that prepares the Annual Report. As far as IAD is concerned, it is not in charge in the preparation of NFA's annual report.	



III. Board Responsibility

#	Disclosures	NFA Compliance	Reference
28	Do different persons assume the roles of Chairman and CEO?	Chairperson: His Excellency Ferdinand R. Marcos, Jr. (January 1 to November 5, 2023); Hon. Francisco P. Tiu Laurel, Jr. (November 6, 2023 to Present) / Administrator (Head of the NFA Management) equivalent to CEO/ President: Mr. Roderico R. Bioco	NFA Council page, NFA website
29.a	Does the GOCC have orientation programs for new Directors?	The Office of the Council Secretary provided a copy of the Orientation Material to the Department of Finance through email dated July 6, 2023.	Email for orientation/briefer for council members
29.b	Does the GOCC have a policy that encourages Directors/ Commissioners to attend on-going or continuous professional education programs?	Governance Committee: Recommending to the Council regarding the continuing education of Council Members, assignment to Council Committees, succession plan for the Executive Officers, and their remuneration commensurate with corporate and individual performance.	Section 16.2.4.c of the NFA Revised Code of Corporate Governance
29.c	Did all Appointive Directors attend at least 1 training for the calendar year?	NFA Administrator Roderico R. Bioco attended "Best Practices in Digital Record Governance and Management " training conducted by the Center Global Best Practices held last March 29, 30 and 31, 2023	Certificate of Completion of Administrator Roderico R. Bioco
30.a	Is an annual performance assessment conducted of the Board of Directors?	The NFA Council uses only the Internet-Based Performance Evaluation for Directors (i-PED)	
30.b	Does the GOCC disclose the process followed in conducting the Board assessment?	The NFA Council uses only the Internet-Based Performance Evaluation for Directors (i-PED)	
30.c	Does the GOCC disclose the criteria used in the Board assessment?	The NFA Council uses only the Internet-Based Performance Evaluation for Directors (i-PED)	
31	Is an annual performance assessment conducted of the Board of Directors Committees?		



IV. Bonus

#	Disclosures	NFA Compliance	Reference
1 Stakeholder Relationship	Does the GOCC practice Global Reporting Index (GRI) on its annual reports?	The NFA does not practice the Global Reporting Index.	
2 Timely release of annual financial report	Is the audited annual financial report/statement released within 30 days upon receipt from COA?	Date of receipt from COA: July 26, 2024 / Posting in the NFA's website: August 6, 2024	NFA 2023 AAR, Transparency Seal webpage, NFA Website , page 12

IV. Penalty

#	Disclosures	NFA Compliance	Reference
1 Responsibilities of the Board	Are there members of the Board of Directors who hold more than five (5) positions in GOCCs and PLCs?	No NFA Council Members holds more than five (5) positions in the GOCCs and PLCs (see attached certification)	NFA Website uploaded files, https://nfa.gov.ph/images/files/cgs/2023/2023-nfa-cgs-qvi-certificate.pdf
2 Responsibilities of the Board	Is there non-compliance with Good Governance Conditions?	GCG validation / evaluation is still on-going.	

FOOD FOR THE PEOPLE



“...maintain enough rice grain food to feed everyone adequately.”



MISSION

To procure palay from local farmers and sustain an optimal level of rice grain inventory strategically located across the country, through an efficient, measurable, verifiable, and interconnected system of rice grain procurement, quality maintenance, and distribution during times of disasters or crisis.

VISION

To be the national authority of food, able to ensure that there is sufficient capacity in the country to maintain enough rice grain food to feed everyone adequately.

MANDATE

The NFA shall maintain sufficient rice buffer stocks to be sourced solely from local farmers.



CORE VALUES

Professionalism

Service Excellence

Accountability

Organizational Awareness and Commitment

Interpersonal Relations

STAKEHOLDERS' WELFARE



“...making rice available, affordable, and accessible as well as safe to eat at all times...”

The farmers, grains businessmen and the consuming public are NFA's most precious stakeholders.

➤ The mandate of NFA is to assure the stakeholders that their staple food (rice) is available, affordable and accessible as well as safe to eat at all times under all circumstances. To be able to do so, NFA maintains a buffer stock of the staple food to meet the people's rice requirements year-round especially in times of natural or man-made calamities and emergencies.

➤ NFA also ensures that farm gate prices allow farmers reasonable returns on their investment. In line with this, incentives are given to farmers and farmer organizations when the grains (palay/corn) they sell to NFA meet the standards set by the agency. The presence of NFA significantly influences the traders to offer farmers prices which are higher or at least approximate the government support price, especially during bumper harvest.

➤ NFA ensures ready assistance during calamities through its Operation Centers (OPCEN), close coordination with Local Government Units (LGUs) and other relief agencies, constant market monitoring and opening up of warehouses for immediate rice issuances/withdrawals to relief operations.

PD 4 SECTION 2. DECLARATION OF POLICY.

*“It shall be the policy of the State to **promote the integrated growth and development of the grains industry** (rice, corn, wheat, and other grains and their substitutes such as but not limited to mungo, soybeans and cassava) (Sec. 3, P.D 1485) so that it can adequately function as an institution conscious of its social responsibilities and **capable of providing adequate and continuous food supply to the nation** and of contributing to its proper share to national economy”*

STAKEHOLDERS' WELFARE




**THIS BILLBOARD IS MADE FROM
THE RICE YOU WASTED TODAY**
10 billion pesos worth of rice is wasted yearly in the Philippines.
Sign up at foodguardian.me to help.

“NFA promotes harmonious and productive relationships among all rice and corn stakeholders to achieve efficiency, discipline and growth within the sector.”

NFA promotes harmonious and productive relationships among all rice and corn stakeholders to achieve efficiency, discipline and growth within the sector.

- Farmers and grains businessmen actively participate in ‘Ugnayan’ meetings conducted by NFA for greater collaboration on issues affecting them, the NFA and the grains industry.
- Concerns on product quality, pricing, weighing, packaging, labeling and availability of rice in the market are acted upon within an average Turn Around Time (TAT) of 2.13 hours, much faster than the target 72 hours.

- NFA uses indigenous or water-based materials in maintaining good warehousekeeping and ensuring safety of buffer stocks pursuant to quality control and food safety act.
- In coordination with the NGOs, National and Local Government Offices to level up advocacy on the positive aspect of social costs as referred to “buy high, sell low”. Social costs equals public service. It alleviates poverty, hunger mitigation, price stabilization, food security and buffer stocking, consumer protection, healthy life, uplift economic condition, etc.



“NFA’s stocks are fit for human consumption.”

NFA maintains at least 99% of buffer stocks in a health-safe condition or fit for human consumption.

- The NFA’s Rice Quality Management and Good Warehousekeeping programs are key factors in ensuring good quality of Food Security Stocks.
- Compliance with environmental requirements and customer health and safety such as food processing and location of machineries, compliance with laboratory analysis procedures, technology and facility development.
- The field offices of the NFA sustain and actively participate in the Clean and Green Program and Waste Management Program of the government making them models for tourism development.
- NFA’s design and specifications of packaging materials/sacks for grain stacks are continuously improved to ensure food safety.

ACTIVITIES TO ENSURE CONSUMER HEALTH AND SAFETY

- ◆ NO SWEEPINGS POLICY
- ◆ MODERNIZATION OF GRAINS MOISTURE METER
- ◆ SEMINARS AND TRAININGS ON OPERATIONS AND MAINTENANCE OF FACILITIES AND EQUIPMENT USED IN LABORATORY ANALYSIS, WAREHOUSE KEEPING AND QUALITY MANAGEMENT PROGRAM
- ◆ CONSTRUCTION AND REPAIR OF WAREHOUSES AND POST-

MANPOWER DEVELOPMENT



“...conducts employee relations activities to promote health, safety, and welfare.”



The National Food Authority through the Human Resource Management Department implements programs that focus on the holistic development of employees.

» Employee Development Programs

The NFA provides opportunities for its officials and employees to attend internal and external seminars, trainings, conferences, and workshops to address competency gaps, acquire skills, improve productivity and motivation and achieve professional growth. These include managerial, legal, professional and skills training programs.

Officials and employees attend various external trainings offered by government and private institutions such as series of CSC leadership and

competency-enhancement trainings, Mandatory Continuing Legal Education (MCLE) for lawyers, and conference/continuing professional education for government auditors, accountants and budget officers, engineers, and personnel officers.

NFA’s Manpower Development Division at its HR Department has conducted trainings for over 1200 participants nationwide in 2023.

Summary of trainings conducted		
	2023	
Training Programs	No. of Programs	No. of Participants
Internal Trainings	90	907
External Trainings	163	370

RISK MANAGEMENT



“...standard operating procedures (SOPs) have embedded internal control measures.”

Most of NFA’s existing standard operating procedures (SOPs) have embedded internal control measures.

To cite:

SOP No. 6M-PR16 Grains Procurement Policies and Procedures on Standards and Quality Assurance Officer (SQAQO)

The SQAQO (GOO III/II) Classifiers Pool shall be directly responsible/accountable for inspection and classification of grains/rice in consideration of its variety code, moisture content, quality and purity.

One SQAQO shall be assigned permanently to one or more warehouse/buying stations/milling stations. These shall be in rotation of SQAQO/QAO Pool until samples of all the stocks he/she had classified in his/her warehouse assignment shall have been taken and sent for laboratory analysis.

SOP No. 6M-P6o8: SOP on Contracted Millings Implementing Guidelines A.7 Fire Insurance Coverage

The contractor shall likewise be required to secure fire insurance coverage from any insurance company accredited by the NFA to cover fire, flood, and typhoon in an amount equivalent to one hundred percent of the book value of the 6-day milling capacity of the contractors mill on a 12-hr per day operation including its containers (sacks containing the palay and the commensurate number of sacks for milled recoveries). The policy shall be effective on the day of the initial issuance of palay stocks.

RISK MANAGEMENT



SOP No. FS-CS07 Revised SOP on Cash Collection and Deposits and its Amendment

All provincial Managers/CO—Cash Division shall institute a cut-off time for their daily collection which shall be before the close of the banking hours to give enough time for the Regular Collecting Officer to deposit his/her collections for the day. Likewise, all Provincial Managers/CO—Cash Division shall ensure that there must be no undeposited collection at the end of the day.

Quality of Grains Stocks

Sustained Implementation of the Integrated Pest Management (IPM) Principles and Good Warehousing Practices for Grain Stock Preservation

This is to deliver wholesome and safe rice to consumers as well as to stop the spread of infestation, avoid loss, and save the grain from further quality deterioration.

It is a fact that the use of pesticides as an alternative IPM approach is unavoidable because of the very nature of buffer stock management and the long term storage it entails. But, risk assessment and protection for the stakeholders are in place through the institutionalization of standard operating procedures of pesticide evaluation before using it in NFA warehousing operations coupled with the daily practice of sanitation—our first line of defense— for grain stock preservation, as part of Good Warehousing Practices. Moreover, stringent monitoring of heavy metal and pesticide residues is a regular activity to ensure food safety of grain stocks.



CODE OF ETHICS



“...the agency observes the highest form of professionalism and fidelity to its employees, clients, and to the public as a whole.”

The agency observes the highest form of professionalism and fidelity to its employees, clients and to the public as a whole.

The National Food Authority in its pursuit in serving the people and lifting the standards of professionalism adheres to the following law, rules, and regulations:

The Code of Conduct and Ethical Standards for Public Employees

RA 6713

Gender Awareness Program as mandated in the Magna Carta for Women

RA 9710

Committee on Decorum and Investigation

RA 7877

Public officers and employees must, at all times, be accountable to the people, serve them with utmost responsibility, integrity, loyalty, efficiency, act with patriotism and justice and lead modest lives as required under [RA 6770](#) or the Ombudsman Act of 1989.

The agency issues memoranda to remind and ensure that all employees adhere to these provisions. Such actions engaged by employees are: annual submission of Statement of Assets, Liabilities, and Net Worth (SALN) annually, attendance to the flag raising and retreat ceremony, wearing of office uniform and observance of the dress code, and taking action on filed complaints and protests by other employees/third party.

TRANSPARENCY AND ACCOUNTABILITY

We at NFA encourage everyone to freely communicate his/her concern on illegal or unethical practices without compromising his/her rights. We adopt a Grievance Machinery and GCG's Whistle Blowing Policy to address employee complaints and concerns. Disciplinary measures in accordance with the CSC Revised Rules on Administrative Cases are observed.

Grievance Machinery



“...adheres to the provisions of the Anti-Red Tape Law (RA 11032) by cutting excessive bureaucracy and enhancing the local business environment.”

The NFA adopted its own SOP on Grievance Machinery ([SOP No. HR-CD03 and CD03.A](#)) entitled Revised SOP on NFA Grievance Machinery and Amendment to the Revised SOP on NFA Grievance Machinery.

The NFA, as a government institution, likewise adheres to Republic Act No. 6981 (Witness Protection, Security and Benefit Act) and the Rules of Court for possible whistle blowers and witnesses.

The NFA adopted the SOP on the TEXT-NFA System for Customer Assistance Program which provides for a feedback mechanism where anyone may report, send or give their complaints, feedbacks or suggestions, where their identity will not be compromised.

The NFA adheres to the provisions of the Anti-Red Tape Law (RA 11032) by cutting excessive bureaucracy and enhancing the local business environment.

and Executive Order No. 176 series of 2015 in institutionalizing the integrity management program (IMP) as the national corruption prevention program in all government departments, bureaus, offices, agencies, including government-owned and -controlled corporations, government financial institutions, state universities and colleges, and local government units through the establishment of integrity management systems (IMS).

Corporate Social Responsibility



The search for national growth and development begins with addressing the need for food, for the basic human right in a society is the right to food.

The National Food Authority is mandated to secure this basic human need. To the Filipinos, it is the need for available, accessible, affordable and safe to eat rice at all times across the country. Rice security is food security and food security is national security.

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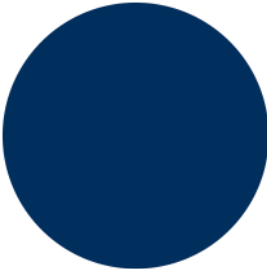
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Executive Order No. 62

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CORPORATE GOVERNANCE SCORECARD - TECHNICAL WORKING GROUP 2023

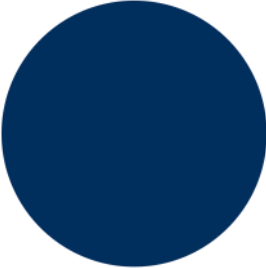


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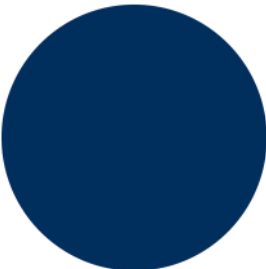
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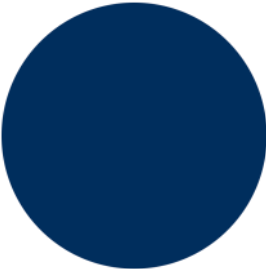
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