



Atty. Neriza Joyce M. Recinto is a lawyer by profession, having been formally admitted to the Philippine Bar on June 19, 2019. She obtained her *Bachelor of Laws* degree in San Beda University - Manila in May 2018. Her undergraduate degree is Bachelor's degree in Management Psychology and Counseling in St. Scholastica's College-Manila.

Atty. Recinto has worked in the government, particularly, the National Food Authority (NFA), for eleven (11) years. Before her appointment as *Attorney III* on 24 February 2020, she was a Human Resource Officer, in charge of career development and performance management. Aside from her designation as Secretariat of the NFA – Strategic Performance Management System (SPMS), she was greatly involved from the design of the program up to its implementation from 2013 to 2017.

Atty. Recinto also took part in different committees while in the Human Resource Management Department, such as *Secretariat* of the Grievance Committee tasked to prepare facts sheet, minutes of the meetings and Resolutions of the Top Level Grievance Committee. As *Representative* to the Committee on Decorum and Investigation (CODI), she was delegated to evaluate complaints and documents submitted pertaining to cases cognizable by the CODI, and prepare reports and recommendations in that regard.

Atty. Recinto has been designated as the *Acting Board Secretary V* of the NFA Council since 12 January 2021. Prior to this, she had her stint as *Corporate Secretary* of the NFA Provident Fund, Inc. (NFAPFI) from February 2019 to February 2021 responsible for preparing minutes of the meetings and resolutions of the NFAPFI Board of Trustees.

On 09 and 10 March 2022, Atty. Recinto attended the webinar on Masterclass in Writing Minutes of Meetings conducted by the Center for Global Best Practices (CGBP). She has also complied with 36 units of Mandatory Continuing Legal Education for Lawyers for the 7th compliance period in 10 June 2021.